



BOARD OF TRUSTEES: Robert Garcia, Matthew Gordon, Dr. Fermín Jaramillo, Dayna Karsch, and April McAllaster

BOARD OF TRUSTEES

Minutes

Thursday, October 26, 2023, 6:30 p.m.

Members Present at Roll Call:	Mr. Garcia, Mr. Gordon, Dr. Jaramillo, Ms. Karsch, and Ms. McAllaster
Others Present:	Ms. Sprague, Ms. Rowland, and Ms. Tavalazzi

1. **Call to Order**

President Karsch called the meeting to order at 6:30 p.m. All members were present. President Karsch announced that all open sessions of the board meeting are audio recorded and may capture sounds and images of those participating in the meeting. President Karsch asked those participating in the meeting to join in the Pledge of Allegiance.

2. **Public Comment on Agenda Items**

Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

A. Comments on agenda items: None offered

3. **Review / Adopt Agenda and Minutes**

A. The Board of Trustees adopted the agenda as presented on a motion by Member Garcia, seconded by Member Jaramillo, and carried by a unanimous vote with all members present voting yes.

B. The Board of Trustees adopted the meeting minutes of the regular meeting held on October 5, 2023, as presented on a motion by Member Gordon, seconded by Member Garcia, and carried by unanimous vote with all members present voting yes.

4. **Special Presentation**

A. Rebecca Pierce, Health Services Coordinator, and Ashlee Mckinnon, District Nurse, presented the District's 2023-2024 student winners for the Hand Washing Poster Contest as part of the District Wellness program.

B. Kathy Molnar, Etiwanda Excellence in Education (E3) Foundation President, and Darlene Carlmark, E3 Director, presented the 2023-24 E3 Foundation, Innovation Grants awards. E3 received twentyone grant applications, thirteen were fully funded, and three were partially funded, representing twelve schools in the amount of \$10,480. Recipients:

Recipients	Site	Innovation Grants
Susan Henry	C.P. Lightfoot ES	Dramatic Play Center
Christine Statzel & Corene Oberholtz	Perdew ES	Gross Motor Tricycles
Brittany McCullough	Falcon Ridge ES	Learn through Play
Karen Ferns & Misty Cooper	Caryn ES	After School Drama
Tahnee Harris	Heritage IS	Color Guard
Jaterica Smith & Krystal Daniels	Heritage IS	Hope Ambassadors
Landon Borbon	Golden ES	PE 9 Square
Ramon Contreras	Day Creek IS	Light Waves
Jessica Holden	Summit IS	Lab Rats Science Society
Enrique Rosas	Summit IS	Shark Bytes
Monica Adams	Etiwanda Colony ES	Access to Technology
Bobbie Patterson	W. Heritage ES	Math on the Move
Tiffany Saavedra	Terra Vista ES	Hands on Math for Littles
Jenna Main	Summit IS	Flexible Seating
Gina Ellis	Heritage IS	Building Better Vocabulary
Katherine Saul	Perdew & E. Heritage ES	Core Boards

5. Educational Presentation

- A. Catherine Vittorio, Principal of West Heritage Elementary, Dr. RaShawn Volgezou, Assistant Principal, and Portia Stewart, Teacher, shared the "Write on West!" presentation and information on academic performance and strategies for student success.

6. Instruction

- A. David Ortiz, Director of Data, Assessment, & Accountability, presented the 2023 California Assessment of Student Performance and Progress (CAASPP) Summative Assessment results.
- B. Justin Kooyman, Director of Instruction, presented the Local Control Accountability Plan (LCAP) Update: Report on community input from LCAP surveys.
➤ Board Members inquired about the survey results and were pleased that the results will be shared with stakeholders and the community.
- C. Jeannie Tavalazzi, Assistant Superintendent of Instruction/Pupil Services, presented the draft 2024-2025 student calendar.
Board Members discussed student calendar dates selected in October and January.
After discussion, the Board of Trustees approved the draft 2024-2025 student calendar as presented on a motion by Member McAllaster, seconded by Member Jaramillo, and carried by unanimous vote with all members present voting yes.

7. Business and Legal

- A. Laura Rowland, Assistant Superintendent of Personnel Services, presented the Collective Bargaining Sunshine Proposal 2023 – 2024 (Government Code 3547). Michelle Carney, Etiwanda Teacher Association President, shared an update on forthcoming changes to the collective bargaining agreement in addition to exploring step and column increases, retirement contributions, and medical benefits.

8. Consent Calendar

The Board of Trustees approved the Consent Calendar as presented on a motion by Member McAllaster, seconded by Member Gordon, and carried by a unanimous vote with all members present voting yes.

- A. Approval of the personnel report, which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave, out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment, and any other action affecting employment status.
- B. Ratification of the Accounts Payable Warrant Register Reports. These are various routine warrants that have been requested to pay for purchase orders and various expenditures. The Board is requested to ratify batches dated September 1 - 30, 2023.
- C. Ratification of the Budget Financial Reports for the period September 1 - 30, 2023.
- D. Approval of the declaration that miscellaneous items of district property are less than \$2,500 in value per item are obsolete and unusable, and will be sold as surplus property, donated to eligible nonprofit organizations, or disposed.
- E. Acknowledgement by the Governing Board of the Etiwanda School District of the receipt of letters of fingerprint certification from outside contractors verifying clearance of their employees.
- F. Approval of revised Etiwanda School District Cal Card Procedures increasing Fiscal Technician and Child Care Program Coordinator limits.
- G. Approval of Resolution 2324-19 of the Board of Trustees of the Etiwanda School District regarding bid deficiency for Bid Number 22/23-056 Roofing – David W. Long Elementary School.
- H. Approval of the following donations:

Donated by:	Donation of:	Donated to:
The Kroger Co.	Cash	Caryn ES
The Blackbaud Giving Fund – Edison International	Cash	C.P. Lightfoot ES
The Kroger Co.	Cash	Summit IS

- I. Approval/Ratification for Contracted Services between Etiwanda School District and the following outside Contractors:

8. **Consent Calendar (continued)**

	Consultant/ Contractor/Presenter	Contract Number	Type of Service	Location of Service
1	RJ Powell Consultants, Inc.	CC102623R-01	Professional development	Etiwanda Child Care
2	Communicaid, Inc.	DCIS102623R-01	Translator services	Day Creek IS
3	TNT Education Adventures, LLC	DWL102623R-01	Art services	D.W. Long ES
4	Your Elite DJ, LLC	DWL102623R-02	DJ services	D.W. Long ES
5	Go Fusion N Grill	DWL102623R-03	Food services at family night	D.W. Long ES
6	Birriera Vargas	WIN102623R-02	Food services at family night	WIN ES
7	NC Catering	DWL102623R-05	Food services at family night	D.W. Long ES
8	First Lineage Site Services	DWL102623R-06	Lighting services at family night	D.W. Long ES
9	Bruster's Ice Cream	DWL102623R-07	Ice cream services at family night	D.W. Long ES
10	Achieve Now Achieve Science	EIS102623R-01	Interactive Assemblies	Etiwanda IS
11	Maxim Healthcare Staffing Services, Inc.	JS102623A-01	Staffing services	Etiwanda School District
12	Util-Locate	ML102623R-04	Locate existing detectable utilities	Summit IS
13	Util-Locate	ML102623R-03	Pothole access at new classroom building project	Grapeland ES
14	Lake Arrowhead Resort	NR102623A-01	Leadership meeting	Etiwanda School District
15	California State PTA	NR102623R-02	Parent engagement	Solorio ES
16	Waste Management/Enviroserve	SA102623A-02	Removal of hazardous waste	Etiwanda School District
17	Lawnscape Systems, Inc.	SA102623A-03	Crack and crevice weed abatement	Etiwanda School District
18	Frog Environmental	SA102623R-04	Evaluate industrial storm water	Etiwanda School District
19	Guaranteed Janitorial Services, Inc.	TV102623A-01	Janitorial services	Terra Vista ES
20	Art Specialties, Inc.	TV102623R-02	School graphics	Terra Vista ES
21	David M. Bertino Mfg., Inc.	TV102623R-03	Framed marker board	Terra Vista ES
22	J & G Advertising Specialties and Screen Printing	WH102623R-01	Spirit wear for students and families	West Heritage ES
23	Wetzel's Pretzels	WIN102623R-01	Food services at family night	Windrows ES
24	Paws-to-Share	DCIS102623R-02	Therapy dogs	Day Creek IS
25	Teen Truth, LLC	HIS102623R-01	Assembly presentation	Heritage IS

26	Royale Management Group LLC	SIS102623R-01	Assembly presentation	Summit IS
27	Boss Graphics	TV102623R-04	Blue Ribbon logo to exterior wall	Terra Vista ES

- J. Approval/Ratification of Proposal and Field Contract services under \$60,000 between Etiwanda School District and the following Contractors:

	Consultant/ Contractor	Contract Number	Type of Service	Location of Service
1	Acclaimed Electrical Services - AES	ML102623R-05	Provide power and panel power for work bench	Etiwanda Operations Center
2	Acclaimed Electrical Services - AES	ML102623R-06	Outlets for ground crew equipment room	Etiwanda Operations Center
3	Time and Alarm Systems	ML102623R-07	Install Mitel phone system	Golden ES
4	Time and Alarm Systems	ML102623R-08	Install Mitel phone system	Perdew ES
5	Time and Alarm Systems	ML102623R-09	Install Mitel phone system	Etiwanda Colony ES
6	Brown Friendly Island Concrete	SA102623A-05	Install river rock, pour concrete	Caryn ES
7	Brown Friendly Island Concrete	SA102623A-06	Install river rock, pour concrete	Heritage IS
8	Brown Friendly Island Concrete	SA102623R-07	Install river rock, pour concrete	Terra Vista ES

- K. Approval of Amendments/Change Orders/Extension:

	Vendor / Project	Amendment/ Change Order Number/ Extension	Original Contract Date or Dollar Amount	New Contract Date or Dollar Amount
1	City of Fontana with All City Management Services	RC102623A-01 Amendment No. 2	7/1/21-6/30/22 Billing rate - \$23.31	7/1/23-6/30/24 Billing rate - \$29.50
2	John R. Byerly, Inc./New Classroom Project at Grapeland ES	ML102623A-01 Amendment #1	\$171,000.00	\$203,636.18
3	Vulcan Steel Company/Grapeland Classroom Buildings	ML102623A-11 CO#1.5	\$639,178.00	\$639,150.04
4	Sierra Lathing C., Inc./Grapeland Classroom Buildings	ML102623A-12 CO#1.7	\$709,109.00	\$710,196.82
5	K & Z Cabinet Co., Inc./Grapeland Classroom Buildings	ML102623A-13 CO#1.8	\$56,220.00	\$51,220.00
6	Bogh Engineering/Grapeland Classroom Buildings	ML102623A-14 CO#1.3	\$1,930,000.00	\$1,995,625.32
7	Econo Fence, Inc./Grapeland Classroom Buildings	ML102623A-15 CO#1.22	\$242,010.00	\$226,437.15

8. Consent Calendar (continued)

8	Rancho Pacific Electric, Inc./ Grapeland Classroom Buildings	ML102623A-16 CO#1.19	\$989,600.00	\$1,016,719.22
9	RVH Constructors, Inc./ Grapeland Classroom Buildings	ML102623A-17 CO#1.16	\$438,000.00	\$441,992.27
10	Desert Air Conditioning, Inc./Grapeland Classroom Buildings	ML102623A-18 CO#1.17	\$419,000.00	\$404,000.00
11	United Contractors/ Grapeland Classroom Buildings	ML102623A-19 CO#1.9	\$302,250.00	\$297,250.00
12	Vineyard Little League	SA102623A-01 Amendment No. 1	Extending to allow for Winter League Baseball	October 10 – December 30, 2023

- L. Consideration to accept the following agreements/contracts between Etiwanda School District and the following contractors using piggyback bid documentation, bid extension, State of California Multiple Award Schedule (CMAS) and/or NASPO Master Agreement:

	Vendor	Contract Number	Piggyback BID	Location of Service
1	Class Leasing, LLC	ML102623A-02	Gonzales Unified School District Bid No. 01-2023 District-wide Lease, Purchase, Additive Items, Movement, Relocation, Dismantling & Removal of DSA approved Modular Buildings	Etiwanda School District
2	Time and Alarm Systems	ML102623A-10	CMAS number 3-23-08-1056 8/24/2023 – 12/31/2025, Information Technology Goods and Services	Etiwanda School District
3	Dell Marketing L.P.	NR102623A-03	NAPSO Master Agreement No. MNWNC-108 Amendment No. 7	Etiwanda School District

- M. Approval of revisions and/or deletions to the following Board Policies (BP), Administrative Regulations (AR), and/or Exhibits (EX):

BP 1160	<i>Political Processes</i>
BP 9124	<i>Attorney / Legal Services to the District</i>

- N. Approval of Addendum A to add ProCare Consultants (Aya Nada and Joel Payne) for the period of September 13, 2023, through May 24, 2024. Agreement terms and rates will remain the same.
- O. Approval of a monthly bonus of \$100 for afternoon Child Care Assistants (CCA-1) to attract and retain employees.
- P. Approval of submission of the Quarterly Uniform Complaint Report Summary to the County Office of Education for the period July 1 – September 30, 2023, pursuant to complaints filed as outlined in District Board Policy 1312.31 (Williams Settlement).

9. Superintendent

- A. Superintendent Sprague shared details about the National Blue Ribbon event held at Terra Vista, the upcoming Honor Band Concert, the E3 Foundation Fun Run reached full capacity and the latest social media updates and upcoming events.

10. Public Comment on Non-Agenda Items

Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

- A. Comments on agenda items:

- Rayna Keen, with Art Specialties, expressed their appreciation for the Etiwanda School District by donating a creative background display.
- Kurtis Downs commented regarding transgender information and provided handouts.

11. Board / Staff Comments or Suggested Items for Discussion at Upcoming Meetings

- Board President, Dayna Karsch, requested to place an item on an upcoming agenda regarding having a Board member workshop.

12. Closed Session

The Board of Trustees adjourned to Closed Session at 8:23 p.m. to discuss items A-C.

- A. Conference with labor negotiator (Government Code 54957.6) for the 2023-2024 school year.
District Negotiator: Laura Rowland, Assistant Superintendent of Personnel Services
Bargaining Unit: Etiwanda Teachers Association
- B. CONFERENCE WITH LEGAL COUNSEL –EXISTING Litigation
(Government Code 54956.9(d)(1)) NB
Case Number: 01-2024
- C. Student Discipline Hearings: (EC 48914) Consider recommendation of the administrative panel regarding pupil expulsion/admission/readmission. Education Code sections 35146 and 48912 require closed sessions in these cases in order to prevent the disclosure of confidential student record information.
Pupil Case Number: 2023-24-01

13. Reconvene to Open Session

The Board of Trustees reconvened to Open Session at 10:05 p.m.

- A. In Closed Session, the Board of Trustees took action to approve a settlement agreement for case #01-2024 with the Etiwanda School District, on a motion by Member McAllaster, seconded by Member Jaramillo, and carried by unanimous vote with all members present voting yes.
- B. In Open Session, the Board of Trustees approved the recommendation for expulsion for Pupil Case Number: 2023-24-01 on a motion by Member Jaramillo, seconded by Member Gordon, and carried by a unanimous vote with all members present voting yes.

14. Adjournment

The meeting was adjourned at 10:11 p.m. on a motion by Member Gordon, seconded by Member McAllaster, and carried by unanimous vote with all members present voting yes.


Respectfully Submitted


Adopted