BOARD OF TRUSTEES MEETING

MINUTES

Thursday, August 8, 2019, 6:30 p.m.

Members Present:  Ms. Cadman, Mr. Garcia, Ms. Karch, Mr. Long, and Ms. Taylor.
Others Present:  Dr. Judson, Ms. Sprague, Mr. Claffin, Mr. Embleton, Ms. Rowland, Ms. Tavolazzi, Ms. Walton and Ms. Wiley-Dominguez.

1. Call to Order
President Karch called the meeting to order at 6:30 p.m. When the meeting was called to order, all members were present. President Karch announced that all open sessions of the board meeting are audio taped which may capture sounds of those attending the meeting. President Karch invited the audience to join in the Pledge of Allegiance.

2. Public Comment
Pursuant to Board Policy 9324: Board Minutes and Recordings: “The minutes shall reflect the names of those individuals who comment during the meeting’s public comment period as well as the topics they address.”
A. Comments on agenda items: None offered.
B. Comments on non-agenda items: None offered.

3. Review/Adopt Agenda and Minutes
A.* The Board of Trustees adopted the agenda as presented on a motion by Member Long, seconded by Member Cadman, and carried by a unanimous vote with all members present voting yes.
B.* The Board of Trustees took action to adopt the minutes of the regular meeting held July 25, 2019, as presented on a motion by Member Taylor, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.

4. Consent Calendar
The Board of Trustees approved the Consent Calendar as presented, on a motion by Member Taylor, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.
A.* Approval of the personnel report which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave, out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment and/or any other action affecting employment status.
B.* The Governing Board, acting as the legislative body for Community Facilities District (CFD) numbers 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, Rancho Etiwanda, Silver Ridge, Coyote Canyon, Henderson, and Victoria Gardens ratifies the CFD expenditures for the period July 1-31, 2019, per the CFD Payment Log.
C.* Ratification of the Accounts Payable Warrant Register Reports. These are various routine warrants that have been requested to pay for purchase orders and various expenditures. The Board of Trustees requested to ratify batches dated July 1-31, 2019.
E.* Approval of the declaration that miscellaneous items of district property are less than $2,500 in value per item, are obsolete and unusable, and will be sold as surplus property, donated to eligible nonprofit organizations or disposed: West Heritage: 2 refrigerators, miscellaneous computer equipment.
4. **Consent Calendar (continued)**


**G.*** Approval of the following donations:

<table>
<thead>
<tr>
<th>Donated by:</th>
<th>Donation of:</th>
<th>Donated to:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Etiwanda Colony PTA</td>
<td>Cash</td>
<td>Etiwanda Colony Elementary</td>
</tr>
<tr>
<td>Falcon Ridge PTA</td>
<td>Cash</td>
<td>Falcon Ridge Elementary</td>
</tr>
<tr>
<td>United Way/Simmons Family</td>
<td>Cash</td>
<td>Grapeland Elementary</td>
</tr>
<tr>
<td>Summit Intermediate PTSA</td>
<td>Cash</td>
<td>Summit Intermediate</td>
</tr>
<tr>
<td>Kroger/Ralphs Grocery</td>
<td>Cash</td>
<td>Summit Intermediate</td>
</tr>
<tr>
<td>Schools First</td>
<td>Cash</td>
<td>Etiwanda School District Teacher Academy</td>
</tr>
</tbody>
</table>

**H.*** Approval/Ratification for Contracted Services between Etiwanda School District and the following outside Contractors:

<table>
<thead>
<tr>
<th>Consultant/Contractor/Presenter</th>
<th>Contract Number</th>
<th>Type of Service</th>
<th>Location of Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Paper Recycling &amp; Shredding</td>
<td>NR080819R-01</td>
<td>Shredding Service</td>
<td>Etiwanda Education Center</td>
</tr>
<tr>
<td>2. Community Matters</td>
<td>EIS080819R-01</td>
<td>Safe School Ambassadors Training</td>
<td>Etiwanda Intermediate</td>
</tr>
<tr>
<td>3. Art Specialties</td>
<td>TV080819R-01</td>
<td>PBIS Art Work</td>
<td>Terra Vista Elementary</td>
</tr>
<tr>
<td>4. Creative Mathematics/Kim Sutton</td>
<td>PER080819A-01</td>
<td>Teacher In-Service Project AIMS</td>
<td>Perdew Elementary</td>
</tr>
<tr>
<td>5. Studio 1</td>
<td>WH080819A-01</td>
<td>School Photogarher Services</td>
<td>West Heritage Elementary</td>
</tr>
<tr>
<td>6. The Solution Tree</td>
<td>EIS080819R-02</td>
<td>Teacher Training</td>
<td>Etiwanda Intermediate</td>
</tr>
<tr>
<td>7. BSN Sports LLC</td>
<td>RC080819R-01</td>
<td>Bleacher/Backstop Services</td>
<td>Intermediate Schools</td>
</tr>
</tbody>
</table>

**I.*** Approval/Ratification of Proposal and Field Contract services under $59,999 between Etiwanda School District and the following contractors:

<table>
<thead>
<tr>
<th>Consultant/Contractor/Presenter</th>
<th>Contract Number</th>
<th>Type of Service</th>
<th>Location of Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Duke Plumbing, Inc.</td>
<td>ML080819A-01</td>
<td>Installation of Fire Hydrant</td>
<td>Caryn Elementary</td>
</tr>
<tr>
<td>2. Baugh Painting</td>
<td>ML080819A-02</td>
<td>Replacement of Tack Panels</td>
<td>Caryn Elementary</td>
</tr>
<tr>
<td>3. Elite Signs &amp; Graphics</td>
<td>ML080819R-03</td>
<td>Library Signage</td>
<td>Golden Elementary</td>
</tr>
</tbody>
</table>

**J.*** Consideration to accept the following agreements/contracts between Etiwanda School District and the following contractors:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Contract Number</th>
<th>Type of Service</th>
<th>Location of Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Vavrinek, Trine, Day &amp; Co., LLP</td>
<td>MM080819A-01</td>
<td>Audit Services</td>
<td>Business Department</td>
</tr>
<tr>
<td>2. Central School District</td>
<td>NR080819R-02</td>
<td>Transportation Services</td>
<td>Business Department</td>
</tr>
</tbody>
</table>
4. **Consent Calendar** (continued)

<table>
<thead>
<tr>
<th></th>
<th>Advance Specialty Care</th>
<th>AS080819R-01</th>
<th>Licensed Vocational Nurse Services</th>
<th>Health Services Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.</td>
<td>Assisted Healthcare Services</td>
<td>AS080819R-02</td>
<td>Licensed Vocational Nurse Services</td>
<td>Health Services Department</td>
</tr>
</tbody>
</table>

**K.* Approval of Chaffey Federal Credit Union School/District Membership Application to make additions and deletions to signatories as follows on school accounts, all accounts require two signatures for withdrawal purposes.**

<table>
<thead>
<tr>
<th>Account</th>
<th>Additions or Existing Signers</th>
<th>Deletion</th>
</tr>
</thead>
<tbody>
<tr>
<td>West Heritage Elementary</td>
<td>Joanne Jenkins, Principal Sylvia Gonzales, Assistant Principal Amanda Shriver, Teacher</td>
<td>Ben Lautenslager, Principal</td>
</tr>
</tbody>
</table>

**L.* Approval of Notices of Completion of Work.**

<table>
<thead>
<tr>
<th>Project</th>
<th>Contractor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Classroom Building</td>
<td>Arrowhead Mechanical dba Arrowhead Sheet Metal</td>
<td>Golden Elementary</td>
</tr>
<tr>
<td>New Classroom Building</td>
<td>Braughton Construction, Inc.</td>
<td>Golden Elementary</td>
</tr>
<tr>
<td>New Classroom Building</td>
<td>Caston Plastering &amp; Drywall, Inc.</td>
<td>Golden Elementary</td>
</tr>
<tr>
<td>New Classroom Building</td>
<td>Daniel’s Electrical Construction Co, Inc.</td>
<td>Golden Elementary</td>
</tr>
<tr>
<td>New Classroom Building</td>
<td>Verne’s Plumbing, Inc.</td>
<td>Golden Elementary</td>
</tr>
<tr>
<td>New Classroom Building</td>
<td>VSC Incorporated dba Vulcan Steel</td>
<td>Golden Elementary</td>
</tr>
<tr>
<td>New Classroom Buildings</td>
<td>Daniel’s Electrical Construction Co., Inc.</td>
<td>D.W. Long Elementary</td>
</tr>
</tbody>
</table>

**M.* Approval of Change Order(s).**

<table>
<thead>
<tr>
<th>Change Order Number</th>
<th>Vendor</th>
<th>Change Order Amount</th>
<th>Original Contract Amount</th>
<th>New Contract Amount</th>
<th>Project</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.19</td>
<td>Construction Electric, Inc.</td>
<td>$2,232.79</td>
<td>$230,850.00</td>
<td>$233,082.79</td>
<td>Heritage Intermediate HVAC upgrades</td>
</tr>
</tbody>
</table>

**N.* Approval of revisions to the following Board Policies/Administrative Regulations. (BP) (AR)**

- **BP 3540** *Transportation* Revised to incorporate key concepts from AR, and include district’s authority to require families to pay a transportation fee, to transport students in emergency situations and install GPS on buses.
- **AR 3540** *Transportation* Delete: Key concept of AR moved to BP 3540.
- **BP 3541.2** *Transportation for Students with Disabilities* Revised: Updated to incorporate key concepts from AR 3541.2 and other clarifications.
- **BP 5116** *School Attendance Boundaries* Revised to expand list of considerations for reviewing school attendance boundaries to define attendance priority for students residing in a community facilities district.
- **AR 5123** *Promotion/Acceleration/Retention* Revised to update enrollment guidelines for new students from private schools and foreign education systems.

**O.* Approval of authorization for the superintendent to approve payment of memberships and affiliations including, but not limited to the following professional organizations: School Nutrition Association (SNA), California School Nutrition Association (CSNA) for the 2019-20 school year.
5. **Business and Legal**
   A. * After discussion, the Board of Trustees took action to approve and ratify the Variable Term Waiver for a Basic Skills CBEST, Education Specialist Instruction, grades TK - 5, for the 2019-2020 school year for Kimberly Perez-Hernandez. (EC 44252(b), 44265) effective July 31, 2019 through June 30, 2020, on a motion by Member Cadman, seconded by Member Long, and carried by a unanimous vote with all members present voting yes.

6. **Superintendent’s Presentation**
   A. * Superintendent Judson reported on the beginning of school for the 2019-2020 school year. Superintendent Judson stated it was a great start to the school year and shared the following information:
     - Student enrollment as of August 8th was 13,881 in grades TK-8th, and 247 enrolled in CLOUDS;
     - Staffing for classified employees totaled just over 1,000 and certificated totaled 783 employees;
     - The Teacher Academy occurred before school this year, which allowed for training of regular education and special education staff for the new year and our annual bus tour;
     - The Welcome Back Breakfast was a great kick-off for the year with President Karchs’s speech along with a big thank you to Keith Budovec, for the PA sound system, Jeannie Duran, administrative assistant for the details, as well as the M&O and Child Nutrition staff for a great breakfast;
     - Ten school sites have already completed their Back-to-School Nights and the seven schools remaining will be going on next week or so;
     - Teachers are sharing the “Stay in the Know” video with parents at Back-to-School Nights;
     - 4,126 parent surveys have been completed as of August 7th;
     - Middle School Transition programs, at all four middle schools prior to the start of school, averaged about 35 students in attendance at each site;
     - P.L.U.S. Child Care has record enrollment this year with over 2,000 students enrolled;
     - Active Shooter Training presentations will be done with the Rancho Cucamonga Sheriff’s Department and the Fontana Police Department at all sites and District Office by the end of November;
     - Four construction projects are completed and/or making progress: Caryn Elementary’s new office/library, Windroes new office/library (still in progress), and completed classrooms at Golden and D.W. Long Elementary Schools; and

   B. * Superintendent Judson presented information on the 2019-2020 Strategic Priorities. The District Administrator responsible for each Strategic Priority provided their plan for implementation of their items as noted, including dates for board reports and updates. The Board of Trustees then took action to approve the 2019-20 Strategic Priorities Implementation Plan as presented on a motion by Member Taylor, seconded by Member Cadman, and carried by a unanimous vote, with all members present voting yes.

   C. Superintendent Judson reported the following:
     - Superintendent Judson thanked the Cabinet Team for a successful opening of school.
     - Board room decorations were provided by Child Care and Professional Development departments displaying Camp Cool and Summer Professional Development events.
     - **Upcoming Events:**
       - August 13th - Caryn Library/Office Ribbon Cutting, 5:30 p.m.
       - August 15th – Fontana Mayor’s Education Coalition Mtg.
       - August 21st – First District Parent Night at 6:00 p.m. at Summit Intermediate School titled, “Latest Trends in Social Media.”
       - August 28th – First AAPEAC meeting of the year, 5:00 p.m. in the board room
       - September 11th – Second District Parent Night at 5:30 p.m. at Heritage Intermediate School titled, “Suicide Prevention.”
       - Sept. 23rd – Effective Boardmanship Workshop – Brown Act
7. **Board/Staff Comments or Suggested Items for Discussion at Upcoming Meetings**
   - Member Garcia thanked the Special Education team for their hard work and for coming out tonight.

8. **Closed Session**
   The Board of Trustees adjourned to Closed Session at 7:30 p.m. to discuss the following items:
   
   A. **Public Employee Appointment (Government Code 54957)**
      - Title: (1) – Assistant Principal
   
   B. **Liability Claims (Government Code 54956.95)**
      - Claimant: N.E.C.
      - Agency claimed against: Etiwanda School District
   
   C. **Conference with Legal Counsel – Existing Litigation (Government Code 54956.9(d)(1)).**
      - Case Number 02-1920

9. **Reconvene to Open Session**
   The Board of Trustees reconvened into Open Session at 8:02 p.m.
   
   A. In Closed Session, the Board of Trustees took action to appoint Jamie Peterson as Assistant Principal of Terra Vista Elementary on a motion by Member Taylor, seconded by Member Long, and carried by a unanimous vote with all members present voting yes.
   
   B. In Closed Session, the Board of Trustees took action to reject the claim filed by N.E.C., District Claim number 1819-02; against the Etiwanda School District on a motion by Member Long, seconded by Member Cadman, and carried by a unanimous vote with all members present voting yes.
   
   C. In Closed Session, the Board of Trustees took action to approve a settlement agreement for case # 02-1920, on a motion by Member Taylor, seconded by Member Long, and carried by a unanimous vote with all members present voting yes.

10. **Adjournment**
    President Karsch adjourned the meeting at 8:03 p.m. on a motion by Member Long, seconded by Member Taylor, and carried by a unanimous vote with all members present voting yes.

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**The next meeting will be held on Thursday, September 12, 2019.**

Respectfully Submitted

Adopted