



BOARD OF TRUSTEES: Robert Garcia, Matthew Gordon, Dr. Fermín Jaramillo, Dayna Karsch, and April McAllaster

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BOARD OF TRUSTEES

Minutes

Thursday, August 24, 2023, 6:30 p.m.

<b>Members Present at Roll Call:</b>	Mr. Garcia, Mr. Gordon, Dr. Jaramillo, Ms. Karsch, and Ms. McAllaster
<b>Others Present:</b>	Ms. Sprague, Ms. Rowland, Ms. Tavalazzi, and Mr. Claflin

1. **Call to Order**

President Karsch called the meeting to order at 6:30 p.m. When the meeting was called to order, all members were present. President Karsch announced that all open sessions of the board meeting are audio recorded and may capture sounds and images of those participating in the meeting. President Karsch asked those participating in the meeting to join in the Pledge of Allegiance.

2. **Public Comment on Agenda Items**

*Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."*

A. Comments on agenda items: None offered.

3. **Review / Adopt Agenda and Minutes**

A. The Board of Trustees adopted the agenda as presented on a motion by Member McAllaster, seconded by Member Garcia and carried by a unanimous vote with all members present voting yes.

B. The Board of Trustees adopted the meeting minutes of the regular meeting held July 27, 2023, as presented on a motion by Member Jaramillo, seconded by Member Gordon, and carried by a unanimous vote with all members present voting yes.

4. **Instruction**

A. Justin Kooyman, Director of Instruction, presented the proposed Local Control Plan (LCAP) survey.  
➤ Board members asked about the survey being on the Etiwanda App and options for parents to view questions.

After discussion, the Board of Trustees took action to approve the proposed Local Control Accountability Plan (LCAP) survey, as presented on a motion by Member Garcia, seconded by Member Gordon, and carried by a unanimous vote with all members present voting yes.

5. **Business and Legal**

A. Laura Rowland, Assistant Superintendent of Personnel Services, presented the District Intermural Sports Program Lead certificated job description.

➤ Board members commented on the cost of the program and inquired about this sports program being inter-district.

After discussion, the Board of Trustees took action to approve the District Intermural Sports Program Lead, certificated job description, as presented on a motion by Member Garcia, seconded by Member Gordon, and carried by a unanimous vote with all members present voting yes.

6. **Consent Calendar**

The Board of Trustees approved the Consent Calendar as presented, on a motion by Member Jaramillo, seconded by Member Gordon, and carried by a unanimous vote with all members present voting yes.

A. Approval of the personnel report, which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave, out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment, and any other action affecting employment status.

**6. Consent Calendar (continued)**

- B. The Governing Board, acting as the legislative body for Community Facilities District (CFD) numbers 4, 5, 6, 7, 8, 9, 10, Rancho Etiwanda, Silver Ridge, Coyote Canyon, Henderson Creek, Victoria Gardens & Day Creek Square, ratifies the CFD expenditures for the period July 1 - 31, 2023, per the CFD Payment Log.
- C. Ratification of the Accounts Payable Warrant Register Reports. These are various routine warrants requested to pay for purchase orders and various expenditures. The Board is requested to ratify July 1 - 31, 2023, batches.
- D. Ratification of the July 1 – 31, 2023 Budget Financial Report. Adopted budget, including budget modifications related to 45-day budget revision.
- E. Approval of the declaration that miscellaneous items of district property are less than \$2,500 in value per item is obsolete and unusable. It will be sold as surplus property, donated to eligible nonprofit organizations, or disposed.
- F. Acknowledgement by the Governing Board of the Etiwanda School District of the receipt of letters of fingerprint certification from outside contractors verifying clearance of their employees.
- G. Approval of the following donations:

<b>Donated by:</b>	<b>Donation of:</b>	<b>Donated to:</b>
The Blackburn Giving Fund-Edison Int.	Cash	Carleton P. Lightfoot ES
The Blackburn Giving Fund-Edison Int.	Cash	Carleton P. Lightfoot ES
The Blackburn Giving Fund-Edison Int.	Cash	Carleton P. Lightfoot ES
Etiwanda Excellence in Education Foundation (E3)	Cash	Day Creek IS
WCM Investment Management, LLC	Cash	David W Long ES
Cantrell Photography Inc.	Cash	Heritage IS
Etiwanda Excellence in Education Foundation (E3)	Cash	Heritage IS
The Kroger Co.	Cash	Summit IS
Windrows Elementary PTA	Cash	Windrows ES

- H. Approval/Ratification for Contracted Services between Etiwanda School District and the following outside Contractors:

	<b>Consultant/ Contractor/Presenter</b>	<b>Contract Number</b>	<b>Type of Service</b>	<b>Location of Service</b>
1	Frog Street Press, LLC	JJ082423R-01	Professional Development	Etiwanda School District
2	John R. Byerly, Inc.	ML082423A-10	Geotechnical investigation for stormwater disposal M-Wing replacement	Summit IS
3	Inland Personnel Council and Atkinson, Andelson, Loya, Ruud & Romo	MS082423A-01	Legal services	Etiwanda School District
4	San Bernardino County Superintendent of Schools	MS082423R-02	SANDABS memberships agreement NO. 23/24-0342	Etiwanda School District
5	Eide Bailly LLP	MS082423A-03	Financial audit for Building Fund (Measure I)	Etiwanda School District
6	Eide Bailly LLP	MS082423A-04	Financial audit for the District	Etiwanda School District
7	Eide Bailly LLP	NR082423R-01	Consulting services	Etiwanda School District
8	Davis Demographics Mgt., LLC	NR082423R-02	Demographic analysis	Etiwanda School District



6. Consent Calendar (continued)

9	San Bernardino County Superintendent of Schools	NR082423A-03	Classroom lease and maintenance agreement NO. 23/24-0397	Solorio ES Golden ES
10	TLC Auctions	NR082423R-04	Auctioneer services	Etiwanda School District
11	George Bryant Construction, Inc.	SA082423A-02	Underground storage tank monthly inspection	Etiwanda School District
12	US Landscape, Inc.	SA082423A-03	Base herbicide application services	Etiwanda School District
13	KC Services	SA082423A-04	Washing/waxing buses	Etiwanda School District
14	Western Exterminator Company	SA082423R-05	Bee treatment and hive removal	Etiwanda IS
15	Heinemann	TV082423R-01	Professional Development	Terra Vista ES
16	Maxim Healthcare Services	AS082423A-01	Licensed vocational nurses staffing	Etiwanda School District
17	Rise Education Solutions	TV082423A-02	Professional Development	Terra Vista ES
18	Central School District	RC082423A-01	Student Transportation 2023-2024 including ESY	Central School District
19	M.H. Flex Training	CC082423A-02	Team building activities	Etiwanda Child Care
20	J6 Designs, Inc.	WIN082423R-01	Spirit t-shirts	Windrows ES
21	Raptor Technologies	NR082423A-05	School Safety	Etiwanda School District
22	Alliant International University	JS082423A-01	Field experience in clinical psychology and clinical counseling	Etiwanda School District
23	California State Northridge	JS082423A-03	Supervised field experience in social work	Etiwanda School District
24	Loyola Marymount University	JS082423A-04	Field experience in psychology	Etiwanda School District
25	National University	JS082423A-06	Practicum field experience in psychology	Etiwanda School District
26	UMass Global	JS082423A-07	Supervised practicum hours in the Masters of Arts: Marriage and Family Therapy Program	Etiwanda School District
27	UMass Global	JS082423A-08	Supervised practicum hours in social work	Etiwanda School District

## I. Approval/Ratification of Proposal and Field Contract services under \$60,000 between Etiwanda School District and the following Contractors:

	<b>Consultant/ Contractor</b>	<b>Contract Number</b>	<b>Type of Service</b>	<b>Location of Service</b>
1	David N. Bertino Mfg., Inc.	ML082423R-02	Cabinets, countertops, cubbies	Solorio ES
2	Econo Fence, Inc.	ML082423R-03	Chain-link fence	Terra Vista ES
3	Quality Teleservices, Inc.	ML082423R-04	Outlets on ceiling	Summit IS
4	Quality Teleservices, Inc.	ML082423R-05	Install projectors	Terra Vista ES

6. Consent Calendar (continued)

5	Quality Teleservices, Inc.	ML082423R-06	Install projectors	Solorio ES
6	Quality Teleservices, Inc.	ML082423R-07	Install projectors	C.P. Lightfoot ES
7	Quiel School Signs	ML082423A-08	Marquee	Golden ES
8	Quiel School Signs	ML082423A-09	Marquee	D.W. Long ES

## J. Approval of Amendments/Change Orders/Extension:

	<b>Vendor / Project</b>	<b>Amendment/ Change Order Number/ Extension</b>	<b>Original Contract Date/Company Name Or Dollar Amount</b>	<b>New Contract Date/Company Name or Dollar Amount</b>
1	KDM Education Services/Building a Champion Program	CC082423A-01 Amendment #1	Kahalia 'Kay' Montgomery	KDM Education Services LLC
2	Key Analytics/Obtaining State School Facility Funding	ML082423A-01	November 1, 2015	Extending agreement additional 5 years
3	RVH Constructors, Inc./HVAC Replacement at Grapeland/ D Pod	ML082423A-011 C.O. #1.1	\$319,000.00	\$313,056.92
4	Arrowhead Mechanical/ HVAC Replacement at Grapeland/ D Pod	ML082423A-12 C.O. #1.17	\$89,000.00	\$79,000.00
5	Rancho Pacific Electric/ HVAC Replacement at Grapeland/ D Pod	ML082423A-13 C.O. #1.19	\$48,400.00	\$42,394.24
6	New Image Interior Flooring/Falcon Ridge	SA082423R-01	\$38,508.00	\$50,219.10
7	The Center For Culturally Responsive Teaching and Learning	JJ082423A-02	\$65,500.00	\$87,000.00

## K. Approval of Chaffey Federal Credit Union School/District Membership Application to make additions and deletions to signatories as follows on school accounts; all accounts require two signatures for withdrawal purposes.

<b>Account</b>	<b>Additions/Existing</b>	<b>Deletions</b>
Grapeland ES Student Fund Account – 202450	Brett Beitler, Principal Tanisha Styles, Assistant Principal Tanya Franklin, Clerk	Nicholas Zajicek, Principal Jennifer Evans, Teacher
Carleton P. Lightfoot ES Student Fund Account – 185530	Georgia Wayne, Principal James Cobb, Assistant Principal Janice Comley, Clerk	Emily Waters, Assistant Principal
Terra Vista ES Student Fund Account – 185570	Kimberly Pollock, Principal Monica Apodaca, Assistant Principal Chinh Nguyen, Student Success Coach	Jennifer Veneracion, Assistant Principal Tanisha Styles, Academic Advisor



**6. Consent Calendar (continued)**

<b>Account</b>	<b>Additions/Existing</b>	<b>Deletions</b>
D.W. Long Elementary Student Fund Account – 185440	Emily Waters, Principal Kristina Kvalheim, Assistant Principal Tiffany Carmean, Teacher	Nancy Sherod, Principal

- L. Approval of Addendum to add ProCare Consultants (Aisha George, Patrick Payne, and Angelica Rodriguez) from July 26, 2023, through May 23, 2024. Agreement terms and rates will remain the same.
- M. Approval of the Memorandum of Understanding between the Etiwanda School District and the Etiwanda Teachers Association regarding Intermural Sports at Intermediate Schools and associated AB 1200.
- N. Approval of the amended job description: Instructional Aide
- O. Approval of revisions and/or deletions to the following Board Policies (BP), Administrative Regulations (AR), and/or Exhibits (EX):

BP 9322	<i>Agenda / Meeting Materials</i>
BP 5117	<i>Interdistrict Attendance</i>
AP 5117	<i>Interdistrict Attendance</i>

**7. SUPERINTENDENT**

- A. Superintendent Sprague shared the beginning of school for the 2023-24 school year report.
- Board Members expressed satisfaction with the return of the Welcome Back Breakfast and inquired about mentor teachers.
- B. After discussion, the Board of Trustees took action to change the following board meeting dates, January 18, 2024, to January 16, 2024; February 8, 2024, to February 6, 2024; and May 2, 2024, to May 9, 2024, on a motion by Member Jaramillo, seconded by Member McAllaster, and carried by a unanimous vote with all members present voting yes.
- C. After discussion, the Board of Trustees took action to approve the naming of the maintenance and warehouse building as the Etiwanda Operations Center on a motion by Member Gordon, second by Member McAllaster, and carried by a unanimous vote with all members present voting yes.
- D. Superintendent Sprague thanked the Child Care team for the boardroom decorations and shared communications updates and upcoming events.

**8. Public Comment on Non-Agenda Items**

*Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."*

- A. Comments on agenda items: None offered.

**9. Board / Staff Comments or Suggested Items for Discussion at Upcoming Meetings**

- Member Jaramillo commended Summit Intermediate, Solorio Elementary, and Caryn Elementary for their Back to School Night event. Member Jaramillo inquired about the solar panel program. President Karsch recommended meeting with Doug Claflin and Mike Higgins regarding information on the solar panels.
- Member Gordon asked for a brief overview of the Etiwanda Intermediate modernization project, complimented Principal Jonathan Carson at Heritage Intermediate for working with the City of Fontana to resolve traffic flow issues, and commended Principal Candra Loftis at Solorio Elementary for starting a Watch D.O. G. S. program.
- Member McAllaster commended Day Creek Intermediate, Caryn Elementary, and Windrows Elementary on their Back-to-School Night and enjoyed the Welcome Back Breakfast.
- Member Karsch asked about scheduling a facilities update presentation. Doug Claflin shared facilities update presentation is scheduled for the October 5th board meeting.

**10. Closed Session**

The Board of Trustees adjourned to Closed Session at 7:40 p.m. to discuss item A.

**A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

Initiation of litigation pursuant to Paragraph (4) of Subdivision (d) of Government Code § 54956.9: Consideration of One (1) Potential Case—Social Media Adolescent Addiction/Personal Products Liability Litigation (Social Media Litigation).

**11. Reconvene to Open Session**

The Board of Trustees reconvened into Open Session at 8:46 p.m.

A. In the Closed Session, the Board of Trustees retained and directed legal counsel to initiate or intervene in legal action, for Social Media litigation, by a 5 to 0 majority vote. The action, the defendants, and the other particulars shall, once formally commenced, be disclosed to any person upon inquiry unless to do so would jeopardize the District's ability to effectuate service of process on one or more unserved parties, or that to do so would jeopardize the District's ability to conclude existing settlement negotiations. Motion by Member Garcia, seconded by Member McAllaster and carried by a unanimous vote with all members present voting yes.

B. In Open Session, the Board of Trustees took action to approve the legal services agreement with Keller Rohrbach L.L.P. for purposes of Social Media Litigation on a motion by Member Garcia, seconded by Member Jaramillo and carried by a unanimous vote with all members present voting yes.

**12. Adjournment**

The meeting was adjourned, at 8:48 p.m., on a motion by Member McAllaster, seconded by Member Gordon, and carried by a unanimous vote with all members present voting yes.

  
Respectfully Submitted  
Adopted