



BOARD OF TRUSTEES: Robert Garcia, Matthew Gordon, Dr. Fermin Jaramillo, Dayna Karsch, and April McAllaster

BOARD OF TRUSTEES

Minutes

Thursday, March 2, 2023, 6:30 p.m.

Members Present at Roll Call:	Mr. Garcia, Mr. Gordon, Dr. Jaramillo, Ms. Karsch and Ms. McAllaster
Others Present:	Ms. Sprague, Ms. Tavalazzi, Ms. Rowland, and Mr. Clafin

1. **Call to Order**

Board President Karsch called the meeting to order at 6:30 p.m. When the meeting was called to order, all members were present. Board President Karsch announced that all open sessions of the board meeting are video and audio recorded and may capture sounds and images of those participating in the meeting. Board President Karsch asked those participating in the meeting to join in the Pledge of Allegiance.

2. **Public Comment on Agenda Items**

Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

A. Comments on agenda items: None Offered.

3. **Administration of Oath of Office to Board Member**

A. Superintendent Charlayne Sprague administered the Oath of Office to April McAllaster as a provisional appointment for the vacancy in Trustee Area 2 pursuant to Education Code sections 5091 and 5092. Mrs. McAllaster will serve on the Board of Trustees until the next regularly scheduled election for governing board members in November 2024.

B. After discussion, the Board of Trustees took action to elect Matthew Gordon as President Pro Tempore as a result of the vacancy, on a motion by Member Garcia, seconded by Member Jaramillo, and carried by a unanimous vote with all members present voting yes.

4. **Review / Adopt Agenda and Minutes**

A. The Board of Trustees adopted the agenda as presented on a motion by Member Gordon, seconded by Member Jaramillo, and carried by a unanimous vote with all members present voting yes.

B. The Board of Trustees took action to adopt the minutes of the regular meeting held February 7, 2023, as presented, on a motion by Member Garcia, seconded by Member Gordon, and carried by a unanimous vote with all members present voting yes.

C. The Board of Trustees took action to adopt the minutes of the special meeting held February 13, 2023, as presented on a motion by Member Jaramillo, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.

5. **Recognition**

A. Principal Jeff Sipos along with the Board of Trustees recognized students who were champions of the 2022-2023 Etiwanda School District Spelling Bee.

6. **Educational Presentation**

A. Lisa Richter, Principal of Falcon Ridge Elementary and Twyla Bowman, Assistant Principal, presented "Falcon Ridge Elementary, Rediscovering School." They presented information on the school's academic progress, programs, and that engage student and families. The 5th grade choir performed for the Board of Trustees, sharing that this is the first 5th grade class to promote after being there since kindergarten.

7. Instruction

- A. Alicia Lyon, Director of Pupil Services, presented the proposed Etiwanda School District Dress Standards for the 2023-2024 school year.
- Board Members asked about consistency, equity, school hats, and sports teams. Ms. Lyon shared that each school administrator will have specific standards for their school sites.
- After discussion, the Board of Trustees took action to approve the proposed Etiwanda School District Student Dress Standards for the 2023-2024 school year on a motion by Member Jaramillo, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.

8. Consent Calendar

The Board of Trustees approved the Consent Calendar as presented, on a motion by Member McAllaster, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.

- A. Approval of the personnel report which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave, out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment, and/or any other action affecting employment status.
- B. The Governing Board, acting as the legislative body for Community Facilities District (CFD) numbers 4, 5, 6, 7, 8, 9, 10, Rancho Etiwanda, Silver Ridge, Coyote Canyon, Henderson Creek, Victoria Gardens & Day Creek Square, ratifies the CFD expenditures for the period February 1-28, 2023, per the CFD Payment Log.
- C. Approval of the declaration that miscellaneous items of district property are less than \$2,500 in value per item, are obsolete and unusable, and will be sold as surplus property, donated to eligible nonprofit organizations or disposed.
- D. Ratification of mileage stipends and cell phone stipend. Addition of School Site Instructional Technology Support Clerk (ITSC).
- E. Approval of the following donations:

Donated by:	Donation of:	Donated to:
John L. Golden PTA	Cash	John L. Golden ES

- F. Approval/Ratification for Contracted Services between Etiwanda School District and the following outside Contractors:

	Consultant/ Contractor/Presenter	Contract Number	Type of Service	Location of Service
1	The Life Skills Program	CC030223R-01	Expanded learning opportunities	Etiwanda Child Care
2	M.A. Flex Training	CC030223R-02	Expanded learning opportunities	Etiwanda Child Care
3	Lewis Entertainment	DWL030223R-01	History Day Program	DW Long ES
4	The Imagination Machine	DWL030223R-02	Writing assembly	DW Long ES
5	Big Al's	GRP030223R-01	Field trip and lunch	Grapeland ES
6	Big Al's	GRP030223R-02	Field trip and lunch	Grapeland ES
7	TCI	IMC030223A-01	Textbook orientation	Etiwanda School District
8	Armstrong & Brooks Consulting Engineers	ML030223R-01	Environmental quality control plans	Etiwanda IS
9	Util-Locate	ML030223R-04	Underground utility line locating	Caryn ES
10	Util-Locate	ML030223R-05	Underground utility line locating	CP Lightfoot ES

8. **Consent Calendar (continued)**

11	Armstrong & Brooks Consulting Engineers	ML030223R-06	Topographic survey for trash enclosure	Caryn ES
12	Big Al's	PER030223R-01	Field trip and lunch	Perdew ES
13	KC Services	RC030223A-01	Bus washing services 2022-2023	Etiwanda School District
14	In N Out Burger	SIS030223R-01	8 th grade picnic	Summit IS
15	EBK & Co. – US Engineering League	WH030223R-01	STEAM activities	West Heritage ES
16	Amy's Farm	WH030223R-02	TK field trip	West Heritage ES
17	Ocean Institute	WH030223R-03	Science activity	West Heritage ES
18	Miller Construction	ML030223A-03	HVAC replacement D Pod	Grapeland ES
19	Miller Construction	ML030223A-07	Growth portables	CP Lightfoot ES
20	Miller Construction	ML030223A-08	CSR-conversion	Solorio ES
21	Miller Construction	ML030223A-09	Interim housing	Summit IS
22	Miller Construction	ML030223A-10	H Pod restroom & growth portables	Terra Vista ES

G. Approval/Ratification of Proposal and Field Contract services under \$60,000 between Etiwanda School District and the following Contractors:

	Consultant/ Contractor	Contract Number	Type of Service	Location of Service
1	Tint City, Inc.	ML030223R-02	Window tint	CP Lightfoot ES
2	Owen Electric	RC030223A-02	Parking lot lighting	Solorio ES
3	SPEC Construction Co., Inc.	RC030223A-03	Regrade parking lot	East Heritage ES
4	US Landscape, Inc.	RC030223R-04	Remove overgrown plants	East Heritage ES
5	US Landscape, Inc.	RC030223R-05	Remove planters	Solorio ES
6	US Landscape, Inc.	RC030223R-06	Remove overgrown plants	Etiwanda Education Center
7	US Landscape, Inc.	RC030223A-07	Grade track pathway	Heritage IS

H. Approval of the classification of various records as Class 3 (disposable) and approval to dispose of these records which have been retained for the legal period of time per 5 CCR§ 16023 through 5 CCR § 16028 (Title 5, California Code of Regulations, Division 1, Chapter 16, Subchapter 2, Article 2, Sections 16023 – 16028:

Record Title	Class	Required Retention	Recommended Retention	Dates Covered	Destroy After Date
TSA Remittance	3	3 years	4 years	2008-09	7/1/2020
CLHRLY Time Cards	3	3 years	4 years	2014-15	7/1/2019
CECONT Time Cards	3	3 years	4 years	2014-16	7/1/2019
Kaiser Bills	3	3 years	4 years	2014-15	7/1/2019
Vendor Statements	3	3 years	4 years	2014-15	7/1/2019

I. Approval of a modified Classified Administrative Salary Schedule effective July 1, 2022.

J. Approval of San Bernardino County Superintendent of Schools Request for New Fund/Resource/Sub-Fund requesting the establishment of Resource 9717 within Fund 35 (with regard to OPSC application 57/67702-00-002 for Caryn Elementary Modernization).

K. Approval of the 2022-2023 Comprehensive School Safety Plan (CSSP) for David W. Long Elementary school.

9. **Business and Legal**

- A. After discussion, the Board of Trustees took action to approve the revised Declaration of Need for Fully Qualified Educators for the 2022-2023 school year, pursuant to the requirement established by the State of California Commission on Teacher Credentialing, as amended, to reflect a numeric error on back up, on a motion by Member Garcia, seconded by Member Gordon, and carried by a unanimous vote with all members present voting yes.
- B. After discussion, the Board of Trustees took action to approve the Memorandum of Understanding between the Etiwanda School District and the Etiwanda Teachers Association regarding Full Day Kindergarten Instruction and associated AB1200 as presented, on a motion by Member Gordon, seconded by Member McAllaster, and carried by a unanimous vote with all members present voting yes.

10. **Superintendent's Presentation**

- A. After discussion, the Board of Trustees took action to change March 15, 2023, board meeting to March 13, 2023, on a motion by Member Garcia, seconded by Member McAllaster, and carried by a unanimous vote will all members present voting yes.
- B. Superintendent Sprague shared that State Superintendent Tony Thurmond visited Solorio Elementary for career day. He spoke to the students and staff. She provided an update on a family engagement event at Summit, shared social media updates, invited board members to C.P. Lightfoot's ribbon cutting ceremony and reviewed upcoming events.

11. **Public Comment on Non-Agenda Items**

Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

- A. Comments on non-agenda items: None offered.

12. **Board / Staff Comments or Suggested Items for Discussion at Upcoming Meetings**

- Member Gordon asked to place an item for discussion on a resource officer for the Fontana school locations on a future agenda.
- Member Gordon recognized the addition of fentanyl awareness to the Substance Abuse units.
- President Karsch encouraged Board of Trustees to attend the May 5, Staff Appreciation Day.

13. **Closed Session**

The Board of Trustees adjourned to Closed Session at 7:45 p.m.

- A. Public Employee Discipline/Dismissal/Release/Non-reelect. (Government Code 54957)
- B. CONFERENCE WITH LEGAL COUNSEL -EXISTING Litigation
(Government Code 54956.9(d)(1)). NB
Case Numbers: 04-2023 and 05-2023
- C. Liability Claim (Government Code 54956.95)
Claimant: 2223-07 E.G.

14. **Reconvene to Open Session**

The Board of Trustees reconvened into Open Session at 8:35 p.m.


- A. The Board took action in Closed Session to approve a settlement agreement for case #04-2023, with the Etiwanda School District, on a motion by Member Garcia, seconded by Member McAllaster, and carried by a unanimous vote with all members present voting yes.
- B. The Board took action in Closed Session to approve a settlement agreement for case #05-2023, with the Etiwanda School District, on a motion by Member Gordon, seconded by Member McAllaster, and carried by a unanimous vote with all members present voting yes.

14. **Reconvene to Open Session (continued)**

C. The Board took action in Closed Session to reject the claim filed by E. G., Claim # 2223-07, against the Etiwanda School District, on a motion by Member Gordon, seconded by Member Jaramillo and carried by a unanimous vote with all members present voting yes.

15. **Adjournment**

The meeting was adjourned at 8:36 p.m., on a motion made by Member Gordon, seconded by Member McAllaster, and carried by a unanimous roll call vote with all members present voting yes.



Respectfully Submitted



Adopted