



BOARD OF TRUSTEES MEETING

Minutes

Thursday, February 25, 2021, 6:30 p.m.

<p>Members Present in Person: Ms. Taylor and Mr. Long Members Present by Phone: Ms. Cadman, Mr. Garcia and Ms. Karsch Others Present: Dr. Judson and Ms. Sprague</p>

1. Call to Order

President Taylor called the meeting to order at 6:30 p.m. stating this meeting is by video and telephonic webinar, and that microphones for the participating public will be kept on mute for all portions of the meeting with the exception of the public comment periods. When the meeting was called to order, President Taylor performed an attendance roll call wherein Member Cadman, Member Garcia and Member Karsch, indicated they were present by video and Member Long and Member Taylor indicated they were present in person. President Taylor announced that a roll call vote would be taken and recorded on each motion made at this meeting and that all open sessions of the board meeting are audio recorded and may capture sounds of those participating in the meeting. President Taylor asked those participating in the meeting to join in the Pledge of Allegiance.

2. Public Comment

Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

A. Comments on agenda items:

➤ Jan Zimmerman commented on agenda item 7. A. regarding in favor of continuing virtual learning rather than in-person learning.

B. Comments on non-agenda items. None offered.

3. Review / Adopt Agenda and Minutes

A. The Board of Trustees adopted the agenda as presented on a motion by Member Long, seconded by Member Cadman and carried by a unanimous roll call vote, with all members present voting yes.

B.* The Board of Trustees adopted the minutes of the regular meeting held February 11, 2021, as presented on a motion by Member Karsch, seconded by Member Cadman and carried by a unanimous roll call vote, with all members present voting yes.

4. Instruction

A. Damita Walton, Director of Pupil Services, presented the Counseling & Advocacy for Relational and Emotional Support (C.A.R.E.S.) Counseling program. Ms. Walton shared that the CARES program came through with outstanding and comprehensive support for our students and staff needs. Ms. Walton introduced members of the team; Ariel Macon-Richard, Clinical Counselor, Krystal Daniels, Associate Clinical Counselor and Sabrina Parra, CARES Counseling Intern. Ms. Macon Richards shared they pioneered a comprehensive counseling program that focuses on increasing student's overall social-emotional & mental wellness, personal development and growth. They offer school-based counseling services to reduce barriers and assist students in achieving goals. She shared they provide individual counseling, group counseling, crisis support/case management, emotional & mental wellness events, linkage to community resources and parent support. They also provide referral services and staff training.

4. **Instruction (continued)**

Ms. Parra shared the Social and Emotional Learning (SEL) lessons, such as; motivation, positive self-talk, growth mindset, cyber bullying, managing stress and anxiety, study and organizational Skills, and effective communication. She shared the CARES program provided engagement activities to help with social engagement such as Principal wellness scavenger hunt, Love Languages, Lunch Bunch, and staff wellness brain breaks. Ms. Daniels shared how they support parent training and engagement and shared their first parent engagement was on suicide prevention and awareness. The second series of parent engagement covered the topics of Love Languages and how to support student social and emotional wellbeing through virtual learning. She also shared upcoming events, such as supporting your child’s emotional wellbeing in transitioning back to school, providing interventions parents can use, yoga family nights, and zones of regulation. Ms. Daniels stated they have serviced 278 referrals (individual therapy). Ms. Macon-Richards stated they see an increased need of support for our students in the upcoming year with individual therapy and small groups, teacher training, school-wide SEL lesson support for K-5 and wellness/social activities, and parent training. Ms. Parra shared the program on the CARES website, where they provide additional resources for parents, families and staff.

- Superintendent Judson thanked Ms. Macon-Richards and her team, for this tremendous journey to create a counseling program with clinical counseling interns and has heard all the great things the counselors are doing and thanked them for the social and emotional lessons every week.
- President Taylor thanked Ms. Macon-Richards and the CARES staff for providing resources to help manage the stress and anxiety that has come with distance learning and now the transition back to in-class learning.

5. **Consent Calendar**

The Board of Trustees adopted the consent calendar as presented on a motion by Member Long, seconded by Member Garcia and carried by a unanimous roll call vote, with all members present voting yes.

- A.* Approval of the personnel report which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave, out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment and/or any other action affecting employment status.
- B.* Approval of the declaration that miscellaneous items of district property are less than \$2,500 in value per item, are obsolete and unusable, and will be sold as surplus property, donated to eligible nonprofit organizations or disposed: D.W. Long Elementary, misc. Dell towers, power cords, keyboards, misc. cables, and speakers.
- C.* Acknowledgement by the Governing Board of the Etiwanda School District of the receipt of letters of fingerprint certification from the following outside contractors verifying clearance of their employees: Time & Alarm
- D.* Approval of the following donations:

Donated by:	Donation of:	Donated to:
Roberto Robledo	Non-Cash	John L. Golden Elementary

- E.* Approval/Ratification for Contracted Services between Etiwanda School District and the following outside Contractors:

	Consultant/ Contractor/Presenter	Contract Number	Type of Service	Location of Service
1	Prismatic Magic LLC	WH022521R-01	Virtual laser light show assembly with a Black History Theme	West Heritage Elementary
2	Academic Entertainment	WH022521R-02	Virtual engagement of students using magic to correlate math skills and concepts	West Heritage Elementary
3	Girl Scouts of San Geronio	HIS022521R-01	8 one day sessions of Girl Scouts Career Exploration program	Heritage Intermediate

*=Attachments

5. **Consent Calendar (continued)**

4	American Technologies	RC022521R-01	Clean ductwork	Summit Intermediate
5	Art Specialties	WH022521R-03	Digitally printed PBIS signs	West Heritage Elementary
6	US Again LLC	TV022521R-01	Collection containers for clothes and shoes	Terra Vista Elementary
7	Sylvan Learning	WH022521R-04	Academic Tutoring Services	West Heritage Elementary
8	US Again LLC	FR022521R-01	Collection containers for clothes and shoes	Falcon Ridge Elementary

F.* Approval/Ratification of Proposal and Field Contract services under \$59,999 between Etiwanda School District and the following Contractors:

	Consultant/ Contractor/Presenter	Contract Number	Type of Service	Location of Service
1	Time & Alarm	ML022521R-01	Reconfigure MDF room	West Heritage Elementary

G.* Consideration to accept the following agreements/contracts between Etiwanda School District and the following contractors:

	Contractor	Contract Number	Type of Service	Location
1	Miller Construction	ML022521A-02	Construction Manager	Fast Fill CNG Station
2	Miller Construction	ML022521A-03	Construction Manager	Grapeland Elementary HVAC Replacement Project
3	Miller Construction	ML022521A-04	Construction Manager	Restroom and Drinking Fountain upgrades at D.W. Long Elementary and West Heritage Elementary
4	Miller Construction	ML022521A-05	Construction Manager	John L. Golden Elementary HVAC Replacement Project
5	Miller Construction	ML022521A-06	Construction Manager	District Operations Center
6	Miller Construction	ML022521A-07	Construction Manager	C.P. Lightfoot Elementary Interim Housing & Office/Library Building Replacement Projects
7	Crown Castle	MS022521A-01	10 gig Bandwidth 60 month term	Etiwanda School District
8	GoGuardian	NR022521R-01	Teacher classroom monitoring and management tool for virtual students	Etiwanda School District

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5. **Consent Calendar (continued)**

H.* Approval of revisions and/or deletion to the following Board Policies (BP), Administrative Regulations (AR) and/or Exhibits (EX):

BP 9323.2	<i>Actions by the Board</i>	Revised to update Challenging Board Actions section to reflect current law and other minor revisions.
EX 9323.2	<i>Actions by the Board</i>	Updated to clarify action for emergency facility conditions and to move one action to a new section to more accurately reflect law.

I.* Approval of the 2020-2021 Consolidated Application for Funding.

J.* Approval of the 2020-2021 Comprehensive School Safety Plan (CSSP) for all elementary and middle schools.

K.* Approval of the Resolution No. 2021-35 of the Etiwanda School District related to Transfers of Appropriations for 2021-22 fiscal year.

6. **Business and Legal**

A.* After discussion, the Board of Trustees awarded the following flooring bids as presented on a motion by Member Long, seconded by Member Karsch and carried by a unanimous roll call vote, with all members present voting yes.

Bid No. & Site	Name of Contractor	Low Bid \$
Bid 20/21-012 Golden Elementary	New Image Commercial Flooring	\$65,990.00
Bid 20/21-013 Heritage Intermediate	New Image Commercial Flooring	\$83,153.00
Bid 20/21-014 Day Creek Intermediate	Mike’s Custom Flooring, Inc.	\$49,507.00
Bid 20/21-015 Perdue Elementary	Mike’s Custom Flooring, Inc.	\$30,288.86
Bid 20/21-016 Solorio Elementary	Mike’s Custom Flooring, Inc.	\$31,176.00
Bid 20/21-017 Windrows Elementary	New Image Commercial Flooring	\$48,241.00

B.* After discussion, the Board of Trustees took action to award Bid #20/21-023 C. P. Lightfoot Elementary New Administration/Library Building on a motion by Member Long, seconded by Member Karsch and carried by a unanimous roll call vote, with all members present voting yes.

Category	Name of Contractor	Low Bid \$
#03 Concrete	K.A.R. Construction	\$ 1,467,000.00
#05 Structural Steel	RND Contractors	\$ 224,000.00
#06 Rough Carpentry	Infinity Structures, Inc.	\$ 761,620.00
#07 Plaster	Sierra Lathing	\$ 367,734.00
#08 Casework	Bertino Manufacturing	\$ 209,510.00
#09 Roofing	United Contractors	\$ 435,000.00
#11 Glass & Glazing	E & R Glass	\$ 125,000.00
#16 Specialties	RVH Constructors	\$ 455,000.00
#17 HVAC	Franklin Mechanical	\$ 308,700.00
#18 Plumbing	JPI Development	\$ 553,000.00
#19 Electrical	Rancho Pacific Elec.	\$ 1,376,400.00
#21 Hardware	Montgomery Hardware	\$ 161,227.00
		Bid total: \$ 6,444,191.00

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7. Superintendent’s Presentation

- A.* Superintendent Judson presented an update, discussion and recommended action regarding school reopening.
 - Superintendent Judson thanked Jan Zimmerman for her comments in the meeting and expressed that the desire to open is in no way meant to diminish the amazing work our administrators, teachers and support staff have done to create a wonderful learning environment for our students virtually.
 - Superintendent Judson provided an update on the COVID-19 case rates in our county. They came down very quickly this last month. Superintendent Judson stated the Governor’s Safe School for All Plan has not had any legislative action at this time. An alternative proposal, SB 86 – Safe and Opens Schools Act, has been introduced by the legislature with no action at this time.
 - Superintendent Judson shared that the COVID-19 Safety Plan was submitted on February 18, 2021, posted on the District website and we are currently in the 7 business day review period.
 - Superintendent Judson shared a health and safety update after discussion with our teacher’s association and cabinet that we have purchased air purifiers for the hybrid classrooms, CLOUDS preschool rooms, childcare rooms, and the health office isolation rooms.
 - Superintendent Judson shared an update on small cohorts and employee vaccinations. Superintendent Judson shared the following recommended dates for Hybrid Instruction Reopening:

Grade Levels	First Virtual Day with Hybrid Teacher	First In Person Day with Hybrid Teacher
TK-2, Elementary SDC	March 15, 2021	March 16, 2021
3-5, 6	March 29, 2021	March 30, 2021
7-8	To be determined when San Bernardino County is in the Red Tier.	

- Superintendent Judson shared the plan for communicating reopening dates to families and staff and District next steps.

After discussion, the Board of Trustees took action to approve the recommended dates for Hybrid Instruction Reopening, on a motion by Member Cadman, seconded by Member Long and carried by a unanimous roll call vote, with all members present voting yes.
- B.* After discussion, the Board of Trustees took action to approve the tentative dates for regular board meetings for the 2021-2022 school year on a motion by Member Long, seconded by Member Garcia and carried by a unanimous roll call vote, with all members present voting yes.
- C.* After discussion, the Board of Trustees took action to nominate Mondy Taylor for the 2021 election of representatives to the California School Board Association (CSBA) Delegate Assembly Ballot sub-region 16-B. on a motion by Member Long, seconded by Member Cadman and carried by a unanimous roll call vote, with all members present voting yes.
- D. Superintendent Judson reported the following:
 - March 2 – Read Across America Day.

8. Board/Staff Comments or Suggested Items for Discussion at Upcoming Meetings

- None offered.

9. Closed Session

The Board of Trustees adjourned to Closed Session at 7:29 p.m. to discuss items A. through C.

- A. Conference with labor negotiator (Government Code 54957.6) for the 2020-2021 school year
 District Negotiator: Terry Embleton, Assistant Superintendent of Personnel Services
 Bargaining Unit: Etiwanda Teachers Association

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9. **Closed Session (continued)**

- B. Public Employee Discipline/Dismissal/Release. (Government Code 54957)
- C. Public Employee Appointment (Government Code 54957)
Title: (1) Director of Personnel and Pupil Services

10. **Reconvene To Open Session**


The Board of Trustees reconvened into Open session at 7:51 p.m.

- A. The Board of Trustees took action in closed session to approve the resignation and general release agreement for employee #6663 on a motion by Member Long, seconded by Member Cadman and carried by a unanimous roll call vote, with all members present voting yes.
- B. The Board of Trustees took action in closed session to appoint Damita Walton as Director of Personnel and Pupil Services, effective July 1, 2021, on a motion by Member Long, seconded by Member Cadman and carried by unanimous roll call vote, with all members present voting yes.

11. **Adjournment**

The meeting was adjourned at 7:53 p.m. on a motion made by Member Long, seconded by Member Karsch and carried by unanimous roll call vote, with all members present voting yes.

The next meeting will be held on Thursday, March 11, 2021, 6:30 p.m.



Respectfully Submitted



Adopted