ETIWANDA SCHOOL DISTRICT
Etiwanda Education Center Board Room
6061 East Avenue, Etiwanda, CA 91739

BOARD OF TRUSTEES: Brynna Cadman, Robert Garcia, Dayna Karsch, David W. Long, and Mondi M. Taylor

BOARD OF TRUSTEES MEETING

Minutes

Thursday, March 11, 2021, 6:30 p.m.

Members Present in Person: Ms. Taylor and Mr. Long
Members Present by webinar: Ms. Cadman, Mr. Garcia and Ms. Karsch
Others Present: Dr. Judson and Ms. Sprague

1. Call to Order

President Taylor called the meeting to order at 6:30 p.m. stating this meeting is by video and telephonic webinar, and that microphones for the participating public will be kept on mute for all portions of the meeting with the exception of the public comment periods. When the meeting was called to order, President Taylor performed an attendance roll call wherein Member Cadman, Member Garcia and Member Karsch, indicated they were present by video and Member Long and Member Taylor indicated they were present in person. President Taylor announced that a roll call vote would be taken and recorded on each motion made at this meeting and that all open sessions of the board meeting are audio recorded and may capture sounds of those participating in the meeting. President Taylor asked those participating in the meeting to join in the Pledge of Allegiance.

2. Public Comment

Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

A. Comments on agenda items.
- Leslie Jenson commented on agenda item 9. A. regarding grades 7 and 8 returning to in-person learning.

B. Comments on non-agenda items. None offered.

3. Review / Adopt Agenda and Minutes

This is the time to review the agenda and move items from action to consent calendar or from consent calendar to action. Consent calendar items are expected to be routine and noncontroversial, and are acted upon by the Board of Trustees at one time without discussion.

A. The Board of Trustees adopted the agenda as amended with the removal of closed session items 11. A. and 11. B. on a motion by Member Long, seconded by Member Cadman and carried by a unanimous roll call vote, with all members present voting yes.

B.* The Board of Trustees adopted the minutes of the regular meeting held February 25, 2021, as presented on a motion by Member Garcia, seconded by Member Long and carried by a unanimous roll call vote, with all members present voting yes.

4. Recognition

A. The Board of Trustees recognized 13 students from 5 schools across the District as winners at Rancho Cucamonga Council for the 2020-2021 PTA Reflections program. This year's Reflection's theme was, "I Matter Because." Three students will be moving on to the state competition.

5. Educational Presentation

A. An educational presentation, "Rangers March Toward Making Learning Essential," was shared by Eugene Yarrobino, Principal of David W. Long Elementary. Mr. Yarrobino introduced his team of presenters: Michael Rodriguez, Assistant Principal, Sayra Carrazco, CARES Counselor, Danielle Sumlin, Resource Specialist, and Lindsay Goodman, Teacher. Mr. Yarrobino shared the

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5. Educational Presentation (continued)

tools and strategies for virtual learning. He shared they placed students in English Language Learners (ELL) and inclusion clusters to maximize staff support, handed out back-to-school supplies at the beginning of the school year and have monthly grab-n-go bags. He shared how they worked with the Positive Behavioral Interventions and Supports (PBIS) team to set up virtual expectations and that they have video reviews to help succeed with virtual learning. He shared they had over 100 students that received phone calls home for meeting those expectations. Ms. Sumlin shared how they were successful with virtual learning by having guided reading, math fluency, Accelerated Reader (AR), read aloud, art integration, and team and class builders. Mr. Rodriguez shared the Tier II supports to present learning loss with the i-Ready diagnostic, guided reading, small group math support, virtual Universal Access, Reading Academy, and Imagine Learning Support for ELL students. Ms. Carrazco shared how they meet the social and emotional well-being of students. She shared Wellness Wednesday, where they provided tips for deep breathing, mindfulness techniques, self-care activities, and stretching. They also have social hour groups with interactive games to increase peer interaction and have a work completion group to help students manage virtual assignments. Ms. Goodman shared how they engaged their families with community connections, parent academies, PTO, and family nights.

6. Instruction

A.* Charlayne Sprague, Assistant Superintendent of Instruction/Pupil Services, presented the recommendation to modify requirements for promotion from the 8th grade. She shared the California Department of Education has asked districts to review and adapt their grading policies during a distance learning period and to ensure that students do not bear the burden of the pandemic's impact on schools. She shared the recommendation to suspend promotion credit requirements for 8th grade students for the 2020-21 school year, to approve a supplemental after-school class, and to modify promotion credits for the 2021-22 and the 2022-23 school years.

- Member Karsch asked if we reviewed this plan with Chaffey Joint Union High School District (CJUHSD) or other elementary districts? Ms. Sprague stated yes, CJUHSD is supportive of this as they are in similar situations. Educators will face the same challenges and realize this year may not have been as solid as needed for that foundation and will be building on those foundations into instruction for next year. She stated other local elementary districts have phased out promotional requirements several years ago, as we are one of the few that have this requirement.

After discussion, the Board of Trustees took action to approve the Etiwanda School District requirements for promotion from the eighth (8th) grade with certificates of promotion from the Board of Trustees for the 2020-21, 2021-22 and 2022-23 school years as presented, on a motion by Member Long, seconded by Member Karsch and carried by a unanimous roll call vote, with all members present voting yes.

B.* Carrie Sotro, Instruction Program Specialist, presented an update of the Etiwanda School District Induction program. She shared that we are only 1 of 15 districts in the Inland Empire, northern Los Angeles, Riverside, San Bernardino, and Inyo Counties that sponsor an induction program. Ms. Sotro shared the number of candidates in the program, program goals, how they measure performance data through i-Ready math and reading diagnostics, and shared highlights with some videos of collaboration with candidates, administrators, and mentors. Ms. Sotro shared where we are in our 8 year accreditation cycle, adding we are 2 years into our last program review and re-accreditation and will submit on March 31, 2021, our program preconditions to the Commission on Teacher Credentials.

C.* Jeannie Tavolazzi, Director of Instruction, presented information regarding the Draft Local Control and Accountability Plan (LCAP) Goals and Spring LCAP Community Forums. She shared two components of the LCAP, draft goals and spring community format. She stated this plan will be in place for the 2021-2024 school years. She shared the 5 LCAP draft goals: The first

6. <u>Instruction</u> (continued)

goal will focus on Conditions of Learning, the second goal will focus on Pupil Outcomes, the third goal focuses on Student Engagement, the fourth goal will focus on Family Engagement, and the fifth goal focuses on Resilience and Recovery. She shared the LCAP actions and stated the proposed actions for the 2021-2024 LCAP will be presented at the April 22nd, board meeting. Ms. Tavolazzi shared the dates for Spring Community Forums, April 6 and April 8 from 8:30-9:30 a.m. and 6:30-7:30 p.m., via zoom. She shared the forum will have whole group presentations providing information on the LCAP development cycle, history and intentions for pandemic recovery. She also shared they will hold small school group breakout sessions and will provide the draft goals, the rationale for goal development, representative actions and gather stakeholder input.

D. Charlayne Sprague, Assistant Superintendent of Instruction/Pupil Services, presented an update regarding California Assessment of Student Performance and Progress (CAASPP) status. She shared the requirements of the Every Student Succeeds Act (ESSA) and shared the California Assessment System. Ms. Sprague shared that in 2019-20, CAASPP standardized testing was waived by the U.S. Department of Education due to the pandemic. For the 2020-21 school year, the U.S. Department of Education is not encouraging states to apply for a blanket waiver that would allow states to opt out of the annual testing. Instead, California State Board of Education submitted a waiver requesting federal flexibility. If granted, California would decouple state testing from accountability requirements, waive penalties on student testing participation rates, extend the testing window, and waive the California Science Test completely. The Educational Testing Service has made accommodations to administer tests either virtually and in-person and has shortened the assessment content in Math and English Language Arts. Ms. Sprague shared the next steps: Wait for the response on the California waiver, continue to provide quality instruction on state standards, adjust the state testing window to the last four weeks of school, and communicate with families regarding testing requirements.

- Member Karsch asked when administering the testing will this happen during the limited time of in-person learning time? Ms. Sprague shared this is the window of time we have and have pushed testing to the end of school. She stated the testing is a state requirement and the waiver request does not waive the test. It is asking for flexibility.
- Member Karsch asked if we would consider administering the test for those hybrid students during their virtual time or independent time? Ms. Sprague stated there are many challenges with that as the teacher is teaching the other class in the afternoon and the test has to be administered by a teacher.
- Member Karsch stated she understands about the testing, but our families have been waiting to get back to in-person learning and the testing will take up a good portion of their learning time.
- Member Garcia asked what the participation penalties are if the 95% threshold is not met? Ms. Sprague stated the waiver request is waiving those penalties and mentioned that in previous years if you did not meet the participation rate then your data, achievement and or dashboard scores were not valid.
- Member Garcia asked what is the incentive to take the test given that students have been in this online learning environment and the data cannot be compared to anything else? Ms. Sprague stated she did not know if there is an incentive.
- Member Garcia asked can we decide not to do testing? Ms. Sprague stated she does not believe we can decide not to do testing and shared we can offer the option to opt out, as every family has always had this option.
- Member Cadman asked if they could take the test on Mondays and how many Mondays would it take to administer the test? Ms. Sprague shared it would take 2 days for the performance task and the computer adaptive could take 4 Mondays. The challenge with Mondays is the teacher would have to administer it and on Mondays, in the hybrid schedule, the teacher is responsible for about 45 minutes in the day, as Tuesday – Friday is all day.

6. Instruction (continued)

- teaching with very little break. Ms. Sprague stated they will look into how they can preserve that in-class instruction time.
- Member Karsch asked how many students have opted out in the past? Ms. Sprague stated about 1% or less.

7. Consent Calendar

The Board of Trustees adopted the Consent Calendar as presented on a motion by Member Long, seconded by Member Garcia and carried by a unanimous roll call vote, with all members present voting yes.

A.* Approval of the personnel report which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment and/or any other action affecting employment status.

B.* The Governing Board, acting as the legislative body for Community Facilities District (CFD) numbers 4, 5, 6, 7, 8, 9, 10, 11, Rancho Etiwanda, Silver Ridge, Coyote Canyon, Henderson Creek, Victoria Gardens, & Day Creek Square, ratifies the CFD expenditures for the period February 1 through February 28, 2021, per the CFD Payment Log.

C.* Ratification of the Accounts Payable Warrant Register Reports. These are various routine warrants that have been requested to pay for purchase orders and various expenditures. The Board is requested to ratify batches dated February 1, 2021 through February 28, 2021.

D.* Ratification of the Budget Financial Reports for the period February 1, 2021 through February 28, 2021.

E.* Approval of the declaration that miscellaneous items of district property are less than $2,500 in value per item, are obsolete and unusable, and will be sold as surplus property, donated to eligible nonprofit organizations or disposed: Perdew Elementary, misc. computer items, printers, keyboards, and speakers.

F.* Acknowledgement by the Governing Board of the Etiwanda School District of the receipt of letters of fingerprint certification from the following outside contractors verifying clearance of their employees: Armstrong & Brooks Consulting Engineers.

G.* Approval of the following donations:

Donated by:	Donation of:	Donated to:
Terra Vista PTA	Cash	Terra Vista Elementary
Dariotis Group Restaurants, Inc.	Cash	Caryn Elementary
R&J Restaurants, LLC	Cash	Caryn Elementary
Christian Campos	Cash	Summit Intermediate

H.* Approval/Ratification for Contracted Services between Etiwanda School District and the following outside Contractors:

	Consultant/ Contractor/Presenter	Contract Number	Type of Service	Location of Service
1	Armstrong & Brooks Consulting	ML031121R-01	Topographic survey for classroom addition	Grapeland Elementary
2	Sandy Hook Promise Foundation	HIS031121R-01	"Start with Hello" & "Say Something" virtual trainings to create safe and welcoming communities	Heritage Intermediate
3	Boosterthon Enterprises	WH031121R-01	Character education lessons and school wide Fun Run fundraiser	West Heritage Elementary
4	Sylvan Learning	WH031121R-02	Academic tutoring focusing on math skills	West Heritage Elementary
5	Ocean Institute	WH031121R-03	Virtual ocean education field trip	West Heritage Elementary

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7. Consent Calendar (continued)

I.* Approval/Ratification of Proposal and Field Contract services under $59,999 between Etiwanda School District and the following Contractors:

	Consultant/ Contractor/Presenter	Contract Number	Type of Service	Location of Service
1	Time & Alarm Systems	RC031121A-01	New intercom system	Etiwanda Colony Elementary

J.* Approval of revisions and/or deletions to the following Board Policies (BP), Administrative Regulations (AR) and/or Exhibits (EX):

AR 4557.1	*Work-Related Injuries*	Updated to reflect change of title from Work-Related Injuries/Industrial Accidents and Illness to Work-Related Injuries.
BP 9320	*Meetings and Notices*	Revised to reflect new law regarding board member conversation or communication on social media, remove duplicate content and other minor revisions.
BP 9323	*Meeting Conduct*	Revised to include updated language regarding abstentions, reorganize existing content and other minor revisions.

K.* Approval of the amended Fiscal Technician job description.

L.* Approval of the Extended School Year program (ESY proposal for summer 2021).

M.* Approval of the Etiwanda School District Induction program (605) Preconditions Report for Teacher Education Induction Program.

8. Business And Legal

A.* After discussion, the Board of Trustees took action to award Bid # 20/21-024 HVAC Replacement at John L. Golden Elementary School, on a motion by Member Long, seconded by Member Karsch and carried by unanimous roll call vote, with all members present voting yes.

Category	Name of Contractor	Low Bid $
#01 General	Dalke and Sons	$906,680.00
#17 HVAC	Arrowhead Mechanical	$841,000.00
#19 Electrical	Ryan Electric, Inc.	$187,400.00
	Bid total:	$1,935,080.00

B.* After discussion, the Board of Trustees, took action to award the following roofing bids as presented on a motion by Member Karsch, seconded by Member Long and carried by a unanimous roll call vote, with all members present voting yes.

Bid No. & Site	Name of Contractor	Low Bid $
Bid 20/21-018 Caryn Elementary	WSP Roofing	$128,340.00
Bid 20/21-019 East Heritage Elementary	WSP Roofing	$300,000.00
Bid 20/21-020 C.P. Lightfoot Elementary	WSP Roofing	$300,000.00
Bid 20/21-021 Windrows Elementary	WSP Roofing	$326,000.00
Bid 20/21-022 Day Creek Intermediate	Bligh Pacific	$188,780.00

C.* After discussion, the Board of Trustees took action to approve the Second Interim Financial Report through January 31, 2021, and authorization of the board president and superintendent to sign positive certification for the Second Interim District Certification of Interim Report for the Fiscal Year 2020-21, on a motion by Member Karsch, seconded by Member Garcia and carried by a unanimous roll call vote, with all members present voting yes.

D.* After discussion, the Board of Trustees took action to approve the authorization of payment under the potential threat of litigation knowing there is a deficiency of payment and performance bonds for La Rocque Better Roofs, Inc., related to Board approved Resolution 2021-25 Regarding Declaration of Emergency Requiring Contract for Repairs, Alterations, Work or Improvement without Advertising for or Inviting Bids, November 5, 2020, on a motion by Member Long, seconded by Member Karsch and carried by a unanimous roll call vote, with all members voting yes.

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9. <u>Superintendent's Presentation</u>

A. Superintendent presented an update, discussion and recommended action regarding school re-opening.

- Superintendent Judson provided an update on the COVID-19 case rates. Due to the case rates dropping and the vaccinations administered, we should be designated in the Red Tier this coming weekend.
- Superintendent Judson provided an update regarding the COVID-19 Safety Plan, stating it was deemed approved on March 2, 2021. He also shared that they had checked with the county to see if there was any additional requirements to open 7 and 8 grades and they indicated we have met all safety requirements.
- Superintendent Judson shared the new legislation AB 86 that was passed on March 5, 2021. It will have no significant impact on our reopening timelines since our COVID-19 Safety Plan was approved prior to April 1, 2021. The bill will bring additional funding to the district allocated in proportion to the district's total LCFF entitlement target and the funding amounts will be released in late March. The bill states that districts must provide in-person instruction by April 1, or funds will be reduced by 1% for each day after April 1. The criteria for in-person instruction must be offered to prioritized student cohorts, grades TK-6 and one secondary grade. AB 86 expands instructional learning time for 2020-21 and 2021-22 through activities for districts to consider such as, increasing instructional days, minutes, providing summer school, and or any action to increase instructional time. The funding will go to accelerating progress to close learning gaps, health counseling, mental health services, and staff trainings to engage pupils and families in addressing social-emotional health and economic needs. Districts must develop an expenditure plan by June 1, 2021 and funds must be expended by August 31, 2022.
- Superintendent Judson shared an update on the Hybrid implementation, as the school sites have been very busy getting ready for the return of students. He shared pictures of classroom spacing and organization, and showed some of the ways the site will manage student traffic. Cabinet is going out to each elementary site to do a walk through and to give feedback to the site administrator. Superintendent Judson shared they are so impressed with the work the sites have done, and they are taking this very seriously and putting in good planning. Superintendent Judson stated they are working very hard and he appreciates all the work they have put in.
- Superintendent Judson shared the COVID-19 Dashboard. This provides parents accurate and transparent information regarding positive COVID cases on campuses.
- Superintendent Judson shared an update on small cohorts and employee vaccinations.
- Superintendent Judson shared the recommended dates to reopen for grades 7 and 8 for in-person instruction in the hybrid model on April 5, 2021, and shared the plan for communication reopening dates to the families and next steps.

After discussion, the Board of Trustees took action to approve the reopening of grades 7 and 8 for in-person instruction in the hybrid model on April 5, 2021, on a motion by Member Cadman, seconded by Member Long, and carried by a unanimous roll call vote, with all members present voting yes.

B. Superintendent Judson thanked the entire district team and school sites for all of their efforts to get schools ready for reopening.

10. <u>Board/Staff Comments or Suggested Items for Discussion at Upcoming Meetings</u>

- Member Cadman shared she would be interested to go through the new software that the teachers have used for virtual learning, what they found helpful and challenging.
- Member Garcia thanked Superintendent Judson for the COVID Dashboard and feels this will be good for transparency to our families and for the video for the school reopening as it was very clear and informative.

~~**11. Closed Session**~~

~~A. Conference with labor negotiator (Government Code 54957.6) for the 2020-2021 school year.~~
~~District Negotiator: Terry Embleton, Assistant Superintendent of Personnel Services~~
~~Bargaining Unit: Etiwanda Teachers Association~~

~~B. Public Employee Discipline/Dismissal/Release. (Government Code 54957)~~

~~**12. Reconvene to Open Session**~~

~~A. Report from Closed Session.~~

13. Adjournment

The meeting was adjourned in memory of Ruby Meng, at 8:31 p.m., on a motion made by Member Long, seconded by Member Cadman and carried by unanimous roll call vote, with all members present voting yes.

The next meeting will be held on Thursday, April 22, 2021, 6:30 p.m.

Respectfully Submitted

Adopted

* = Attachment