



Board of Trustees Meeting

MINUTES

Thursday, September 10, 2020, 6:30 p.m.

1. Call to Order

President Garcia called the meeting to order at 6:30 p.m. stating this meeting is by video and telephonic webinar, and that microphones for the participating public will be kept on mute for all portions of the meeting with the exception of the public comment periods. When the meeting was called to order, President Garcia performed an attendance roll call wherein Member Karsch, Member Taylor and Member Cadman, indicated they were present by video and Member Long and Member Garcia indicated they were present in person. President Garcia announced that a roll call vote would be taken and recorded on each motion made at this meeting and that all open sessions of the board meeting are audio recorded and may capture sounds of those participating in the meeting. President Garcia asked those participating in the meeting to join in the Pledge of Allegiance.

2. Public Comment

Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

- A. Comments on agenda items. None offered.
- B. Comments on non-agenda items. None offered.

3. Review/Adopt Agenda and Minutes

- A.* The Board of Trustees adopted the agenda as amended with corrections to resolution number in item 6. A. from 2120-17 to 2021-17 and resolution number in item 7. A. from 2120-19 to 2021-19 on a motion by Member Long, seconded by Member Taylor and carried by a unanimous roll call vote, with all members present voting yes.
- B.* The Board of Trustees adopted the minutes of the special meeting held July 16, 2020, as presented on a motion by Member Long, seconded by Member Karsch and carried by a unanimous roll call vote, with all members present voting yes.
- C.* The Board of Trustees adopted the minutes of the regular meeting held July 23, 2020, as presented on a motion by Member Taylor, seconded by Member Long and carried by a unanimous roll call vote, with all members present voting yes.

4. Instruction

- A.* Public hearing related to the 2020-2021 Learning Continuity and Attendance Plan.
 - 1. Jeannie Tavolazzi, Director of Instruction, presented an overview of the process to develop the proposed draft of the 2020-2021 Learning Continuity and Attendance Plan. She shared the background, purpose, content overview, timelines, planning process, stakeholder engagement, survey results, and outreach efforts. She also reviewed the following sections of the plan: The In-Person Instructional Offerings, Distance Learning Program, Pupil Learning Loss, Mental Health and Social – Emotional Well Being, Pupil & Family Engagement and Outreach, School Nutrition, Additional Actions, and Increased and Improved Services.
 - 2. President Garcia opened the public hearing and asked for any comments from the public.
 - 3. No public comment was made and in the absence of any additional written or verbal comments, the public hearing was closed. No action was taken.
- B.* After discussion, the Board of Trustees approved as presented the new Administrative Regulation 5145.71 Title IX Sexual Harassment Complaint Procedures, on a motion by Member Taylor, seconded by Member Karsch and carried by a unanimous roll call vote, with all members present voting yes.

5. Consent Calendar

The Board of Trustees adopted the consent calendar as presented on a motion by Member Long, seconded by Member Karsch and carried by a unanimous roll call vote, with all members present voting yes.

- A.* Approval of the personnel report which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave, out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment and/or any other action affecting employment status.
- B.* The Governing Board, acting as the legislative body for Community Facilities District (CFD) numbers 4, 5, 6, 7, 8, 9, 10, 11, Rancho Etiwanda, Silver Ridge, Coyote Canyon, Henderson Creek, Victoria Gardens & Day Creek Square, ratifies the CFD expenditures for the period August 1 through August 31, 2020, per the CFD Payment Log.
- C.* Ratification of the Accounts Payable Warrant Register Reports. These are various routine warrants that have been requested to pay for purchase orders and various expenditures. The Board is requested to ratify batches dated August 1, 2020 through August 31, 2020.
- D.* Ratification of the Budget Financial Reports for the period August 1, 2020 through August 31, 2020.
- E.* Approval of the declaration that miscellaneous items of district property are less than \$2,500 in value per item, are obsolete and unusable, and will be sold as surplus property, donated to eligible nonprofit organizations or disposed: See attached.
- F.* Acknowledgement by the Governing Board of the Etiwanda School District of the receipt of letters of fingerprint certification from the following outside contractors verifying clearance of their employees: Art Specialties, Inc.; Basic Backflow; Baugh Painting; Dugmore & Duncan of CA, Inc.; Golden Rule Signs & TDI Signs; Eddie Salgado; Smartrise Elevator Service, Inc.
- G.* Ratification of computer technology maintenance, support agreements and subscriptions for the 2020-21 school year, NR091020R-01.
- H.* Approval of the following donations:

Donated by:	Donation of:	Donated to:
City of Rancho Cucamonga	Cash	Day Creek Intermediate
Windrows PTA	Cash	Windrows Elementary
Kroger	Cash	Caryn Elementary

- I.* Approval/Ratification for Contracted Services between Etiwanda School District and the following outside contractors:

	Consultant/ Contractor/Presenter	Contract Number	Type of Service	Location of Service
1	Studio 1	WH091020R-01	School Photographer	West Heritage Elementary

- J.* Approval/Ratification of Proposal and Field Contract services under \$59,999 between Etiwanda School District and the following contractors:

	Consultant/ Contractor/Presenter	Contract Number	Type of Service	Location of Service
1	Classic Blinds	ML091020R-01	Roller shades installation	Terra Vista Elementary
2	Owen Electric, Inc.	ML091020R-02	Lighting fixtures for temporary construction walkway	East Heritage Elementary
3	Golden Rule Signs	TV091020A-01	Marquee & Installation	Terra Vista Elementary
4	Baugh Painting	ML091020R-05	Deck Coating on Steel Ramps	East Heritage Elementary

5. **Consent Calendar (continued)**

K.* Consideration to accept the following agreements/contracts between Etiwanda School District and the following contractors:

	Contractor	Contract Number	Type of Service	Location of Service
1	C3bank, N.A.	ML091020A-04	Escrow Agent for JPI Development Group, Inc.	East Heritage Elementary Admin/Library Project
2	Banner Bank	ML091020A-03	Escrow Agent for Rancho Pacific Electric, Inc.	East Heritage Elementary Admin/Library Project
3	Cucamonga School District	NR091020A-02	Transportation Services	Business Department
4	Boy Scouts of America	RC091020R-01	Eagle Scout Service Project TK/K Tricycle Road	Perdew Elementary
5	Fagen Friedman & Fulfroft, LLP	JM091020A-02	Legal Services	Special Education Department
6	Lozano Smith Attorneys at Law	JM091020A-01	Legal Services	Special Education Department
7	Azusa Pacific University	CT091020R-03	MOU/ Educational Field Experience July 1, 2020 thru June 30, 2025	Etiwanda School District
8	Azusa Pacific University	CT091020R-02	MOU/Tuition Discount Program	Etiwanda School District
9	California State Polytechnic University, Pomona	CT091020R-01	Student Teaching & Internship Agreements July 1, 2020 thru June 30, 2023	Etiwanda School District
10	Eide Bailly	MS091020A-01	Annual Financial Audit	Business Department
11	San Bernardino County Superintendent of Schools	NR091020R-04	MOU #20/21-0385 Classroom Use @ Day Creek Intermediate	Business Department
12	San Bernardino County Superintendent of Schools	NR091020R-05	MOU #20/21-0386 Classroom Use @ John L. Golden Elementary	Business Department
13	San Bernardino County Superintendent of Schools	NR091020R-06	MOU #20/21-0387 Classroom Maintenance @ John L. Golden & Cecilia Lucero Solorio Elementary	Business Department
14	Fontana Unified School District	RC091020A-02	Crossing Guard Services Agreement	Etiwanda School District

L.* Approval of Change Orders/Amendments/Extensions:

Change Order Number	Vendor	Change Order Amount	Original Contract Amount	New Contract Amount	Project
CO #001	IVL Contractors, Inc.	(\$4,742.88)	\$209,300.00	\$204,557.12	Windrows Interim Housing Part 2
CO #001	Rancho Pacific Electric, Inc.	(\$9,096.07)	\$89,700.00	\$80,603.93	Windrows Interim Housing Part 2

*=Attachments

5. **Consent Calendar (continued)**

M.* Consideration to accept the following agreements/contracts between Etiwanda School District and the following contractors using piggybackable BID documentation:

	Vendor	Contract Number	Piggyback BID	Location of Service
1	Mitel Business Systems, Inc.	ML091020A-09	Use of NASPO Data Communications Products & Services Master Agreement No. AR623	Etiwanda School District

N.* Approval of Chaffey Federal Credit Union School/District Membership Application to make additions and deletions to signatories as follows on school accounts, all accounts require two signatures for withdrawal purposes.

Account	Additions / Name Change	Deletions
Cecilia L. Solorio Elementary	Katherine Deniz, Assistant Principal Leticia McCann, RSP Teacher: name change to: Leticia Cisneros	Donna Mawhorter, Assistant Principal
D.W. Long Elementary	Michael Rodriguez, Assistant Principal	Mitchell White, Assistant Principal
Falcon Ridge Elementary	Lisa Richter, Principal	Alicia Lyon, Principal
West Heritage Elementary	Barbara Patterson, Teacher	n/a

O.* Approval of revisions to the following Board Policies/Administrative Regulations:

BP 1340 & AR 1340	Access to District Records	Revise: Update to reflect new law which allows members of the public to use their own equipment on district premises, free of charge, to photograph, copy, or reproduce a disclosable district record and other revisions.
BP 4113	Assignment	Revise: Update to reflect new law which requires annual monitoring of the assignment of certificated employees at all schools, and requires the Commission on Teacher Credentialing (CTC) to administer a statewide system that produces an annual data file of vacancies and miss-assignments.
AR 4113	Assignment/ Certificated Personnel	Revise: Update to reflect current assignment procedures from Commission on Teacher Credentialing (CTC)
BP 4519.11	Sexual Harassment	Revise: Update to reflect new regulations which require that complaints of behavior that meet the federal definition of sexual harassment be addressed through new Title IX complaint procedures and responsibility assigned to Title IX Coordinator to receive complaints and determine the appropriate complaint procedure to use.
BP 4519.42	Exposure Control Plan for Bloodborne Pathogens	Revise: Update to reflect the requirement that the district's exposure control plan for bloodborne pathogens be consistent with the district's injury and illness prevention program and updates to citations.

5. **Consent Calendar (continued)**

AR 4519.42	Exposure Control Plan for Bloodborne Pathogens	Revise: Update to add definition of personal protective equipment. Section on "Preventive Measures" expanded to include the provision of personal protective equipment, observance of universal precautions, and compliance with state regulations for needleless systems, needle devices, and non-needle sharps.
BP 4519.43	Universal Precautions	Revise: Update to include material formerly in the AR on the provision of information to employees regarding acquired immune deficiency syndrome (AIDS), AIDS-related conditions, and hepatitis B and appropriate methods to prevent exposure.
AR 4519.43	Universal Precautions	Revise: Update to add a definition of occupational exposure and delete other unnecessary definitions.
BP 4551	Employee Compensation	Revise: Update to reflect minor revision to wording and addition of Education Code section.
BP 5145.3	Nondiscrimination/Harassment	Revise: Update to reflect district requirement to post its nondiscrimination/harassment policy on district website commencing in the 20/21 school year.
AR 5145.3	Nondiscrimination/Harassment	Revise: Update to reflect new federal regulations which require that allegations of sexual harassment that meet the federal definition be investigated through Title IX complaint procedures, as described in AR 5145.71 - Title IX Sexual Harassment Complaint Procedures, rather than the district's uniform complaint procedures, and other required revisions and inclusion of examples of prohibited gender-based harassment and additional guidelines for support of transgender and gender nonconforming students.
BP 5145.7	Sexual Harassment	Revise: Update to reflect new federal regulations which require that complaints of behavior that meets the federal definition of sexual harassment be addressed through new Title IX complaint procedures. Title of compliance officer changed to Title IX Coordinator throughout policy pursuant to federal regulations.
AR 5145.7	Sexual Harassment	Revise: Update to reflect new federal regulations which amend the process for resolving complaints of sexual harassment, including, but not limited to, requirements to designate a Title IX Coordinator and disseminate the Coordinator's contact information.

6. **Business and Legal**

- A.* Michael Mancuso, Director of Fiscal Services, presented the following:
1. Unaudited actuals for the 2019-20 fiscal year.

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6. Business and Legal (continued)

2. Approval of the final 2019-20 revised budget.
President Garcia asked for clarity regarding the ADA decrease from 18/19 of 91.1 was that the number of students or a percentage? Mr. Mancuso stated it was the number of students compared to 18/19.
After discussion, the Board of Trustees took action to approve the unaudited actuals for the 2019-20 fiscal year and the final 2019-20 revised budget, on a motion by Member Long, seconded by Member Garcia and carried by a unanimous roll call vote, with all members present voting yes.
3. After discussion, the Board of Trustees took action to approve Resolution No- 2021-17 of the Board of Trustees of the Etiwanda School District approving the district appropriations limit calculations for the 2019-20 actual and the 2020-21 projected budget (“Gann Limit”) on a motion by Member Long, seconded by Member Karsch and carried by a unanimous roll call vote, with all members present voting yes.

7. Superintendent’s Presentation

A.* Discussion and action regarding Resolution No. 2021-19 of the Board of Trustees of the Etiwanda School District Condemning Racism.

- President Garcia commented that this resolution came about from a read aloud that had an offensive term towards African American children and we took steps to apologize for that error. A parent spoke about it a couple of weeks ago and proposed a resolution condemning racism. He stated he is in full support of the resolution and encouraged his colleagues to do the same.
- Superintendent Judson stated the resolution was compiled from several resolutions across the state and modified to fit our district culture, prior actions and our commitment to students. He stated this resolution was a place to start and the sincerity of this commitment will be demonstrated by the actions of the Board as we move forward.
- President Garcia stated he feels this reaffirms our commitment to our goals as a District and to our African American students and students of color. He stated we do a lot of things right. We are the only District in the West End that has an African American Parent Committee that is district-wide, have staff that participated in Generation Ready training and worked toward our goal to close the achievement gap. We will continue to do all these things and feels this resolution will affirm our support.
- Member Taylor stated she is grateful for the time and effort of creating the resolution and to reaffirming our commitment.

After discussion, the Board of Trustees approved the Resolution 2021-19 of the Board of Trustees of the Etiwanda School District Condemning Racism on a motion by Member Long, seconded by Member Taylor and carried by a unanimous roll call vote, with all members present voting yes.

- Member Karsch asked if we normally send out communications on resolutions to our stakeholders? Superintendent Judson stated we usually do not send out resolutions to stakeholders.
- Member Karsch asked if this was something we want to communicate with the community?
- President Garcia stated, as this is pertinent, he would recommend that we do send this communication out to our parents and stakeholders reaffirming of this commitment and the passage of this resolution.
- Superintendent Judson stated he will send the resolution out to our parents and staff, early next week, as directed.

B. Superintendent Judson reported on the following:

- Thank you to Ariel Macon-Richard, CARES Program Facilitator, and Krystal Daniels, Associate Clinical Counselor, regarding their event on Mental Health Matters and Suicide Awareness. It was very interactive and those that attended received a link to ask confidential questions.
- USDA extended the Seamless Summer Lunch option and we are happy to say we can continue the summer program where parents can come to any school site and get free lunches for any student 18 and under. Our lunch count went from 450 lunches a day to 1,800 a day. Thank you to our Child Nutrition Team.
- Thank you to Doug Claflin, the Tech Team and Child Nutrition staff, for monitoring the freezers and servers during the excessive hot weather event over the weekend.

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7. **Superintendent's Presentation (continued)**

- Thank you to Business Services, Technology, M & O, the staff at DW Long and Summit, for the great team effort in planning and monitoring the sites in the event of a Public Safety Power Shut off.
- We are continuing to monitor the COVID cases as the county is still in the purple or widespread status.
- Upcoming events:
 - Monday, 09/14/2020, is a student day which was changed from a non-student day.
 - Parent conference week is at the end of this month.

8. **Board/Staff Comments or Suggested Items for Discussion at Upcoming Meetings**

- President Garcia asked about a theme for October board meeting

9. **Closed Session**

The Board of Trustees adjourned to Closed Session at 7:20 p.m. to discuss items A. through C.

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING litigation
(Government Code 54956.9(d)(1)).
Case Number 01-2021
- B. Conference with labor negotiator (Government Code 54957.6) for the 2020-2021 school year
District Negotiator: Terry Embleton, Assistant Superintendent of Personnel Services
Bargaining Unit: Etiwanda Teachers Association
- C. Public Employee Discipline/Dismissal/Release. (Government Code 54957)

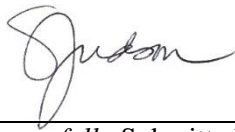
10. **Reconvene to Open Session**

The Board of Trustees reconvened into Open Session at 7:54 p.m.

- A. The Board of Trustees took action in Closed Session to approve the settlement agreement for case # 01-2021 on a motion by Member Karsch, seconded by Member Taylor and carried by a unanimous roll call vote, with all members present voting yes.
- B. No further to action to report from closed session.

11. **Adjournment**

The meeting was adjourned at 7:55 p.m., on a motion made by Member Long seconded by Member Karsch and carried by a unanimous roll call vote, with all members present voting yes.



Respectfully Submitted



Adopted