



BOARD OF TRUSTEES: Cathline Fort, Matthew Gordon, Dr. Fermín Jaramillo, Dayna Karsch, and April McAllaster

BOARD OF TRUSTEES

Minutes

Thursday, March 13, 2025, 6:30 p.m.

1. **Call to Order**

President Jaramillo called the meeting to order at 6:30 p.m. All members were present. President Jaramillo announced that all open sessions of the board meeting are audio-recorded and may capture the sounds of those participating in the meeting. President Jaramillo asked those participating in the meeting to join in the Pledge of Allegiance.

2. **Public Comment on Agenda Items**

Pursuant to Board Policy 9324, Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

A. Comments on agenda items.

- Antoinette Jenson commented regarding the district financial report, preschool tuition fee increase, financial discrepancies, Local Control Funding Formula (LCFF) funding, teacher credentialing, misuse of public funds, and improper use of Medi-Cal billing.
- Des Alvarez commented on the February and prior meeting minutes inaccuracies, parental rights regarding police interviews, homework policies, field trip cancellation, financial transparency, i-Ready alternative, bullying, contract for a public relations service, and concerns over the resources for Community Day School students.

3. **Review / Adopt Agenda and Minutes**

- A. The Board of Trustees adopted the agenda as presented on a motion by Member Gordon, seconded by Member Fort, and carried by a unanimous vote with all members present voting yes.
- B. The Board of Trustees adopted the minutes of the regular meeting held on February 12, 2025, as presented on a motion by Member McAllaster, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.

4. **Educational**

- A. Kerry Hackman, Principal of Etiwanda Colony Elementary School, Assistant Principal Christine Reed, and teachers Kate Gye and Teri Serl presented "Really Great Reading, Really is GREAT!" They highlighted the program's impact on phonological awareness and phonics across all grade levels, showcasing significant student growth.

5. **Instruction**

- A. After discussion, the Board of Trustees took action to approve the recommendation of continued placement of Community Day School on the campus of Summit Intermediate for the 2025-2026 school year on a motion by Member Fort, seconded by Member Karsch and carried by a unanimous vote with all members present voting yes.

6. **Business and Legal**

- A. Michael Mancuso, Director of Fiscal Services, presented the Second Interim Financial Report through January 31, 2025.
 - Board members discussed the uncertainty surrounding federal funding, which accounts for 2% of the overall budget, and how it was considered in the multiyear projections.After discussion, the Board of Trustees took action related to the Second Interim Financial Report through January 31, 2025, and authorization of the Board President and Superintendent to sign a positive certification for the Second Interim District Certification of Interim Report for the Fiscal Year 2024-25, on a motion by Member Gordon, seconded by Member McAllaster, and carried by a unanimous vote with all members present voting yes.

6. Business and Legal (continued)

- B. Michael Higgins, Director of Operations and Facilities, presented the Summit Intermediate School M-Wing Replacement – Bid/Project #24/25-070.

➤ Board members confirmed we have either worked with the recommended contractors or demonstrated they are committed to quality work. Members confirmed that tariff changes would not impact metal-related components in the bid, and bidders must honor their submitted prices.

After discussion, the Board of Trustees took action to award Summit Intermediate School M-Wing Replacement – Bid/Project #24/25-070 to the listed contractors in the total amount of \$19,995,220.00 as presented on a motion by Member Gordon, seconded by Member McAllaster, and carried by a unanimous vote with all members present voting yes.

Category	Name of Contractor	Low Bid \$
02 – Landscape	Marina Landscape	\$ 387,700.00
03 – Concrete/Masonry/Demo/Grading	K.A.R. Construction	\$ 4,776,000.00
05 – Structural Steel	SCW Contracting Corp.	\$ 2,148,000.00
07 – Gypsum/Plaster/Metal Stud/Rough Carpentry	Sierra Lathing Co., Inc.	\$ 3,589,071.00
08 – Casework	David M. Bertino Manufacturing, Inc.	\$ 267,635.00
09 – Roofing and Sheet Metal	Letner Roofing Co.	\$ 487,000.00
11 – Glass and Glazing	Platinum Glass	\$ 128,000.00
12 – Ceramic Tile	Inland Pacific Tile, Inc.	\$ 65,500.00
13 – Acoustical Ceiling	Elljay Acoustics, Inc.	\$ 131,213.00
14 – Flooring	Riccardi Flooring	\$ 209,500.00
15 – Painting	Simmons & Wood, Inc.	\$ 118,126.00
16 – Specialties	RVH Constructors	\$ 760,000.00
17 – HVAC	Franklin Mechanical Systems, Inc.	\$ 1,645,900.00
18 – Plumbing/Site Utilities	JPI Development Group	\$ 1,656,000.00
19 – Electrical	R.I.S. Electric, Inc.	\$ 2,453,000.00
21 – Door Hardware	Montgomery Hardware Co.	\$ 477,575.00
22 – Fencing	Wolverine Fence	\$ 695,000.00
Project Total:		\$19,995,220.00

7. Superintendent

- A. After discussion, the Board of Trustees took action to change the regular board meeting date from May 8 to April 30, and May 29, 2025, did not change, on a motion by Member Gordon, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.
- B. After discussion, the Board of Trustees took action to approve the draft 2025-26 board meeting dates on a motion by Member Fort, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.
- C. After discussion, the Board of Trustees took action to approve the speakers for the 8th grade promotion ceremonies scheduled for May 22, 2025, on a motion by Member Gordon, seconded by Member McAllaster, and carried by a unanimous vote with all members present voting yes.
- D. Superintendent Sprague recognized Board Member Dr. Fermin Jaramillo for completing the California School Boards Association's Masters in Governance program, joining Board Members Dayna Karsch and Cathline Fort. She also acknowledged the 2025 San Bernardino County Spelling Bee winners, congratulated participants in the Battle of the Books (BOB) event, and thanked volunteers Amber Claflin, Melissa Kvalheim, Doug Claflin, and library staff for their efforts. Additionally, she highlighted a visit from San Bernardino County Superintendent, Ted Alejandro, to observe the Advancement Via Individual Determination (AVID) program at Etiwanda Intermediate, shared updates on Crossing Guard Appreciation Day, recent site visits, and social media engagement, and informed the Board of upcoming district events.
- Board member April McAllaster informed the Board that Superintendent Sprague was recognized by the California Legislature in Sacramento as Woman of the Year in honor of Women's History Month. This honor was awarded for her accomplishments and contributions to the Etiwanda School District and for her groundbreaking achievement of serving as a Superintendent in a traditionally male dominated field.

8. Consent Calendar

The Board of Trustees approved the Consent Calendar as presented on a motion by Member Karsch, seconded by Member Gordon, and carried by a unanimous vote with all members present voting yes.

- A. Approval of the personnel report, which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave, out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment and/or any other action affecting employment status.
- B. The Governing Board, acting as the legislative body for Community Facilities District (CFD) numbers 4, 5, 6, 7, 8, 9, 10, Rancho Etiwanda, Silver Ridge, Coyote Canyon, Henderson Creek, Victoria Gardens & Day Creek Square, ratifies the CFD expenditures for the period February 1 - 28, 2025, per the CFD Payment Log.
- C. Ratification of the Accounts Payable Warrant Register Reports. These are various routine warrants that have been requested to pay for purchase orders and various expenditures. The Board is requested to ratify batches dated February 1 - 28, 2025.
- D. Ratification of the Budget Financial Reports for the period February 1 - 28, 2025.
- E. Approval of the declaration that miscellaneous items of district property are less than \$2,500 in value per item are obsolete and unusable, and will be sold as surplus property, donated to eligible nonprofit organizations, or disposed.
- F. Acknowledgement by the Governing Board of the Etiwanda School District of the receipt of letters of fingerprint certification from outside contractors verifying clearance of their employees.
- G. Approval of the following donations:

Donated by:	Donation of:	Donated to:
See's Candy Shops, Inc.	Cash	Caryn ES
The Kroger Co.	Cash	Caryn ES
Box Tops For Education	Cash	Caryn ES

- H. Approval/Ratification for Contracted Services between Etiwanda School District and the following outside Contractors:

	Consultant/ Contractor/Presenter	Contract Number	Type of Service	Location of Service
1	M.H. Flex Training	CC031325R-01	Summer Camp	Child Care
2	Alan T. Ledesma-Lopez	CC031325R-02	Summer Camp	Child Care
3	Baa Baa Barn	CC031325R-03	Summer Camp	Child Care
4	Block Party Game Truck	CC031325R-04	Summer Camp	Child Care
5	KDM Education Services, LLC	CC031325R-05	Summer Camp	Child Care
6	GambitONESTudios	CC031325A-06	Summer Camp	Child Care
7	Kicks To Learn	CC031325R-07	Art enrichment	Child Care
8	Kona Ice	CC031325R-08	Summer Camp	Child Care
9	IE Gourmet Food Trucks, LLC	CC031325R-09	Summer Camp	Child Care
10	Edward Riley	CC031325A-10	Summer Camp	Child Care
11	California State University San Bernardino	JS031325A-01	Learning site agreement	Etiwanda School District
12	Eichenberger Inspection, LLC	ML031325A-01	Project inspection for M-Wing replacement project	Summit IS
13	Fuscoe Engineering	ML031325A-04	Topographical and ADA surveys	West Heritage ES
14	Eide Bailly	MS031325A-01	Audit services Measure I	Etiwanda School District
15	Eide Bailly	MS031325A-02	Audit services	Etiwanda School District

8. Consent Calendar (continued)

16	PR Security Service	MS031325R-04	Develop communications plan	Etiwanda School District
17	KBDJ's Entertainment	NR031325R-02	DJ services	Heritage IS
18	KBDJ's Entertainment	NR031325R-03	DJ services	Day Creek IS
19	KBDJ's Entertainment	NR031325R-04	DJ services	Etiwanda IS
20	PlaySafe, LLC	RC031325A-01	Playground equipment safety inspections	13 elementary school sites
21	Vineyard Little League	RC031325A-02	Use of facilities	Summit IS
22	Dora Dome Law	SUPT031325A-01	Legal services	Etiwanda School District
23	California State University on behalf of San Diego State University	TF031325A-01	Student teaching agreement	Etiwanda School District
24	Biola University	TF031325A-02	Student teaching agreement	Etiwanda School District
25	Southern California STEM Carnival	TV031325R-01	Hands on STEM experience	Terra Vista ES
26	Lewis Family Playhouse	WH031325R-01	Field trip	West Heritage ES
27	USEL Engineering League	EH031325R-01	Hands on STEM experience	East Heritage ES
28	University of La Verne	JS031325A-02	Student internship	Etiwanda School District

I. Approval/Ratification of Proposal and Field Contract services under \$75,000 between Etiwanda School District and the following Contractors:

	Consultant/ Contractor	Contract Number	Type of Service	Location of Service
1	Arrow Parking Lot Services, Inc.	ML031325R-02	Stripe parking lot	Etiwanda IS
2	Brown Friendly Island Concrete	ML031325R-05	Install benches	Terra Vista ES

J. Approval of Amendments/Addendums/Change Orders/Extensions:

	Vendor / Project	Amendment/ Change Order Number/ Extension	Original Contract Date or Dollar Amount	New Contract Date or Dollar Amount
1	Orange County Department of Education	MS031325A-03 Agreement 17010 Addendum No. 2	Original agreement with West Heritage ES	Add Grapeland ES
2	Cisco Systems, Inc.	NR031325A-05 NASPO Master Agreement No. AR3227 Addendum No. 7-20-70-47-01 Amendment 3	Original agreement date: 6/1/2021 to 9/30/2024	Extend to 9/30/2026
3	Padgett's Cleaning & Restoration, Inc./Windrows ES – Water Damage Emergency Remediation/Restoration	ML031325A-03 Change Order No. 1	\$347,155.56	\$468,395.59

8. Consent Calendar (continued)

- K. Consideration to accept the following agreements/contracts between Etiwanda School District and the following contractors using piggyback bid documentation, bid extension, State of California Multiple Award Schedule (CMAS), and/or NASPO Master Agreement:

	Vendor	Contract Number	Piggyback BID/CMAS/NASPO	Location of Service
1	Safari Micro, Inc.	NR031325A-01	CMAS Number 3-22-11-1029 Term dates 11/17/2022 through 9/26/2029 Information Technology – General Provisions Cloud Computing Services and Non-Cloud Goods & Services	Etiwanda School District

- L. Approval of Chaffey Federal Credit Union School/District Membership Application to make additions and deletions to signatories as follows on school accounts, all accounts require two signatures for withdrawal purposes:

Account	Additions/Existing	Deletions
Windrows Elementary Student Fund Account – 185490	Jonathan Carson – Principal Amanda Hannah - Assistant Principal Renata McKay – Clerk	Name change of Amanda Brady - Assistant Principal

- M. Approval of the Transportation Plan 2024/25.
 N. Approval of the Student Dress Standards with no change for the 2025-2026 school year.
 O. Approval of the amended job description: Health Services Coordinator

9. Public Comment on Non-Agenda Items

Pursuant to Board Policy 9324, Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

- A. Comments on agenda items.
- Antoinette Jenson commented regarding her concerns over mandatory reporting, the handling of child abuse allegations, teacher union member comments, Board member comments, the district's retaliation and harassment, mandatory reporting training inaccuracies, and advocacy for child safety.
 - Des Alvarez commented on financial concerns regarding student requested services, field trip cancellation, nepotism, and employee salaries. She also commented on special education hiring and competency, security concerns at Windrows, and safety concerns in student supervision before school.
 - An anonymous speaker commented on concerns in the District's alignment with legal requirements for mandated reporting.

10. Board / Staff Comments or Suggested Items for Discussion at Upcoming Meetings

- President Jaramillo attended the Day Creek Intermediate *Shrek* musical and shared that the students did an amazing job.

11. Closed Session

The Board of Trustees adjourned to Closed Session at 8:23 p.m. to discuss items A. - E.

- A. Conference with labor negotiator (Government Code 54957.6) for the 2024-2025 school year.
 District Negotiator: Laura Rowland, Assistant Superintendent of Personnel Services
 Bargaining Unit: Etiwanda Teachers Association
- B. Public Employee Discipline/Dismissal/Release/Non-reelect.
 (Government Code 54957) (Release Temporary EC 44954)
- C. Conference with Legal Counsel-Settlement Agreement. (Government Code 54956.9(d)(1))
 Case Number 02-2025
 Case Number 03-2025
- D. Liability Claim (Government Code 54956.95)
 Claimant: PL2425-03 D.L.
- E. Public Employee Performance Evaluation: Superintendent (Government Code 54957)

12. Reconvene to Open Session

The Board of Trustees reconvened into Open Session at 10:23 p.m.

Item 11. A. No action taken.

Item 11. B. In Closed Session, the Board of Trustees took action to adopt Resolution No. 2425-32 to release and non-reelect two temporary certificated employees pursuant to Education Code Section 44954, effective at the end of the 2024-2025 school year and directed the Superintendent or designee to send out appropriate legal notices on a motion by Member Gordon, seconded by Member McAllaster and carried by a unanimous vote with all members present voting yes.

Item 11. C. In Closed Session, the Board of Trustees took action to approve settlement case No. 02-2025 against the Etiwanda School District on a motion by Member Karsch, seconded by Member McAllaster, and carried by a unanimous vote with all members present voting yes.

In Closed Session, the Board of Trustees took action to approve settlement case No. 03-2025 against the Etiwanda School District on a motion by Member McAllaster, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.

Item 11. D. In Closed Session, the Board of Trustees took action to approve claim No. PL2425-03 D. L. filed by D. L. against the Etiwanda School District on a motion by Member Fort, seconded by Member Gordon, and carried by a unanimous vote with all members present voting yes.

Item 11. E. No action taken.

13. Adjournment

The meeting was adjourned at 10:26 p.m. on a motion by Member McAllaster, seconded by Member Gordon, and carried by a unanimous vote with all members present voting yes.

Board approved date: April 10, 2025