



BOARD OF TRUSTEES: Robert Garcia, Matthew Gordon, Dr. Fermín Jaramillo, Dayna Karsch, and April McAllaster

BOARD OF TRUSTEES

Minutes

Tuesday, January 16, 2024, 6:30 p.m.

Members Present at Roll Call:	Mr. Garcia, Mr. Gordon, Dr. Jaramillo, Ms. Karsch, and Ms. McAllaster
Others Present:	Ms. Sprague, Ms. Rowland, Mr. Claflin, and Ms. Tavalazzi

1. **Call to Order**

President McAllaster called the meeting to order at 6:31 p.m. All members were present. President McAllaster announced that all open sessions of the board meeting are audio-recorded and may capture the sounds of those participating in the meeting. President McAllaster asked those participating in the meeting to join in the Pledge of Allegiance.

2. **Public Comment on Agenda Items**

Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

A. Comments on agenda items: None offered.

3. **Review / Adopt Agenda and Minutes**

A. The Board of Trustees adopted the agenda as presented on a motion by Member Garcia, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.

B. The Board of Trustees adopted the minutes of the regular meeting held December 13, 2023, as presented on a motion by Member Karsch, seconded by Member Gordon, and carried by a unanimous vote with all members present voting yes.

4. **EDUCATIONAL PRESENTATION**

A. Lilly Damen, School Counselor Intern Facilitator, presented CARES School Counseling. She introduced two interns and shared information on the intern school counseling program and its student services.

5. **Instruction**

A. David Ortiz, Director of Data, Assessment, and Accountability, presented the California School Dashboard. He shared the state's accountability system and provided an overview of student progress, academic indicators, and demographic data.

❖ Board members sought additional information on categories such as Distance from Standard and county ranking.

B. Justin Kooyman, Director of Instruction, presented a review of the input from Thought Exchange surveys. He shared the results of the survey priorities, i.e. parent/guardian engagement, campus activities, and climate and student outcomes.

C. Justin Kooyman, Director of Instruction, presented the Arts, Music, and Instructional Materials discretionary Block Grant proposal. He shared the grant overview, Local Control Accountability Plan alignment, and proposed allocations. After discussion, the Board of Trustees took action to approve the Arts, Music, and Instructional Materials discretionary Block Grant proposal as presented on a motion by Member Gordon, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.

D. Jeannie Tavalazzi, Assistant Superintendent of Instruction/Pupil Services, presented a review of BP 6145.5 Student Organization.

❖ Board members inquired about meeting student needs, clarity of the different forums, seeking legal guidance, and a consensus of surrounding districts.

E. Jeannie Tavalazzi, Assistant Superintendent of Instruction/Pupil Services, presented the Expanded Learning Opportunity Program (ELOP) summer school 2023-24 plan. After discussion, the Board of Trustees took action to approve the ELOP summer school 2023-24 plan as presented on a motion by

5. Instruction (continued)

Member Gordon, seconded by Member Jaramillo, and carried by a unanimous vote with all members present voting yes.

6. Superintendent

- A. Superintendent Sprague presented the draft 2024-25 board meeting dates and shared that action on this item will be taken at the next board meeting.
- B. After discussion, the Board of Trustees approved changing the April 11, 2024, board meeting to April 18, 2024, on a motion by Member Karsch, seconded by Member Gordon, and carried by a unanimous vote with all members present voting yes.
- C. Superintendent Sprague recognized Board members for their dedication and outstanding service to students, staff, and community in recognition of School Board Appreciation Month. She shared highlights of recent site visits, including impressive science fair projects. An invitation to the E3 fundraiser at Top Golf was extended, along with comments on social media updates and upcoming events.

7. Consent Calendar

The Board of Trustees approved the Consent Calendar as presented on a motion by Member Jaramillo, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.

- A. Approval of the personnel report, which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave, out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment, and any other action affecting employment status.
- B. The Governing Board, acting as the legislative body for Community Facilities District (CFD) numbers 4, 5, 6, 7, 8, 9, 10, Rancho Etiwanda, Silver Ridge, Coyote Canyon, Henderson Creek, Victoria Gardens & Day Creek Square, ratifies the CFD expenditures for the period December 1 - 31, 2023, per the CFD Payment Log.
- C. Ratification of the Accounts Payable Warrant Register Reports. These are various routine warrants that have been requested to pay for purchase orders and various expenditures. The Board is requested to ratify batches dated December 1 - 31, 2023.
- D. Ratification of the Budget Financial Reports for the period December 1-31, 2023.
- E. Approval of the declaration that miscellaneous items of district property are less than \$2,500 in value per item, are obsolete and unusable, and will be sold as surplus property, donated to eligible nonprofit organizations or disposed.
- F. Acknowledgement by the Governing Board of the Etiwanda School District of the receipt of letters of fingerprint certification from outside contractors verifying clearance of their employees.
- G. Ratification of the increase in mileage stipends reflecting IRS Standard Mileage Rate effective January 1, 2024.
- H. Approval of submission of the Quarterly Uniform Complaint Report Summary to the County Office of Education for the period October 1 – December 31, 2023, pursuant to complaints filed as outlined in District Board Policy 1312.31 (Williams Settlement).
- I. Approval of the following donations:

Donated by:	Donation of:	Donated to:
The Blackbaud Giving Fund; Edison Int.	Cash	C. P. Lightfoot ES
The Blackbaud Giving Fund; Edison Int.	Cash	C. P. Lightfoot ES
The Blackbaud Giving Fund; Edison Int.	Cash	Day Creek IS
The Blackbaud Giving Fund; Edison Int.	Cash	East Heritage ES
John L. Golden PTA	Cash	John L. Golden ES
Caluag Family	Cash	Grapeland ES
Bakers Burgers	Cash	Perdew ES

- J. Approval/Ratification for Contracted Services between Etiwanda School District and the following outside Contractors:

7. Consent Calendar (continued)

	Consultant/ Contractor/Presenter	Contract Number	Type of Service	Location of Service
1	Practi-Cal, Inc.	AC011624A-01	Medi-Cal LEA billing option services 12/11/23 – 12/11/26	Etiwanda School District
2	Art Specialties, Inc.	EH011624R-01	School graphics	East Heritage ES
3	Dimension Architecture and Design, Inc.	ML011624A-02	Architectural services for modernization of restrooms	Windrows ES
4	Miller Construction	ML011624A-05	Construction Management Campus modernization	Etiwanda IS
5	Miller Construction	ML011624A-06	Construction Management M-Wing replacement	Summit IS
6	Miller Construction	ML011624A-07	Construction Management Interim Housing	Etiwanda IS
7	Lawnscape Systems, Inc.	SA011624R-01	Slope hand weeding	Colony ES Caryn ES John L. Golden ES Falcon Ridge ES Heritage IS Day Creek IS
8	Lawnscape Systems, Inc.	SA011624A-02	Crack and crevice weed abatement treatment	District-wide
9	H & H Elevator Services	RC011624R-01	Annual maintenance for hydraulic elevator	Etiwanda District Office
10	City of Rancho Cucamonga/Lewis Family Playhouse	WH011624R-01	Field trip	West Heritage ES
11	Azusa Pacific University	JS011624A-01	Clinical training program	Etiwanda School District
12	Creative Leadership Solutions, LLC.	JJ011624A-01	Professional development	Etiwanda School District
13	Heggerty	11011624A-02	Professional development	Etiwanda School District

K. Approval/Ratification of Proposal and Field Contract services under \$60,000 between Etiwanda School District and the following Contractors:

	Consultant/ Contractor	Contract Number	Type of Service	Location of Service
1	Fence Craft of Upland, Inc.	ML011624R-01	Chain link cage for tools	Etiwanda Operations Center
2	Time and Alarm Systems	ML011624A-03	Replace Edwards Fire Alarm panel	Etiwanda IS

L. Approval of Amendments/Change Orders/Extension:

	Vendor / Project	Amendment/ Change Order Number/ Extension	Original Contract Date Or Dollar Amount	New Contract Date or Dollar Amount
1	Art Specialties, Inc.	RS011624R-01	Correction of agreement date: 9/14/23 – 5/23/23	Corrected agreement date: 9/14/23 – 5/23/24

7. **Consent Calendar (continued)**

2	Southern California Landscape, Inc./Grapeland Elementary Classroom Buildings Bid#21/22-031	ML011624A-09 C.O.#1.2	\$198,300.00	\$217,911.92
3	Infinity Structures/Grapeland Elementary Classroom Buildings Bid#21/22-031	ML011624A-10 C.O.#1.6	\$498,000.00	\$496,195.19
4	JPI Development Group/Grapeland Elementary Classroom Buildings Bid#21/22-031	ML011624A-11 C.O.#1.18	\$580,000.00	\$559,021.70
5	Montgomery Hardware Co./Grapeland Elementary Classroom Buildings Bid#21/22-031	ML011624A-12 C.O.#1.21	\$228,250.00	\$232,748.54

- M. Approval of the School Accountability Report Card (SARC) for each school site for the 2022-2023 school year.
- N. Approval of the Title I Schoolwide Program Waiver request for Falcon Ridge, Solorio, and Terra Vista Elementary Schools.
- O. Approval of the Memorandum of Understanding between the Etiwanda School District and the San Bernardino County Superintendent of Schools to support classified employees through the Classified Employee Grant (CEG) Program Consortium.
- P. Approval of revisions and/or deletions to the following Board Policy (BP), Administrative Regulations (AR), and/or Exhibits (EX):

BP 4551	<i>Employee Compensation</i>
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- Q. Approval of the 2023-2024 Consolidated Application for Federal funds.
- R. Approval of classification of various records as Class 3 (disposable). Retention Period of California Public Records Act Request and District Responses. California Public Records Act requests and the District's responses to such requests are classified as Class 3 – Disposable and will be maintained in accordance with the law, and approval of disposal of these records, which have been retained for the legal period of time as per Article 2, Section 16023 through 16028, of Article 5, California Administrative Code:

Record Title	Required Retention	Date Covered	Destroy After Date
Superintendent's Correspondence	3 years	2000-2017	July 25, 2020

8. **Public Comment on Non-Agenda Items**

Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

- A. Comments on non-agenda items:

❖ Cristalle Mauleon commented regarding signage on the boardroom door.

9. **Board / Staff Comments or Suggested Items for Discussion at Upcoming Meetings**

❖ Board Member Jaramillo attended the winter choir performance at Heritage IS.

10. Closed Session

The Board of Trustees adjourned to Closed Session at 8:34 p.m. to discuss items A-C.

- A. Conference with labor negotiator (Government Code 54957.6) for the 2023-2024 school year.
District Negotiator: Laura Rowland, Assistant Superintendent of Personnel Services
Bargaining Unit: Etiwanda Teachers Association
- B. Student Discipline Hearings: (EC 48914) Consider recommendation regarding pupil expulsion/admission/readmission. Education Code sections 35146 and 48912 require closed sessions in these cases in order to prevent the disclosure of confidential student record information.
Pupil Case Number: 2023-24-02
- C. Public Employee Performance Evaluation: Superintendent
(Government Code 54957)

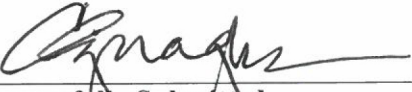
11. Reconvene To Open Session

The Board of Trustees reconvened to Open Session at 9:48 p.m.

- A. In Closed Session, the Board of Trustees took the following action: The Board, having received a signed stipulation expulsion agreement agreeing that the student committed a violation of education code that would qualify for expulsion and is being recommended for expulsion, finds that there is substantial evidence to expel Pupil Case Number: 23-24-02, of the Etiwanda School District through January 15, 2025, in compliance with Education Codes 48915C (3) and 48900 (c) on a motion by Member Gordon, seconded by Member Karsch and carried by a unanimous vote with all members present voting yes.

12. Adjournment

The meeting was adjourned at 9:49 p.m. in honor of the one-year anniversary of the passing of former Board of Trustee, David Long on a motion by Member Garcia, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.



Respectfully Submitted



Adopted