



BOARD OF TRUSTEES MEETING

Minutes

Thursday, February 11, 2021, 6:30 p.m.

Members Present in Person: Ms. Taylor and Mr. Long
Members Present by Phone: Ms. Cadman, Mr. Garcia and Ms. Karsch
Others Present: Dr. Judson and Ms. Sprague

1. CALL TO ORDER

President Taylor called the meeting to order at 6:30 p.m. stating this meeting is by video and telephonic webinar, and that microphones for the participating public will be kept on mute for all portions of the meeting with the exception of the public comment periods. When the meeting was called to order, President Taylor performed an attendance roll call wherein Member Cadman, Member Garcia and Member Karsch, indicated they were present by video and Member Long and Member Taylor indicated they were present in person. President Taylor announced that a roll call vote would be taken and recorded on each motion made at this meeting and that all open sessions of the board meeting are audio recorded and may capture sounds of those participating in the meeting. President Taylor asked those participating in the meeting to join in the Pledge of Allegiance.

2. PUBLIC COMMENT

Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

A. Comments on agenda items:

- Leslie Jensen commented on item 8. A., telephonically, regarding in favor of returning to in-person learning.
- Jon and Janal Barclay commented on item 8. A, telephonically, regarding in favor of returning to in-person learning.
- Karyn Johnson commented on item 8. A., telephonically, regarding in favor of returning to in-person learning.

B. Comments on non-agenda items:

- Jon and Janal Barclay commented telephonically regarding if there has been a decision regarding CAASPP testing?

President Taylor closed public comments and shared she understands that parents want to get their children back-to-school and shared there are guidelines we need to meet as a school district and county before our children can return. President Taylor stated we have a plan and are ready to execute this plan as soon as the county can meet those restrictions. She stated she has been in contact with both Mayors, County Department of Public Health and the San Bernardino Office of Education, to help advocate to get our children back to school. She recommends for everyone to get COVID tested and stated, "please do not gather and wear masks".

Charlayne Sprague, Assistant Superintendent of Instruction and Pupil Services, addressed the question regarding state testing and stated state testing is still on schedule. They are making arrangements to make it a safe and secure testing time for our students and it has not been suspended yet and will keep parents informed if that changes.

3. REVIEW / ADOPT AGENDA AND MINUTES

- A.** The Board of Trustees adopted the agenda as presented on a motion by Member Long, seconded by Member Karsch and carried by a unanimous roll call vote, with all members present voting yes.

3. REVIEW / ADOPT AGENDA AND MINUTES (continued)

- B.* The Board of Trustees adopted the minutes of the regular meeting held January 21, 2021, as presented on a motion by Member Long, seconded by Member Garcia and carried by a unanimous roll call vote, with all members present voting yes.

4. EDUCATIONAL PRESENTATION

- A. An educational presentation, “Etiwanda Colony – Continuing to Provide an Excellent Education in “Virtually” All We Do!” was shared by Brooklin Trover, Etiwanda School District Professional Development Provider, and Patricia Johnson, Teaching Vice Principal at Etiwanda Colony. Ms. Johnson shared the following topics: Highlights of Virtual Learning, Support to Prevent Learning Loss, Mental Health and Emotional Well Being, and Pupil and Family Engagement. Ms. Trover shared how they balance technology and paper/pencil activities by using Boom Cards, Kami and Flocabulary. Ms. Johnson shared how they found new ways to create engaging interactive instruction by using Kinesthetic and hands-on learning, Kagan structures and breakout rooms. Ms. Trover shared how they prevent learning loss by narrowing the focus with Tier II intervention, Imagine Learning, small group instruction, targeted phonics, PaperCo., Clay Counseling, and Sylvan Tutoring. Ms. Johnson shared how they keep in contact with students and families with their social and emotional wellness by utilizing the C.A.R.E.S. Counseling service, regular check-ins, provide technical support, make connections with struggling students, provide fun activities for students, and have virtual lunchtime with their grade level. Ms. Johnson also shared how they are keeping their families and students involved and engaged with Technology Night, iReady Informational Night, Family Fitness Night, spirit days, citizen of the month, and Accelerated Reader rewards.

5. INSTRUCTION

- A. Jeannie Tavolazzi, Director of Instruction, presented information regarding Local Control & Accountability Plan (LCAP) Development Update and on Stakeholder Input from LCAP Surveys. Ms. Tavolazzi shared the results of the annual review of Stakeholder survey results for the 2020-21 school year. She shared the three LCAP goals, Conditions of Learning, Pupil Outcomes and Engagement. She shared the surveys were administered from January 11-21, 2021, and parent/guardian surveys were administered in Spanish and Mandarin as well as English. She stated we had 4,718 parent/guardians participate, 7,558 students participate and 1,035 staff participate. She shared the diversity of the input of the survey by racial-ethnic composition, parent/guardian respondents and student respondents. Ms. Tavolazzi shared the responses and questions for Conditions of Learning, Pupil Outcomes and Engagement, for each of the following groups: parent/guardians, students and staff. She shared that race and ethnicity data is collected and analyzed to ensure that our district serves all students and members of the community fairly and equitably. Ms. Tavolazzi shared survey results will be available on the District LCAP webpage soon. She shared the next steps; LCAP Advisory will analyze results and recommend district priorities. Principals will share results with staff, and PTA Board and School Site Councils will identify successes and challenges after reviewing the survey data.

6. CONSENT CALENDAR

The Board of Trustees adopted the consent calendar as presented on a motion by Member Long, seconded by Member Garcia and carried by a unanimous roll call vote, with all members present voting yes.

- A.* Approval of the personnel report which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave, out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment, and/or any other action affecting employment status.
- B.* The Governing Board, acting as the legislative body for Community Facilities District (CFD) numbers 4, 5, 6, 7, 8, 9, 10, 11, Rancho Etiwanda, Silver Ridge, Coyote Canyon, Henderson Creek, Victoria Gardens, & Day Creek Square, ratifies the CFD expenditures for the period January 1, 2021 through January 31, 2021, per the CFD Payment Log.
- C.* Ratification of the Accounts Payable Warrant Register Reports. These are various routine warrants that have been requested to pay for purchase orders and various expenditures. The Board is requested to ratify batches dated January 1, 2021 through January 31, 2021.

6. **CONSENT CALENDAR (continued)**

- D.* Ratification of the Budget Financial Reports for the period January 1, 2021 through January 31, 2021.
- E.* Approval of the declaration that miscellaneous items of district property are less than \$2,500 in value per item, are obsolete and unusable, and will be sold as surplus property, donated to eligible nonprofit organizations or disposed: Heritage Intermediate School, Chromebook cart.
- F.* Acknowledgement by the Governing Board of the Etiwanda School District of the receipt of letters of fingerprint certification from the following outside contractors verifying clearance of their employees: Arrowhead Mechanical, Inc. and Ruhnau Clarke Architects
- G.* Approval of the following donations:

Donated by:	Donation of:	Donated to:
Tuan Nguyen	Cash	Solorio Elementary
Ralphs Grocery Company/Kroger	Cash	Summit Intermediate
Christian Campos	Cash	Summit Intermediate
General Mills	Cash	C.P. Lightfoot Elementary
Votigo, Inc.	Cash	C.P. Lightfoot Elementary
Blackbaud Giving Fund	Cash	C.P. Lightfoot Elementary
Box Tops for Education	Cash	Caryn Elementary
Lifetouch National School Studios	Cash	Caryn Elementary
Kroger	Cash	Caryn Elementary

- H.* Approval/Ratification for Contracted Services between Etiwanda School District and the following outside Contractors:

	Consultant/ Contractor/Presenter	Contract Number	Type of Service	Location of Service
1	Lawnscape Systems, Inc.	RC021121A-01	Weed service	Etiwanda School District
2	Ruhnau Clarke Architects	ML021121A-02	Architectural & engineering services for new classroom building	Grapeland Elementary

- I.* Approval/Ratification of Proposal and Field Contract services under \$59,999 between Etiwanda School District and the following Contractors:

	Consultant/ Contractor/Presenter	Contract Number	Type of Service	Location of Service
1	Owen Electric, Inc.	ML021121R-01	Install programmable time clock for restroom exhaust	Caryn Elementary

- J.* Consideration to accept the following agreements/contracts between Etiwanda School District and the following contractors:

	Contractor	Contract Number	Type of Service	Location
1	California Department of Public Health	RP021121R-01	Laboratory testing of samples for SARS-CoV-2	Etiwanda School District

- K.* Approval of Addendums/Amendments/Change Orders.

Amendment/ Change Order Number	Vendor	Change Order Amount	Original Contract Amount	New Contract Amount	Project
DN021121R-01	Clay Counseling Solutions	\$1,250.00	\$6,250.00	\$7,500.00	Counseling Solutions
RC021121A-02	HLI Tree Experts, Inc.	\$44,000.00	\$40,000.00	\$84,000.00	Etiwanda School District

* = Attachment

6. **CONSENT CALENDAR (continued)**

L.* Consideration to accept the following agreements/contracts between Etiwanda School District and the following contractors using piggybackable BID documentation.

	Vendor	Contract Number	Piggyback BID	Location of Service
1	Mohawk Commercial, Inc.	RC021121A-03	Use of CMAS Non Information Technology Commodities CMAS # 4-20-00-0085C	Maintenance/ Operations Department

M.* Approval of Short-Term Classified Salary Schedule revisions to include the hourly wage increase from \$13.00/hour to \$14.00+/hour, effective January 1, 2021, as required by state law, for the following job classifications: Office Assistant (\$14.00/hr.) and Tutor (\$14.00/hr.).

N.* Approval of the range increase for Campus Support employees effective January 1, 2021, from Range 47a to Range 48b to reflect the state law of minimum wage.

O.* Approval of the amended Resolution No. 2021-27 regarding One-Time Early Tell Incentive for Full-Time, Non-Contracted and 8-hour Classified Employees.

P.* Approval of revisions and/or deletions to the following Board Policies (BP), Administrative Regulations (AR) and/or Exhibits (EX):

BP 430	<i>Comprehensive Local Plan for Special Education</i>	Updated to reflect new requirement for the SELPA Local Plan to be reviewed and updated at least once every three years. Deleted material regarding referral and eligibility of students for special regulation currently in another AR.
AR 430	<i>Comprehensive Local Plan for Special Education</i>	Updated to reflect new CDE template for the SELPA plan, requirements for an annual assurances plan, public hearing notices, and posting of the plan on the district website.
EX 1113	<i>District and School Web Sites</i>	Revise title of Exhibit to: District, School and Teacher Web Sites to coincide with Board Policy and Administrative Regulation.
BP 1312.3	<i>Uniform Complaint Procedures</i>	Updated to include reference to Title IX complaint procedures and other minor revisions.
BP 1431	<i>Waivers</i>	Updated to clarify role of school site council and other advisory committees when required, public hearing requirements and waivers needed for more than one school year.
AR 4117.6	<i>Decision Not to Rehire</i>	Delete AR content included in AR 4116.
BP 4240	<i>Bargaining Units</i>	Delete BP content included in BP 4540
BP 4519.25	<i>Political Activities of Employees</i>	Policy updated to reflect current case law and to recognize the importance of employee political activity, voting and civic engagement.
AR 4519.25	<i>Political Activities of Employees</i>	Updated to reflect current law. Some content moved to BP 4540 Bargaining Units.
BP 4540	<i>Bargaining Units</i>	Updated to reflect PERB decisions regarding the wearing of union buttons, clarify material regarding employees in management, senior management, and confidential positions, and to add sections regarding membership, communications and membership dues.

* = Attachment

6. CONSENT CALENDAR (continued)

BP 4557	<i>Employee Safety</i>	Updated to reflect new regulation regarding access to the district's injury and illness prevention program, and to add the prohibition against discharging or discriminating against an employee for exercising any right protected by the Occupational Safety and Health Act.
AR 4557	<i>Employee Safety</i>	Updated to include a new section on protection from communicable diseases and infection and a new section on COVID-19 exposure to reflect new law, and other revisions.
AR-4557.1	<i>Work-Related Injuries/Industrial Accidents and Illness</i>	Updated to reflect new laws requiring how/when the district reports serious injury, illness or death; updated definitions of serious injury, illness or death, and added workers' compensation benefits due to COVID-19.
BP 9012	<i>Board Member Electronic Communications</i>	Revised to reflect new law regarding Board Member conversations or communication on social media platforms.

7. BUSINESS AND LEGAL

- A.* After discussion, the Board of Trustees took action to Adopt Resolution 2021-32, Resolution and Ordinance of the Board of Trustees of the Etiwanda School District Acting as the Legislative Body of Community Facilities No. 10 of the Etiwanda School District Relative to the Levy of Special Taxes Within Community Facilities District No. 10. (Annexation No. 8) on a motion by Member Cadman, seconded by Member Karsch and carried by a unanimous roll call vote, with all members present voting yes.
- B.* After discussion, The Board of Trustees took action to approve the Public Agency Retirement Services (PARS) Supplementary Retirement Plan (SRP) for eligible non-contract classified management employees on a motion by Member Garcia, seconded by Member Cadman and carried by a unanimous roll call vote, with all members present voting yes.

8. SUPERINTENDENT'S PRESENTATION

- A. Superintendent Judson presented an update, discussion and recommended action regarding school reopening. He shared that all public schools, within our state, have to follow the Governor's directive. He shared the San Bernardino County COVID-19 case rates and that the numbers are continuing to drop. He stated the Governor's Safe School for All Plan has not been approved by legislative action however, there is a possible announcement from the Governor regarding reopening schools tomorrow. Superintendent Judson stated that districts are focused on the California Department of Public Health (CDPH) guidance for school reopening. The guidance was released on January 14, 2021, and supersedes prior school waiver reopening guidance. This could be modified by any legislative action or executive order. Small cohort guidance remains unchanged. This guidance applies to grades TK-6. Grades 7-12 can reopen when the county is in Red Tier (Case rate 7.0 per 100,000 residents and positivity rate is less than 8 %.) CDPH guidance requires us to continue to offer distance learning, and have a thoughtful phased implementation and consult with our ETA and LCAP Advisory. Superintendent Judson shared the reopening requirements as follows; Submit a COVID-19 Safety Plan (CSP) to CDPH, San Bernardino County Superintendent of Schools (SBCSS) and the State School Safety Team. Two parts of this plan are the Cal/OSHA COVID Prevention plan and the COVID-19 School Guidance Checklist. This guidance serves grades K-6 and schools may not reopen for in-person instruction if the County case rate is above 25 per 100,000 residents. Superintendent Judson shared the following

* = Attachment

8. SUPERINTENDENT'S PRESENTATION (continued)

timelines; District completes both components of the CSP and posts CSP to district website; Submits the CSP to County DPH, SBCSS and State Safe Schools For All Team; and if not notified of plan deficiencies within 7 business days, CSP is deemed approved. Schools may reopen for in-person instruction on the 8th day after submittal if no notice of deficiency is received. Revisions will be reviewed within the 7 business days after resubmittal if required. Target date to submit CSP is Friday, February 19, 2021. Superintendent Judson shared the new checklist areas to address. Stable group structures, testing of staff, testing students and identification and reporting of cases. Stable group structures explains how the hybrid model will keep students in the stable groups and minimize contact between groups in self-contained, departmentalized, PE, and electives. Another checklist area is the testing of staff which have response testing, symptomatic testing and asymptomatic testing. Response testing is the only required testing offered when there is an outbreak at a school/location and required by Cal/OSHA. For testing of students, we will offer response testing when an outbreak at a school/location. As far as identification and reporting of cases districts must report to the San Bernardino CDPH within 10 days preceding a positive COVID test of any student or employee and report within 24 hours of any new case in the district. Superintendent Judson reported some changes to the guidance. All students/staff must wear a face covering, face shields must have a drape attached and 3 ply surgical masks will be provided to all staff members who come in contact with others. Other changes Superintendent Judson reported is the CDC does not recommend schools to conduct symptom screening on a daily basis when students and staff arrive on campus and that the district is developing an electronic home symptom/exposure screening system for daily use by students and staff and is also developing an online portal for students and staff members to report positive COVID-19 cases during the school day and after hours. Superintendent Judson shared the Hybrid Instruction suggested reopening sequence. He shared the tentative small cohort planning to bring back February 22, 6th grade virtual instruction support, March 1, CLOUDS preschool, STARS, Mod/Severe and 7th Grade virtual instruction support, March 8, 8th grade virtual instruction support, March 15, Elementary SDC and Middle school SDC date needs to be determined. Superintendent Judson shared the updated vaccination schedule on February 10, to include school employees to be eligible for the vaccine. Superintendent Judson shared our next steps: Monitor Legislative changes, submit CSP by February 19, continue to monitor county case rate data, monitor, approval or needed revision to CSP and revisit opening timeline at February 25, board meeting. Superintendent Judson made the recommendation to the Board to take action to approve the submittal of the COVID Safety Plan required for school reopening and the tentative timelines for notification.

➤ Member Cadman asked if any possibility to move spring break to March 8th? Superintendent Judson stated this would be a huge challenge due to this late notice.

➤ President Taylor asked about the hybrid model coming back asking if we have Monday as virtual day and students attend either A.M. or P.M. Tuesday through Friday? Superintendent Judson stated that is correct.

After discussion, the Board of Trustees took action to approve the submittal of the COVID Safety Plan required for school reopening and the tentative timelines for notification on a motion by Member Long, seconded by Member Cadman and carried by a unanimous roll call vote, with all members present voting yes.

- B. After discussion, the Board of Trustees took action to change the May 27, 2021 board meeting date to May 26, 2021 and to change June 10, 2021 and the June 24, 2021 board meeting date, changed to June 23, 2021, on a motion by Member Long, seconded by Member Karsch and carried by a unanimous roll call vote, will all members present voting yes.
- C. Superintendent Judson reported the following: No items reported

9. BOARD/STAFF COMMENTS OR SUGGESTED ITEMS FOR DISCUSSION AT UPCOMING MEETINGS

➤ President Taylor shared that the Governor and legislators are meeting regarding school reopening and not including educators, she suggested to call your legislators.

10. CLOSED SESSION

The Board of Trustees adjourned to Closed Session at 8:10 p.m. regarding items A. through C.

- A. Conference with labor negotiator (Government Code 54957.6) for the 2020-2021 school year
District Negotiator: Terry Embleton, Assistant Superintendent of Personnel Services
Bargaining Unit: Etiwanda Teachers Association
- B. Public Employee Discipline/Dismissal/Release. (Government Code 54957)
(Release Temp EC 44954 and/or Probationary Teachers EC 44929.21)
- C. CONFERENCE WITH LEGAL COUNSEL – EXISTING litigation
(Government Code 54956.9(d)(1)).
Case Number(s): 03-2021, 04-2021, and 05-2021

11. RECONVENE TO OPEN SESSION

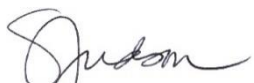
The Board of Trustees reconvened into Open Session at 8:52 p.m.

- A. The Board of Trustees took action in closed session to approve a settlement agreement for case #03-2021, on a motion by Member Long, seconded by Member Garcia and carried by a unanimous roll call vote, with all members present voting yes.
The Board of Trustees took action in closed session to approve a settlement agreement for case #04-2021, on a motion by Member Long, seconded by Member Cadman and carried by a unanimous roll call vote, with all members present voting yes.
The Board of Trustees took action in closed session to approve a settlement agreement for case #05-2021, on a motion by Member Long, seconded by Member Karsch and carried by a unanimous roll call vote, with all members present voting yes.
- B. The Board of Trustees took action in closed session to adopt Resolution No. 2021-34 to release and non-reelect 39 temporary certificated employees pursuant to Education Code section 44954, effective at the end of the 2020-2021 school year and directed the Superintendent or designee to send out appropriate legal notices, on a motion by Member Long, seconded by Member Cadman and carried by a unanimous roll call vote, with all members present voting yes.
- C. The Board of Trustees took action in closed session to adopt Resolution No. 2021-33 to issue a notice of release and non-reelection to one probationary certificated employee pursuant to Education Code Section 44929.21, effective at the end of the 2020-2021 school year, and directed the Superintendent or designee to send out appropriate legal notices, on a motion by Member Long, seconded by Member Karsch and carried by a unanimous roll call vote, with all members present voting yes.

12. ADJOURNMENT

The meeting was adjourned at 8:56 p.m. on a motion made by Member Long, seconded by Member Karsh and carried by unanimous roll call vote, with all members present voting yes.

The next meeting will be held on Thursday, February 11, 2021, 6:30 p.m.



 Respectfully Submitted



 Adopted