



ETIWANDA SCHOOL DISTRICT

Etiwanda Education Center Board Room
6061 East Avenue, Etiwanda, CA 91739

BOARD OF TRUSTEES: Brynna Cadman, Robert Garcia, Dayna Karsch, David W. Long, and Mondie M. Taylor

BOARD OF TRUSTEES MEETING

Minutes

Thursday, May 13, 2021, 6:30 p.m.

Members Present in Person: Ms. Taylor and Mr. Long
Members Present by webinar: Ms. Cadman, Mr. Garcia and Ms. Karsch
Others Present: Dr. Judson and Ms. Sprague

1. **Call to Order**

President Taylor called the meeting to order at 6:30 p.m. stating this meeting is by video and telephonic webinar, and that microphones for the participating public will be kept on mute for all portions of the meeting with the exception of the public comment periods. When the meeting was called to order, President Taylor performed an attendance roll call wherein Member Cadman, Member Garcia and Member Karsch, indicated they were present by video and Member Long and Member Taylor indicated they were present in person. President Taylor announced that a roll call vote would be taken and recorded on each motion made at this meeting and that all open sessions of the board meeting are audio recorded and may capture sounds of those participating in the meeting. President Taylor asked those participating in the meeting to join in the Pledge of Allegiance.

2. **Public Comment**

Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

- A. Comments on agenda items, except agenda items 6. A. and 9. C.: None offered.
- B. Comments on non-agenda items: None offered.

3. **Review / Adopt Agenda and Minutes**

- A. The Board of Trustees adopted the agenda as presented on a motion by Member Long, seconded by Member Karsch and carried by a unanimous roll call vote, with all members present voting yes.
- B.* The Board of Trustees adopted the minutes of the regular meeting held May 13, 2021, as presented on a motion by Member Garcia, seconded by Member Cadman and carried by a unanimous roll call vote, with all members present voting yes.

4. **Special Presentation**

- A. Stephanie Walton, Chairperson, made a presentation on behalf of the African American Parent & Educator Advisory Committee (AAPEAC). Ms. Walton introduced her committee members; Myiesha Majors, Vice Chairperson and Tawni Flot-Williams, Secretary, and introduced the committee's administrator partners; Charlayne Sprague, Assistant Superintendent of Instruction and Pupil Services, Damita Walton, Director of Pupil Services, and Jeannie Tavolazzi, Director of Instruction. She shared the purpose, method and subcommittee responsibilities and outcomes. She presented the goals and accomplishments for 2020-22 school years. She stated the district provided \$10,000.00 in funding to support special projects that advance AAPEAC's mission and purpose. They purchased a set of novels and diverse books for Summit Intermediate School and Heritage Intermediate School, subsidized a Black History Month laser light show for all elementary schools, sponsored a virtual book fair earning \$10,600.00 in sales, and launched an AAPEAC Voice Newsletter. Ms. Walton shared the Etiwanda Communication team focused their

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4. Special Presentation (continued)

efforts to ensure diverse representation on the District website, social media platforms and inclusive images to attract potential employees. She shared their engagement accomplishments; parent walk opportunities, all school sites held three meetings with the AAPEAC representative and principal, regular data updates received to identify trends in African-American student achievement, and AAPEAC parents are becoming involved with other school groups such as PTA/PTSA/PTO, LCAP and School Site Council. Looking forward to the 2021-22 school year, they made bylaw changes for continuity of the committee, recommendations to increase the hiring of African-American teachers, engage early to have a presence with schools for Back to School Night, create a video to continue the dialog, coordinate a theme essay contest with Black History Month and for AAPEAC parents to attend an inservice regarding cultural responsiveness when presented to staff.

Charlayne Sprague, Assistant Superintendent of Instruction and Pupil Services, shared and presented certificates of appreciation to the AAPEAC committee officers; Stephanie Walton, ChairP, Myiesha Majors, Vice Chairwoman and Tawni Flot-Williams, Secretary. Certificates will be mailed home.

5. Educational Presentation

- A. "Falcon Ridge Foxes - A Year of Adaptation and Growth," educational presentation by Lisa Richter, Principal of Falcon Ridge Elementary. Ms. Richter introduced her Assistant Principal, Twyla Bowman. Ms. Richter shared their year of adaptation and growth. Ms. Bowman shared how they made virtual learning safe allowing for growth. She shared the resources they used to engage their families by having virtual learning nights, fitness night, yoga sessions and virtual parent night with i-Ready. Ms. Bowman shared how they supported the families emotional and social needs with Counseling & Advocacy for Relational and Emotional Support (CARES) counseling services. She shared how they kept the students engaged with spirit day, Purple Easel nights, fundraisers, and the 5th grade talent show. Ms. Richter shared how the teachers kept students engaged with content. She shared how they offered more learning opportunities through Paper.co, Clay Counseling Solutions and Sylvan Learning. They setup tier 2 small group instruction providing 45 minutes of additional learning opportunities four days a week and shared how i-Ready helped identify the tier 2 students and their progress during the school year. She shared pictures of students that returned to hybrid learning.

6. Superintendent's Presentation

- A. Update and discussion related to the 2020-21 school year reopening and discussion and action regarding plans for the 2021-22 school year.
1. Update by district staff.
 - Superintendent shared the COVID rates have continued to drop and remain low. San Bernardino County is in the orange tier and we are hoping to drop down to the yellow tier soon.
 - Superintendent Judson shared the hybrid reopening update and shared the COVID-19 dashboard. He stated the practices we have in place to prevent the transmission of COVID on campus with staff and students have been very affective. Currently we have 7 confirmed COVID cases reported in the last 14 days throughout the District which equates to 0.00%.
 - Charlayne Sprague, Assistant Superintendent of Instruction and Pupil Services, presented the Summer Learning program. The dates of the program are July 12 through July 23 from 8:00 a.m. to 11:30 a.m., located at all school sites without significant construction barriers. She shared 3,093 families were interested and with space approximately available for 2,650 students. There are 3 programs; Rising Stars for grades 1 and 2, Max Progress for

6. Superintendent's Presentation (continued)

- English learners and SOAR for special education students. These students have a reserved space and families opting for Smart Start will enter a lottery for the remaining available spaces. Ms. Sprague shared the next steps; staffing being finalized, a lottery held at each school at each grade level as there are more students than space in Smart Start and once the lottery is finished enrollment will be confirmed with families.
- Superintendent Judson shared the return of learning materials for virtual students. He shared virtual students will need their materials through the last day of school, May 25. Materials will be returned by a drive-through event at each site on May 25, from 1:30 p.m. to 6:00 p.m. and May 26, from 7:30 a.m. to 11:30 a.m. and 12:30 p.m. to 6:00 p.m.
- Superintendent Judson thanked the Business Services, Technology, IMC and school sites for coordinating the materials return.
- Superintendent Judson reviewed Governor Newsom's announcement on April 6, that California will fully open on June 15, if the vaccine supply is sufficient and hospitalizations remain stable and low. The governor also stated schools should conduct full-time in person instruction in compliance with Cal/OSHA emergency temporary standards and public health guidelines. Face coverings will most likely be required for sometime in the future and districts should plan for an option for those families who are not yet ready to return to in-person instruction.
- Superintendent Judson shared that current legislation that regulates and funds hybrid and virtual models expires June 30, 2021. New legislation is expected to provide reopening guidelines for 2021-22 and anticipated updated guidelines from Department of Public Health and Cal/OSHA.
- Superintendent Judson shared the recommended action to approve offering a 5 day per week, full-day in person instructional model and the EASE Homeschool Model for the 2021-22 school year, dependent on any needed modification based upon updated public health guidelines, executive orders or new legislation.
- Superintendent Judson shared the next steps; Communicate with families and staff, continue planning, and monitor any new legislation, public health and Cal/OSHA guidelines and executive orders.

2. Public Comment.

President Taylor opened public comment pertaining to the update and discussion related to the 2020-21 school year reopening and discussion and action regarding plans for the 2021-22 school year.

Comments on agenda item 6. A.: Laura Rowland, Director of Personnel, read aloud written comments received:

- Member of the public commented in regards to wearing face masks.
- Amy Zohar commented in regards to face mask mandates and COVID vaccines.

President Taylor called on remaining meeting participants to comment on agenda item 6. A.

- Jessica Cesar commented in regards to full-time learning, option for virtual learning and summer learning program.
- Nathan Carr commented in regards to full day school, and wearing of masks.
- Vanessa Valdivinos commented in regards to wearing masks and vaccination.
- Danielle Mathews commented in regards to wearing masks.

President Taylor closed public comment after no additional comments were made.

3. After discussion, the Board of Trustees took action to approve 5 day per week, full-day in-person instructional model and the EASE homeschool model for the 2021-22 school year, dependent on any needed modifications based upon updated public health guidelines, executive orders or new legislation, on a motion by Member Long,

6. Superintendent's Presentation (continued)

seconded by Member Garcia and carried by a unanimous roll call vote, with all members present voting yes.

7. Instruction

A.* Charlayne Sprague, Assistant Superintendent of Instruction and Pupil Services, presented information related to the 2020-21 Wellness Program Goals. She stated many of the 8 goals were impacted by the 2020-21 school year conditions and will continue with the same goals for the 2021-22 school year. For the 2021-22 goals: Goal #1 and #2, will continue. Goal #3, is new regarding social media campaign to promote child health and nutrition. Goal #4, will continue. Goal #5 and Goal #6, have been updated to include activities that maybe possible under various school conditions and with an option to hold a mini farmer's market. Goal #7, is updated to begin to pilot a social emotional learning curriculum. Goal #8, was updated for physical fitness testing. Goal #9, has been added in regards to maintain the Health Service hand-washing poster contest and goal #10, to continue to provide students, families and staff with information on COVID-19 safeguards and hygiene practices. After discussion, the Board of Trustees took action to approve the draft of the Wellness Program Goals for 2021-2022 school year on a motion by Member Karsch and seconded by Member Cadman and carried by a unanimous roll call vote, with all members present voting yes.

B.* Jeannie Tavolazzi, Director of Instruction, presented information regarding the process in transitioning Etiwanda's technology based communications provider. She shared the research, functionality and stakeholder input in regards to the Apptegy platform and will be ready to launch July 5, 2022.

➤ Member Garcia thanked Ms. Tavolazzi and her committee for their thorough research in the selection for this new provider.

After discussion, the Board of Trustees took action to approve the purchase of a new technology-based communications provider for the District website and mobile application on a motion by Member Garcia, seconded by Member Karsch and carried by a unanimous roll call vote, with all members present voting yes.

8. Consent Calendar

The Board of Trustees approved the Consent Calendar as presented on a motion by Member Long, seconded by Member Cadman and carried by a unanimous roll call vote, with all members present voting yes.

A.* Approval of the personnel report which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave, out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment and/or any other action affecting employment status.

B.* The Governing Board, acting as the legislative body for Community Facilities District (CFD) numbers 4, 5, 6, 7, 8, 9, 10, 11, Rancho Etiwanda, Silver Ridge, Coyote Canyon, Henderson Creek, Victoria Gardens, & Day Creek Square, ratifies the CFD expenditures for the period April 1 through April 30, 2021, per the CFD Payment Log.

C.* Ratification of the Accounts Payable Warrant Register Reports. These are various routine warrants that have been requested to pay for purchase orders and various expenditures. The Board is requested to ratify batches dated April 1, 2021 through April 30, 2021.

D.* Ratification of the Budget Financial Reports for the period April 1, 2021 through April 30, 2021.

E.* Approval of the declaration that miscellaneous items of district property are less than \$2,500 in value per item, are obsolete and unusable, and will be sold as surplus property, donated to eligible nonprofit organizations or disposed: Etiwanda Colony Elementary: keyboards, mouse, powerstrip, Dell monitors; Day Creek Intermediate: freezer; John L. Golden Elementary: Konica Minolta copier; West Heritage Elementary: copiers; and Windrows Elementary: misc computer towers, cables, Dell monitors.

8. Consent Calendar (continued)

F.* Acknowledgement by the Governing Board of the Etiwanda School District of the receipt of letters of fingerprint certification from the following outside contractors verifying clearance of their employees: Clean Start Cleaning Services, Inc.; Ecotype Consulting, Inc.; Pacific Builders & Roofing, Inc./ DBA WSP Roofing; Time & Alarm Systems; Util-Locate.

G.* Approval of the following donations:

Donated by:	Donation of:	Donated to:
Kroger	Cash	Caryn Elementary
The Blackbaud Giving Fund/Edison International	Cash	Day Creek Intermediate
Shabana Masood	Cash	Perdew Elementary
Step It Up!	Cash	Heritage Intermediate
Teamsters Local 1932	Cash	Solorio Elementary

H.* Approval/Ratification for Contracted Services between Etiwanda School District and the following outside Contractors:

	Consultant/ Contractor/Presenter	Contract Number	Type of Service	Location of Service
1	Ecotype Consulting	ML051321R-01	Fundamental commissioning services for HVAC replacement	John L. Golden Elementary
2	Art Specialties	TV051321R-01	USA floor map graphic	Terra Vista Elementary
3	John R. Byerly, Inc.	ML051321A-03	Geotechnical investigation for storm water disposal for two new classroom buildings	Grapeland Elementary
4	Procure Solutions	CC051321R-01	Maintaining of Child Care Family accounts	Child Care
5	In-N-Out Burger	DWL051321R-01	5 th Grade Cookout	DW Long Elementary
6	Dat Yoga Dude	EIS051321R-01	Wellness sessions	Etiwanda Intermediate
7	Art Specialties	DWL051321R-02	USA floor map graphic	DW Long Elementary
8	Purple Easel LLC	EH051321R-01	Online Broadcast featuring Rad Pineapple	East Heritage Elementary
9	John R. Byerly, Inc.	ML051321A-04	Geotechnical Engineering, testing, inspection for interim building	C.P. Lightfoot Elementary
10	John R. Byerly, Inc.	ML051321A-05	Geotechnical Engineering, testing, inspection for new administration/library building	C.P. Lightfoot Elementary
11	Armstrong & Brooks Consulting Engineers	ML051321R-06	Civil Engineering Services	Grapeland Elementary

I.* Approval/Ratification of Proposal and Field Contract services under \$60,000 between Etiwanda School District and the following Contractors:

	Consultant/ Contractor/Presenter	Contract Number	Type of Service	Location of Service
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8. **Consent Calendar (continued)**

1	Time & Alarm	ML051321A-02	Install Bogen Nyquist System intercom system	West Heritage Elementary
2	Econo Fence, Inc.	ML051321R-04	Guardrail	John L. Golden Elementary

J.* Consideration to accept the following agreements/contracts between Etiwanda School District and the following contractors:

	Contractor	Contract Number	Type of Service	Location
1	Apptegy, Inc.	NR051321A-01	Website, mobile application, and communications systems	Etiwanda School District
2	The City of Rancho Cucamonga	RC051321A-01	Crossing Guard	Etiwanda School District
3	San Bernardino County Superintendent of Schools	MS051321A-01	School based Medi-Cal Administrative Activities 21/22-0043	Etiwanda School District
4	The Law Offices of Margaret A. Chidester & Associates	MS051321A-02	Legal Services	Etiwanda School District

K.* Approval of revisions and/or deletions to the following Board Policies (BP), Administrative Regulations (AR) and/or Exhibits (EX):

BP 5141.31	<i>Immunizations</i>	Updated to delete outdated information.
AR 5141.31	<i>Immunizations</i>	Updated to delete outdated information regarding immunization records and new law addressing medical exemptions.

L.* Approval of the designation of the following employees to administer the Oath or Affirmation to any new employee(s) before the employee(s) begin their employment with the district in accordance with the Etiwanda School District Administrative Regulations 4512.3 for the 2021-2022 school year:

Laura Rowland	Damita Walton	Cyndy Torres
Jennifer Diaz	Jackie Sandoval	Tami Shaw
Tona Fernandez	Anita Lopez	Ashley Chaffee

M.* Approval of the amended job descriptions:

Data Systems Manager
Director of Operations and Facilities
Food Service Worker II
Food Service Worker III

N.* Approval of new job description: School Counselor Intern Facilitator.

O.* Approval of Resolution 2021-40 to Authorize Temporary Borrowing between Funds of the School District.

P.* Approval of installation of tree and plaque in memory of Carleton P. Lightfoot student.

9. **Business and Legal**

A.* After discussion, the Board of Trustees took action to award of Bid #20/021-025 David W. Long and West Heritage Elementary Schools Restroom Upgrades in the amount of \$2,427,000.00, on a motion by Member Long, seconded by Member Garcia and carried by a unanimous roll call vote, with all members present voting yes.

9. Business and Legal (continued)

Category	Name of Contractor	Low Bid \$
#01 General	K.A.R. Construction	\$ 1,106,000.00
#02 Demolition	Janus Corporation	\$ 224,000.00
#18 Plumbing/HVAC	Pro-Craft	\$ 884,000.00
#19 Electrical	Rancho Pacific Electric	\$ 213,000.00

B.* After discussion, the Board of Trustees took action to approve the 2021-22 school start times, changing the school start times at Etiwanda Intermediate School and Summit Intermediate School to 8:00 a.m. in compliance with Senate Bill 328, on a motion by Member Cadman, seconded by Member Long and carried by a unanimous roll call vote, with all members present voting yes.

C.* President Taylor opened the Public Hearing pertaining to the approval of the School Facilities Needs Analysis (SFNA) in accordance with Senate Bill 50 requirements and called for any comments from the public. No public comment was offered. President Taylor closed the public hearing.

Mr. Claflin, Assistant Superintendent of Business Services, shared that this is the annual SFNA to set Level 2 fees for the year, which will be decreasing from \$3.09 per square foot for new construction to \$3.08 per square foot based upon the SFNA.

After discussion, the Board of Trustees took action to adopt Resolution No. 2021-41 of the Governing Board of the Etiwanda School District to levy alternative fees on residential construction pursuant to Government Code sections 65995.5 and 65995.6, on a motion by Member Long, seconded by Member Karsch and carried by a unanimous roll call vote, with all members present voting yes.

10. Superintendent’s Presentation

A. Superintendent Judson reported the following:

- Superintendent Judson shared that we had a great Battle of the Books virtual celebration, coordinated by the Instruction Media Center (IMC) and library team with 365 students participated. He thanked Amber Claflin, District Librarian, for all of her hard work.
- Member Taylor and Superintendent Judson attended the Summit Virtual Spring Concert, put together by Intermediate Band Teacher, Jonathan Peske. Mr. Peske mastered a very complicated software that allowed students to synchronize and play together in a virtual format. A big hit at the end of the show was the Avengers theme. He thanked Mr. Peske for the wonderful show.
- Superintendent shared some photos of employee recognitions at different sites and recognized the following employees for their years of service; Beth Freer, Administrator of Special Ed., as she received a 5-year pin, Board Member, Robert Garcia, received a 5-year pin for his years of service, Damita Walton, Director of Pupil Services, received a 20-year pin and Charlayne Sprague, Assistant Superintendent of Instruction and Pupil Services, received a 30-year pin. Superintendent Judson shared that these are amazing milestones and thanked them all for their dedication and service.
- Superintendent Judson shared some kindergarten promotion ceremonies photos that took place in a drive through format.
- Superintendent Judson shared photos and thanked the following advisory committees for their involvement, dedication and service:
 - Local Control Accountability Plan (LCAP) Advisory Committee lead by Jeannie Tavalazzi, Director of Instruction
 - District English Learner Advisory Committee (DELAC/DAC) coordinated by Jeannie Tavalazzi, Director of Instruction, and Alicia Lyons, Instruction Coordinator.
 - Student Engagement Advisory Committee (SEAC), also lead by Jeannie Tavalazzi.

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10. **Superintendent’s Presentation (continued)**

- PTA, PTSA & PTO Presidents.

Upcoming Events;

- May 14 – May Budget Revision
 - May 18 – SBCSS Virtual Recognition Ceremony for Lightfoot Elementary Blue Ribbon School Honor
 - May 24 – 8th grade drive-through promotion
 - May 25 – Last day of school
 - May 26 – Board meeting public hearings: Budget and LCAP
 - May 27 – E3 Foundation Golf Tournament
 - June 7 – July 2 – District 4/10 work weeks (closed Fridays)
 - June 23 – Board meeting
- Superintendent Judson thanked the Etiwanda Family, employees, parents, and students for their support and for everything they have done this year. He thanked the Cabinet Administrators for their tremendous leadership and great ideas and a special thanks to the Board Members for without their leadership we could not do all the important things we do to support our students and families.

11. **Board/Staff Comments or Suggested Items for Discussion at Upcoming Meetings**

- None offered.

12. **Closed Session**

The Board of Trustees adjourned to Closed Session at 8:22 p.m. regarding items A. through C.

- A. Conference with labor negotiator (Government Code 54957.6) for the 2020-2021 school year.
District Negotiator: Terry Embleton, Assistant Superintendent of Personnel Services
Bargaining Unit: Etiwanda Teachers Association
- B. Public Employee Discipline/Dismissal/Release. (Government Code 54957)
- C. Public Employee Appointment (Government Code 54957)
Title: (1) Elementary School Principal

13. **Reconvene to Open Session**

The Board of Trustees reconvened into Open Session at 8:53 p.m.

- A. The Board of Trustees of the Etiwanda School District took action in Closed Session to appoint Nancy Sherod as Principal of D.W. Long Elementary School on a motion by Member Long, seconded by Member Karsch and carried by a unanimous roll call vote, with all members present voting yes.
- B. No further action to report.

14. **Adjournment**

The meeting was adjourned in memory of Esther Delgadillo-Martinez at 8:54 p.m., on a motion made by Member Long, seconded by Member Garcia and carried by a unanimous roll call vote, with all members present voting yes.

The next meeting will be held on Thursday, May 26, 2021, 6:30 p.m.



 Respectfully Submitted



 Adopted

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