BOARD OF TRUSTEES MEETING

MINUTES

Thursday, February 27, 2020, 6:30 p.m.

Members Present: Ms. Cadman, Mr. Garcia, Ms. Karsch, Mr. Long, and Ms. Taylor
Others Present: Dr. Judson, Ms. Sprague, Mr. Claflin, Mr. Embleton, Ms. Rowland, Ms. Tavolazzi, Ms. Walton, and Ms. Wiley-Dominguez

1. Call to Order
President Garcia called the meeting to order at 6:30 p.m. When the meeting was called to order, all Board Members were present. President Garcia announced that all open sessions of the board meeting are audiotaped and may capture sounds of those attending the meeting. President Garcia invited the audience to join in the Pledge of Allegiance.

2. Public Comment
Pursuant to Board Policy 9324, Board Minutes and Recordings: “The minutes shall reflect the names of those individuals who comment during the meeting’s public comment period as well as the topics they address.”
A. Comments on agenda items: None offered.
B. Comments on non-agenda items: None offered.

3. Review/Adopt Agenda and Minutes
A.* The Board of Trustees adopted the agenda as presented on a motion by Member Taylor, seconded by Member Long, and carried by unanimous vote with all members present voting yes.
B.* The Board of Trustees took action to adopt the minutes of the regular board meeting held February 13, 2020, as presented, on a motion by Member Cadman, seconded by Member Karsch and carried by unanimous vote with all members present voting yes.

4. Educational Presentation
A. David Apodaca, principal of Day Creek Intermediate, presented “What Makes Day Creek Intermediate a Blue Ribbon School?” Mr. Apodaca shared the California Dashboard and i-Ready data that helped the school meet the criteria for Blue Ribbon school. However, Day Creek is not just about academics, it is also the diverse student and family activities and systems of support that make Day Creek a Blue Ribbon school. The climate and culture of Day Creek create a place where students feel safe, respected and engaged. An addition to the PBIS framework currently in place is their new PBIS reward system. School Counselor, Michelle Burr, and Student Services Assistant, Alexandra Kuramata, shared how students receive rewards for positive behavior using technology. Points are earned by scanning a student’s ID badge providing instantaneous awards. Rewards can be used at the student store or items can be pre-ordered through the school’s PBIS awards website. In addition to students, staff can also share shout-outs and recognize each other for positive actions that contribute to the school climate and student achievement.

5. Instruction
A.* Dawn Wiley-Dominguez, director of special education, presented an update regarding the C.L.O.U.D.S program. Nicole Clemens, speech language pathologist, highlighted the High Five program for students who only require speech and language services for mild articulation and mild language delays, and where students receive small group instruction with a Speech Language Pathologist and/or a Speech Language Pathologist Assistant. Christina Daffron, preschool teacher, shared the C.L.O.U.D.S program provides early intervention in a full inclusion model at three

* = Attachment
5. **Instruction (continued)**

preschool sites: East Heritage, Grapeland and Falcon Ridge. Currently, about 143 students with disabilities are being served, with 70 students on track to transition to Transitional Kindergarten (TK) or Kindergarten next year. Approximately 79% of these students are transitioning to general education settings. Analisa Hernandez, school psychology intern, and Abigail Pellitteri, junior at Los Osos High School, shared a new Video Modeling project which is an evidence-based intervention that uses video recording and scripting to model targeted skills or behaviors.

**B.* Damita Walton,** director of pupil services, along with Intermediate School Counselors, Bradley Herrock from Summit, Lilly Damen from Heritage, LaToya Townsend from Etiwanda, Michelle Burr from Day Creek, and Arielle Macon-Richard, intern program facilitator, shared an Intermediate School Counselor presentation. Ms. Walton shared that Etiwanda counselors work within the American School Counselors Association (ASCA) model that provides a framework for comprehensive, data-driven school program, focusing on three domains: academic development, career development and social-emotional development. Each site presented how their site focuses on student wellness and Arielle Macon-Richard shared information regarding upcoming trends, services that will be offered and program goals that will be used to develop the District's new Intern program. The Signs of Suicide (SOS) program that will be implemented next year was also discussed.

**C.* After discussion, the Board of Trustees took action to approve the Etiwanda School District Dress Code and Attachment A for the 2020-2021 school year on a motion by Member Taylor, seconded by Member Cadman and carried by unanimous vote with all members present voting yes.

**D.* Jeannie Tavolazzi,** director of LCAP and communications presented the draft Local Control and Accountability Plan (LCAP) Goals/Actions and Spring LCAP Community Forum format. Ms. Tavolazzi shared how clarity will be increased for stakeholders through the use of the new template, understandable and accessible language, reducing redundancy when possible, and aligning goals and actions with the California School Dashboard indicators. A Crosswalk information table was also shared showing and highlighting revisions to the current goals for ease of use. A draft 3-year LCAP has been developed after careful analysis of stakeholder input, metrics and measures, and progress analysis. Etiwanda's community identified priorities are safe school environments, increased services to support student mental health and social-emotional needs, home-school communication and staff involvement in the LCAP. Priorities identified through metrics and measures are differentiation to meet individual student needs and plans for reducing chronic absenteeism. Lastly, Ms. Tavolazzi shared the format for the upcoming Spring Community Forums.

6. **Consent Calendar**

The Board of Trustees approved the Consent Calendar as presented on a motion by Member Long, seconded by Member Karsch. The motion passed with four ayes and one abstention (Member Cadman).

**A.* Approval of the personnel report which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave, out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment and/or any other action affecting employment status.

**B.* Approval of the attached declarations that miscellaneous items of district property are less than $2,500 in value per item, are obsolete and unusable, and will be sold as surplus property, donated to eligible nonprofit organizations or disposed of.

**C.* Acknowledgment by the Governing Board of the Etiwanda School District of the receipt of letters of certification from the following outside contractors verifying clearance of their employees: Boss Graphics, Inc., Pacific Contractors Group, Inc., and Sports for Learning (Coast 2 Coast Coaching, Inc.)

**D.* Approval/Ratification for Contracted Services between Etiwanda School District and the following outside Contractors:

<table>
<thead>
<tr>
<th>Consultant/Contractor/Presenter</th>
<th>Contract Number</th>
<th>Type of Service</th>
<th>Location of Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Heinemann Professional Development</td>
<td>JJ022720A-01</td>
<td>Professional Development</td>
<td>Instruction Department</td>
</tr>
</tbody>
</table>

* = Attachment
6. **Consent Calendar (continued)**

<table>
<thead>
<tr>
<th></th>
<th>Consultant/Contractor/Presenter</th>
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<th>Location of Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Boss Graphics, Inc.</td>
<td>RC022720R-01</td>
<td>Painting CA Distinguished School Logo</td>
<td>Solorio Elementary</td>
</tr>
<tr>
<td>3</td>
<td>Boss Graphics, Inc.</td>
<td>RC022720R-02</td>
<td>Painting CA Distinguished School Logo</td>
<td>West Heritage Elementary</td>
</tr>
<tr>
<td>4</td>
<td>Boss Graphics, Inc.</td>
<td>RC022720R-03</td>
<td>Painting CA Distinguished School/National Blue Ribbon Logo</td>
<td>Day Creek Intermediate</td>
</tr>
<tr>
<td>5</td>
<td>Ruhnaul Clarke Architects</td>
<td>ML022720A-01</td>
<td>Construction Administration Services Modular Buildings Project</td>
<td>Caryn Elementary</td>
</tr>
<tr>
<td>6</td>
<td>Ruhnaul Clarke Architects</td>
<td>ML022720A-02</td>
<td>Construction Administration Services Modular Buildings Project</td>
<td>Windrows Elementary</td>
</tr>
<tr>
<td>7</td>
<td>Boss Graphics, Inc.</td>
<td>RC022720R-05</td>
<td>Painting CA Distinguished School Logo</td>
<td>Etiwanda Colony Elementary</td>
</tr>
<tr>
<td>8</td>
<td>Joel Greene/History Brought to Life</td>
<td>TV022720R-01</td>
<td>Student Assembly</td>
<td>Terra Vista Elementary</td>
</tr>
</tbody>
</table>

E.* Approval/Ratification of Proposal and Field Contract services under $59,999 between Etiwanda School District and the following Contractors:

<table>
<thead>
<tr>
<th>Consultant/Contractor/Presenter</th>
<th>Contract Number</th>
<th>Type of Service</th>
<th>Location of Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Southern California Landscape, Inc.</td>
<td>ML022720R-03</td>
<td>Landscaping Services</td>
<td>Windrows Elementary</td>
</tr>
<tr>
<td>2. Dugmore &amp; Duncan of California, Inc.</td>
<td>ML022720R-04</td>
<td>Door lock services</td>
<td>Summit Intermediate</td>
</tr>
<tr>
<td>3. Owen Electric, Inc.</td>
<td>ML022720R-05</td>
<td>Electrical installation services</td>
<td>Windrows Elementary</td>
</tr>
<tr>
<td>4. Owen Electric, Inc.</td>
<td>NR022720R-01</td>
<td>Electrical installation services</td>
<td>District Office</td>
</tr>
<tr>
<td>5. Dugmore &amp; Duncan of California, Inc.</td>
<td>ML022720R-06</td>
<td>Keyless Entry</td>
<td>Summit Intermediate</td>
</tr>
</tbody>
</table>

F.* Consideration to accept the following agreements/contracts between Etiwanda School District and the following contractors:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Contract Number</th>
<th>Type of Service</th>
<th>Location of Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Lozano Smith, LLP</td>
<td>JM022720R-01</td>
<td>Legal Services</td>
<td>Special Ed. Department</td>
</tr>
</tbody>
</table>

* = Attachment
6. **Consent Calendar (continued)**

<table>
<thead>
<tr>
<th>Change Order Number</th>
<th>Vendor</th>
<th>Change Order Amount</th>
<th>Original Contract Amount</th>
<th>New Contract Amount</th>
<th>Project</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>Class Leasing, LLC</td>
<td>$15,830.00</td>
<td>$408,696.00</td>
<td>$424,526.00</td>
<td>Terra Vista Elementary New Classrooms Project</td>
</tr>
</tbody>
</table>

G.* Approval of Change Order(s).

H.* Approval of revisions and/or deletions to the following policies: Board Policy (BP) and/or Administrative Regulations (AR):

<table>
<thead>
<tr>
<th>BP 1100</th>
<th>Communication with the Public</th>
<th>Revised to clarify requirements regarding mass mailings.</th>
</tr>
</thead>
<tbody>
<tr>
<td>BP 2121</td>
<td>Superintendent’s Contract</td>
<td>Revised to include current provisions of Education Code, Government Code and other minor revisions.</td>
</tr>
<tr>
<td>AR 4030</td>
<td>Nondiscrimination in Employment</td>
<td>Revised to reflect new law (AB 9) which allows complaints of employment discrimination to be filed with the Department of Fair Employment and Housing up to three years after the alleged act.</td>
</tr>
<tr>
<td>BP 4033</td>
<td>Lactation Accommodation</td>
<td>Revised to reflect provisions of SB 142 requiring districts to provide a lactation room or location with prescribed features, prohibiting districts from discriminating or retaliating against an employee who exercises the right to lactation accommodation.</td>
</tr>
</tbody>
</table>


J.* Approval of the 2019-2020 Comprehensive School Safety Plan (CSSP) for all elementary and middle schools.

K.* Approval of the 2019-2020 Consolidated Application for Funding.


M.* Approval of the Extended School Year Program (ESY) proposal for summer 2020.

N.* Approval of Resolution No. 1920-40 of the Board of Trustees of the Etiwanda School District authorizing the absence of Board Member, Brynna Cadman, on January 23, 2020, as being acceptable for compensation.

7. **Business and Legal**

A.* The Board of Trustees took action to award Windrows Interim Housing Rebid Project Bid # 2007, General Category # 1, to IVL Contractors in the amount of $209,300.00, and to Electrical Category # 19, to Rancho Pacific Construction in the amount of $89,700.00, for a total project amount of $299,000.00 on a motion by Member Long, seconded by Member Taylor and carried by a unanimous vote with all members present voting yes.

* = Attachment
8. **Superintendent’s Presentation**
   A.* After discussion, the Board of Trustees took action to approve the tentative dates for regular board meetings for the 2020-2021 school year on a motion by Member Taylor, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.
   
   B.* After discussion, the Board of Trustees took action to nominate Cindy Gardner and Wilson So to the 2020 election of representatives to the California School Board Association (CSBA) Delegate Assembly on a motion by Member Taylor, seconded by Member Cadman, and carried by a unanimous vote with all members present voting yes.
   
   C. Superintendent Judson reported the following:
   - March 2 – Read Across America Day.
   - March 7 – “Celebrating our Culture through Black Excellence” event at Heritage Intermediate School from noon to 5:00 p.m.
   - Open House schedule provided to the Board, noting eight Open Houses on March 19.
   - May 5 – Distinguished Schools and Blue Ribbon Schools being recognized at County Board of Education Meeting, 3:30 – 5:00 p.m.

9. **Board/Staff Comments or Suggested Items for Discussion at Upcoming Meetings**
   - Member Taylor commented on her meeting with D.W. Long PTO.
   - Member Garcia commented on the Rancho Cucamonga State of the City event.
   - Members Garcia and Cadman would like to discuss a possible change of dates to the June 2020 board meeting calendar at the next board meeting.

10. **Closed Session**
    The Board of Trustees adjourned to Closed Session at 8:14 p.m. regarding item A.
    
    A. Public Employee Discipline/Dismissal/Release. (Government Code 54957)

11. **Reconvene into Open Session**
    The Board reconvened into Open Session at 8:37 p.m.
    
    A. The Board of Trustees took action pursuant to Education Code section 44954, in Closed Session, to notify 41 full-time temporary certificated employees (FTE) of the District’s decision to release them from employment at the conclusion of the current school year on a motion by Member Taylor, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.
    
    B. No additional action to report.

12. **Adjournment**
    The meeting was adjourned in memory of Donna Mawhorter, assistant principal, Cecilia Lucero Solorio Elementary, at 8:38 p.m., on a motion made by Member Taylor, seconded by Member Karsch and carried by unanimous vote with all members present voting yes.

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_The next meeting will be held on Thursday, March 12, 2020, 6:30 p.m._

Respectfully Submitted

Adopted

* = Attachment