



BOARD OF TRUSTEES MEETING

MINUTES

Thursday, March 12, 2020, 6:30 p.m.

Members Present: Ms. Cadman, Mr. Garcia, Ms. Karsch, Mr. Long, and Ms. Taylor
Others Present: Dr. Judson, Ms. Sprague, Mr. Claflin, Mr. Embleton, Ms. Rowland, Ms. Tavolazzi, Ms. Walton, and Ms. Wiley-Dominguez

1. Call to Order

President Garcia called the meeting to order at 6:32 p.m. When the meeting was called to order, all Board Members were present. President Garcia announced that all open sessions of the board meeting are audio recorded and may capture sounds of those attending the meeting. President Garcia asked the audience to join in the Pledge of Allegiance.

2. Public Comment

Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

- A. Comments on agenda items: None offered.
- B. Comments on non-agenda items: None offered.

3. Review/Adopt Agenda and Minutes

- A. The Board of Trustees adopted the agenda as amended removing item 4. A., recognition of the 2019-2020 Rancho Cucamonga PTA Reflections award winners moving on to California State PTA level, item 4. B., recognition of Cecilia Lucero Solorio Elementary School recipients of the 2020 California Distinguished School award, and item 8. B., presentation, discussion, and action related to the 2020-2021 Strategic Priorities, on a motion by Member Taylor, seconded by Member Long, and carried by unanimous vote, with all members present voting yes.
- B.* The Board of Trustees took action to adopt the minutes of the regular board meeting held February 27, 2020, as presented, on a motion by Member Cadman, seconded by Member Karsch and carried by unanimous vote, with all members present voting yes.

4. Recognition

- A. ~~Recognition of the 2019-2020 Rancho Cucamonga Council PTA Reflections award winners moving on to California State PTA level. Item removed from agenda.~~
- B. ~~Recognition of Cecilia Lucero Solorio Elementary School as recipients of the 2020 California Distinguished School award. Item removed from agenda.~~

5. Instruction

- A. President Garcia introduced Charlayne Sprague, assistant superintendent of instruction and pupil services who presented information pertaining to the adoption of the Amplify Science Curriculum textbook series for Next Generation Science Standards (NGSS) for Grades K – 8. Ms. Sprague shared a 3-dimensional approach to NGSS stating that disciplinary core ideas (DCI) that include physical, life, earth sciences and engineering, technology, and application of science has not changed. What is new with NGSS is the science and engineering practices (SEP) and the cross-cutting concepts (CCC) that will be added to give students more resources and ways of approaching science. The vision of NGSS focuses on instructions away from memorization and toward active engagement. Students are asked to think like scientists and engineers. Learning will shift from knowledge of facts about science, to "figuring out" science with the ability to apply and make

* = Attachment

5. Instruction (continued)

connections to other situations. Ms. Sprague shared the path taken to implementation and a timeline that was used while piloting the textbooks. The second pilot didn't really portray the NGSS, it was more in line with the old standards and decided an additional pilot was needed. Teachers chose a third pilot, which was Amplify. In all, teachers piloted three textbooks and recommended Amplify and identified its strengths over the other piloted materials. 90% of all K-5 and 6-8 science teachers voted for the Amplify which was the highest for any adoption. Piloted materials were on display at the District Office and samples available at school sites for parent input. It was noted that the Fair, Accurate, Inclusive, and Respectful (FAIR) Act SB 48 was used while selecting Amplify that includes contributions of various groups now expanded to include additional ethnic and cultural groups, lesbian, gay, bi-sexual, and transgender (LGBT) people, and people with disabilities.

President Garcia opened Public Hearing No. 1 and called for comments from the public.

Public comments were offered by:

- Ms. Sanner commented against the adoption of Amplify Science and asked about the ability of parents to opt out from the materials.
- Ms. Johnson commented against the adoption of Amplify Science.
- Ms. DaSilva commented against the adoption of Amplify Science.
- Mr. Aguirre commented against the adoption of Amplify Science.
- Mr. and Ms. Yan commented against the adoption of Amplify Science and asked about the ability of parents to opt out from the materials.
- Ms. Mosley commented against the adoption of Amplify Science.
- Ms. Swart commented against the adoption of Amplify Science.
- Mr. VanRijsbergern commented against the adoption of Amplify Science and asked about the ability of parents to opt out from the materials.
- Ms. You commented against the adoption of Amplify Science.
- Ms. Lopez commented against the adoption of Amplify Science and asked about the ability of parents to opt out from the materials.
- Ms. Yarudio questioned what the teachers thought was not a good fit in the second pilot series and if all scientists groups were represented, and if so, what percent of each group of scientists is represented as the same in society?

In the absence of any additional written or verbal comments, the public hearing was closed. Ms. Sprague answered the first question from Ms. Yarudio regarding the second pilot of not being a good fit. Ms. Sprague stated the approach to science wasn't engaging enough to the students nor the teachers. The second question, are other groups of scientists expressly represented? Ms. Sprague stated the backgrounds of scientists, what the scientists do, and where they come from are spread throughout the smaller supplemental books however, Ms. Sprague did not know the answer to the third question, what the percentages were, but stated she could get that information.

Professional Development staff members and pilot coordinators, Ms. Barron, Ms. Braby and Ms. Inciong, were asked by Board Member Taylor, as the books were piloted, were there questions or concerns from students themselves that led away from science as parents expressed during public comment? Ms. Barron stated students were surveyed and no comments came back from students. Board Member Taylor asked, of the piloted books, did it appear that the Amplify textbook was the most conservative compared to others? Ms. Barron answered that representation was fair, while other teachers did not like the way the other textbooks were represented or were approached negatively. Board Member Taylor asked if any of those teachers, either for or against, expressed any concern about having to teach that kind of background material on scientists. That was not the reason they voted against it, per Ms. Barron, but instead teachers either liked or disliked certain components or activities better in one set of materials more. Board Member Karsch stated when she reviewed 1st, 2nd and 6th grade materials, she was asked by the pilot team for her thoughts regarding the FAIR Act representation of gender identity. Board Member Karsch stated that she was really just focused on the science and hoped that students would too.

5. Instruction (continued)

Board Member Long commented what makes this District great is the teachers that we have and the support of parents, and we need to train our students to live in the world they are going to live in, and not the world we live in. He also stated that the Board always has the best interest of students at heart. Board President Garcia thanked the Board and the parents for all their comments and for bringing their concerns.

The Board of Trustees took action to adopt the Amplify Science Curriculum textbook series for Next Generation Science Standards (NGSS) for Grades K–8, on a motion by Member Karsch, seconded by Member Long, and carried by a unanimous vote, with all members present voting yes.

6. Consent Calendar

The Board of Trustees approved the Consent Calendar as presented on a motion by Member Taylor, seconded by Member Karsch, and carried by a unanimous vote, with all members present voting yes.

- A.* Approval of the personnel report which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave, out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment, and/or any other action affecting employment status.
- B.* Ratification of the Accounts Payable Warrant Register Reports. These are various routine warrants that have been requested to pay for purchase orders and various expenditures. The Board is requested to ratify batches dated February 1- 29, 2020.
- C.* Ratification of the Budget Financial Reports for the period February 1- 29, 2020.
- D.* Approval of the declaration that miscellaneous items of district property are less than \$2,500 in value per item, are obsolete and unusable, and will be sold as surplus property, donated to eligible nonprofit organizations or disposed: Instructional Media Center: 16062 Student Science Books, 723 Science Teacher Editions, 258 Science Teacher Big Books. D. W. Long Elementary: VCR.
- E.* Approval of revisions and/or deletion to the following Board Policies (BP) and Administrative Regulations (AR):

BP 4551	<i>Employee Compensation</i>	Revised policy updated regarding to overtime compensation rules. Salary threshold established by state law supersedes the threshold established by federal law.
AR 5112.2	<i>Exclusions from Attendance</i>	Revised to include requirements of SB 277 regarding mandatory exclusions/exemptions for students who have not met immunization requirements.
BP 6143	<i>Courses of Study</i>	Revised to reflect updates to general language in first paragraph.
AR 6143	<i>Courses of Study</i>	Revised to reflect updates to general language.
AR 6174	<i>Education for English Learners</i>	Revised to clarify the process for assessment and identification of English learners, including additional notification requirements.

- F.* Approval of the following cash or non-cash donations:

Donated by:	Donation of:	Donated to:
Carolina Flores	Non-Cash	Falcon Ridge
Chick-Fil-A	Cash	Caryn Elementary
R & J Restaurants/Blaze Pizza	Cash	Caryn Elementary
Justin & Brittney Salazar	Cash	East Heritage Elementary
John L. Golden PTA	Cash	John L. Golden Elementary
Heritage Intermediate PTSA	Cash	Heritage Intermediate
MOD Pizza Calif. LLC	Cash	Perdew Elementary
Christian Campos	Cash	Summit Intermediate

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6. **Consent Calendar (continued)**

G.* Approval to destroy the following Records. The records have been scanned and will be retained in electronic format. The copies of these Class 3 records have been retained for the legal period of time as per Article 2, Section 16023 through 16028, of Article 5, California Administrative Code:*

Class	Record Title	Required Hard Copy Retention	Dates Covered	**If Imaged**
				Hard Copy Retention-Media Retention
1	Personnel Records	3 years	2013-2014	Permanent

H.* Approval/Ratification for Contracted Services between Etiwanda School District and the following outside Contractors:

	Consultant/ Contractor/Presenter	Contract Number	Type of Service	Location of Service
1.	Paws to Share	DCIS031220R-01	Therapy dogs for Wellness Week	Day Creek Intermediate
2.	3 Screens Robert Burns	WH031220R-01	Character Education Assembly	West Heritage Elementary
3.	Riverside Assessments LLC/dba Riverside Insights	DN031220R-01	CogAt Form 8 Online	Instruction Department
4.	Higginson Architects, Inc.	ML031220A-01	Amendment #1 HVAC Upgrade Project Increase contract by \$85,705.11 from the original amount of \$94,500.00 to \$180,205.11	Solorio Elementary
5.	Higginson Architects, Inc.	ML031220A-02	Amendment #1 HVAC Upgrade Project Increase contract by \$19,916.24 from original amount of \$96,000.00 to \$115,916.24	East Heritage Elementary
6.	Eichenberger Inspection	ML031220R-09	Inspection Services CSR Conversion Project	Windrows Elementary
7.	Boss Graphics, Inc.	RC031220R-01	Painting repair Distinguished School Logo	Heritage Intermediate

I.* Approval/Ratification of Proposal and Field Contract services under \$59,999 between Etiwanda School District and the following Contractors:

	Consultant/ Contractor/Presenter	Contract Number	Type of Service	Location of Service
1.	Excel Plumbing	DCIS031220R-02	Installation of bottle filling station	Day Creek Intermediate
2.	A+ Sign Shops	ML031220R-04	Installation of plaque and lettering "MARK S. DUFFY GYMNASIUM"	Etiwanda Intermediate
3.	A+ Sign Shops	ML031220R-05	Memorial plaque Carolyn Hargrave	Caryn Elementary

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6. **Consent Calendar (continued)**

4.	Miller Construction	ML031220A-07	Temporary office to Classroom Conversion Project	Windrows Elementary
5.	Miller Construction	ML031220R-08	Miscellaneous drywall/painting cane bolt installation	District Office

J.* Consideration to accept the following agreements/contracts between Etiwanda School District and the following contractors:

	Contractor	Contract Number	Type of Service	Location of Service
1.	Inside the Outdoors Orange County Department of Education	WH031220R-02	Addendum # 1 - Add additional field trip date	West Heritage Elementary
2.	Western Governors University	CT031220R-01	Student Teaching Letter of Agreement	Personnel Department
3.	Miller Construction	ML031220A-10	Construction Project Manager CSR Conversion Phase II	Windrows Elementary
4.	Miller Construction	ML031220A-11	Construction Project Manager Modular Classroom Relocation	Caryn Elementary
5.	Miller Construction	ML031220A-12	Construction Project Manager HVAC Replacement	Etiwanda Colony Elementary
6.	Miller Construction	ML031220A-13	Construction Project Manager Office/Library Building Replacement	East Heritage Elementary
7.	Miller Construction	ML031220A-14	Construction Project Manager Office/Library Interim Housing	East Heritage Elementary
8.	Miller Construction	ML031220A-15	Construction Project Manager Office/Library Building Replacement	C.P. Lightfoot Elementary
9.	Miller Construction	ML031220A-16	Construction Project Manager Office/Library Interim Housing	C.P. Lightfoot Elementary

K.* Consideration to accept the following agreements/contracts between Etiwanda School District and the following contractors using piggybackable BID documentation.

	Vendor	Contract Number	Piggyback BID	Location of Service
1.	Carrier Corporation	ML031220A-06	Use of CMAS Non Information Technology Commodities CMAS No. 4-20-51-0084A - HVAC Project	Etiwanda Colony Elementary

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6. Consent Calendar (continued)

- L.* Approval of Resolution 1920-42 to Authorize Temporary Borrowing between Funds of the School District.
- M.* Approval of the 2020-2021 Student Calendar to reflect change in holiday from 12/28/20 to 12/30/20.

7. Business and Legal

- A.* Doug Claflin, assistant superintendent of business services, updated the Board of Trustees regarding Resolution No. 1920-37 of the Board of Trustees of Etiwanda School District Authorizing the Issuance of the Etiwanda School District (San Bernardino County, California) Election of 2016 General Obligation Bonds in one or more series pursuant to certain provisions of the Government Code in a Principal amount not to exceed \$50,000,000 and approving certain other matters related thereto. Mr. Claflin stated this is the second time this resolution has been before the Board of Trustees to share additional updates that the bond counsel wanted to include in the initial reading which include the sizing and types of bonds issued. No action was taken.
- B.* After discussion, the Board of Trustees took action to adopt Resolution 1920-41 of the Board of Trustees of the Etiwanda School District, Final Notice of Medical, Dental, Vision, and Life Insurance Benefits Withdrawal from the California Schools Employee Benefits Association on a motion by Member Taylor, seconded by Member Cadman, and carried by a unanimous vote, with all members present voting yes.
- C.* After discussion, the Board of Trustees took action to approve the Second Interim Financial Report through January 31, 2020, and authorization of the board president and superintendent to sign positive certification for the Second Interim District Certification of Interim Report for the Fiscal Year 2019-20 on a motion by Member Long, seconded by Member Karsch, and carried by a unanimous vote, with all members present voting yes.

8. Superintendent's Presentation

- A.* After discussion, the Board of Trustees took action to change both regular board meetings scheduled in June to one meeting on June 8, 2020, on a motion by Member Karsch, seconded by Member Taylor and carried by a unanimous vote, with all members present voting yes.
- ~~B.* Presentation, discussion, and action related to the 2020-2021 Strategic Priorities. Item removed from agenda.~~
- C. Superintendent Judson presented our current Mission Statement that was developed back in the 1990's, and since it is a new decade and century, it would be a good time to update it. To do this update it takes a lot of input from a variety of stakeholders. Our mission is important because it helps us communicate and clarify our purpose as a District, it helps to guide our decision making and gives us all a constant purpose moving forward in one direction. A mission statement ideally, will clearly state the purpose of an organization, it will be concise, realistic, operational, informative, and inspirational. We want it to be forward thinking, positive and describe success for our District. Also, to reflect the values and numerate the reasons why the District even exists. It should indicate what our District aspires to accomplish, rather than a list of how we are going to accomplish those things.

Eleven stakeholder committees and fifteen schools completed an activity where they were asked to imagine that they were the parent of an 8th grade student in Etiwanda. As they were reflecting on their child's school years in Etiwanda, they were asked to think about how well those years have prepared their child to be ready to move on to have successful years in high school, college, career, and beyond. They were to identify three key qualities or attributes that they would most want for their child as a result of their experience in Etiwanda. They were arranged in groups and condensed their ideas down to the top three. We had a variety of advisory committees, district committees, and school sites talk about the most important attributes and provide input. In March, the Writing Committee got together to review all the input from all stakeholders, including two district administrators, two principals from elementary and middle school, two teachers from elementary and middle school, and two classified employees, which made a nice group. This group looked for the "must-haves" within that data they felt should be included in our mission statement.

8. Superintendent's Presentation (continued)

The “must-have” categories included growth mindset, 21st century prepared, balance, life-long learner, and embracing diversity. The committee worked together to develop the draft provided to the Board tonight.

Dr. Judson stated this first draft will be taken back to the stakeholders to condense further with the goal to bring this 2nd draft back to Board for review and possible approval in April. Board Member Taylor stated it is a great start and that she appreciated all of the qualities listed of what it means to be Etiwanda. No action was taken.

D. Superintendent Judson reported the following:

- AAPEAC event was fantastic. It was very well attended with great presentations and artwork by students and vendors. Very positive day.
- A new recruiting booklet was created to use as an information piece for new candidates. Thank you to all involved.
- Thank you to C.P. Lightfoot for the board room decorations depicting great examples student work and a staff board with leprechauns stating they are “Lucky to be ESD.”
- A COVID-19 Update went out today that included the cancelling of Use of Facilities and Professional Development activities. We’ve been in contact with the county office and Department of Public Health and things are changing minute by minute. We have a lot of questions from parents and staff. Superintendent Judson thanked Cabinet, principals, teachers, and all staff for their assistance to our parents.
- Received an email from Capital Advisors, a group through SANDABS, who are working with state legislators to possibly update regulations and barriers that schools would face due to school closures. More information to follow in the near future to help make decisions in the best interest for everyone.
- Upcoming Events:
 - Funeral Service information for Donna Mawhorter has been provided to each board member, but most likely will be rescheduled.
 - May 5 – Blue Ribbon and Distinguished School awards at the County Board of Education meeting.
 - C. P. Lightfoot Elementary School has been nominated (one of only 35 schools in the state) to apply for a Blue Ribbon School award. Principal Marlen and her team are currently busy preparing the application.
 - Due to the COVID-19 situation this week, there will be no Friday letter.

9. Board/Staff Comments or Suggested Items for Discussion at Upcoming Meetings

- None offered.

10. Closed Session

The Board of Trustees adjourned to Closed Session at 8:23 p.m. regarding items A. and B.

A. Public Employee Discipline/Dismissal/Release. (Government Code 54957)

B. Public Employee Appointment (Government Code 54957)

Title: (1 or more) – Assistant Principal(s) Elementary and/or Middle School
(1) - Principal

11. Reconvene into Open Session

The Board reconvened into Open Session at 9:04 p.m.

- A. The Board of Trustees took action in Closed Session to appoint Lisa Richter to the position of Principal of Falcon Ridge Elementary School effective July 1, 2020, on a motion by Member Taylor, seconded by Member Karsch and carried by a unanimous vote, with all members present voting yes.

11. **Reconvene into Open Session (continued)**

B. The Board of Trustees took action in Closed Session to appoint the following to the position of Assistant Principal: Candra Loftis at Heritage Intermediate School; Rayna Prothro at Solorio Elementary School; Kala Buck at Etiwanda Intermediate School; James Cobb at Summit Intermediate School; Greg Noyes at Heritage Intermediate School; Michael Rodriguez at D.W. Long Elementary School; and Georgia Wayne at Golden Elementary School on a motion by Member Taylor, seconded by Member Cadman, and carried by a unanimous vote, with all members present voting yes.

12. **Adjournment**

The meeting was adjourned at 9:05 p.m., on a motion made by Member Long, seconded by Member Taylor and carried by unanimous vote, with all members present voting yes.

The next meeting will be held on Thursday, April 23, 2020, 6:30 p.m.



Respectfully Submitted



Adopted