



BOARD OF TRUSTEES: Robert Garcia, Matthew Gordon, Dr. Fermín Jaramillo, Dayna Karsch, and April McAllaster

BOARD OF TRUSTEES

MINUTES

Wednesday, November 15, 2023, 6:30 p.m.

|                                      |   |
|--------------------------------------|---|
| <b>Members Present at Roll Call:</b> | Mr. Garcia, Mr. Gordon, Dr. Jaramillo, Ms. Karsch, and Ms. McAllaster |
| <b>Others Present:</b>               | Ms. Sprague, Ms. Rowland, Mr. Claflin, and Ms. Tavalazzi              |

1. Call to Order

President Karsch called the meeting to order at 6:30 p.m. All members were present. President Karsch announced that all open sessions of the board meeting are audio recorded and may capture the sounds of those participating in the meeting. President Karsch asked those participating in the meeting to join in the Pledge of Allegiance.

2. Public Comment on Agenda Items

*Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."*

A. Comments on agenda items: None offered.

3. Review / Adopt Agenda and Minutes

A. The Board of Trustees adopted the agenda as presented, on a motion by Member Gordon, seconded by Member Jaramillo, and carried by a unanimous vote with all members present voting yes.

B. The Board of Trustees adopted the meeting minutes of the regular meeting held on October 26, 2023, as presented on a motion by Member Garcia, seconded by Member McAllaster, and carried by unanimous vote with all members present voting yes.

4. Educational Presentation

A. Candra Loftis, Principal of Cecilia Lucero Solorio Elementary School, Melody Kersey, Administrative Designee, Jamie O'Hara, Assistant Principal, and Bailee Campbell, Student Success Coach, presented "Solorio is Reaching New Heights with Family and Community Engagement!" They shared information on their volunteer programs, family engagement, advisory committees, and achievement results.

5. Instruction

A. Alicia Lyon, Director of Pupil Services, presented the proposed open/closed schools for student transfers during the 2024-2025 school year.

➤ Board members discussed grade-level openings, inter-district transfers, and redirection of transfers. After discussion, the Board of Trustees took action to approve the proposed open/closed schools for student transfers during the 2024-2025 school year as presented, on a motion by Member Jaramillo, seconded by Member Garcia, and carried by unanimous vote with all members present voting yes.

6. Business and Legal

A. After discussion, the Board of Trustees approved the Memorandum of Understanding between the Etiwanda School District and Etiwanda Teachers Association (ETA) regarding One-Time Incentive for Early Notification of Retirement/Resignation and the related AB1200 as presented, on a motion by Member Gordon, seconded by Member Garcia and carried by unanimous vote with all members present voting yes.

B. After discussion, the Board of Trustees approved Resolution No. 2324-21 regarding One-Time Early Tell Incentive for Full-Time, Non-Contracted, 8-hour Classified Employees as presented, on a motion by Member Gordon, and seconded by Member Garcia, and carried by unanimous vote with all members present voting yes.

C. After discussion, the Board of Trustees approved Resolution No. 2324-22 regarding One-Time Early Tell Incentive for Non-Contracted Management and Non-Represented Certificated Employees as presented, on a motion by Member McAllaster, seconded by Member Jaramillo, and carried by unanimous vote with all members present voting yes.



**6. Business and Legal (continued)**

- D. After discussion, the Board of Trustees approved Resolution 2324-20 of the Board of Trustees of the Etiwanda School District regarding accounting of development fees for 2022-23 fiscal year in the following fund or account: Capital Facilities Fund (fund 25) as presented, on a motion by Member Gordon, seconded by Member Jaramillo and carried by unanimous vote with all members present voting yes.

**7. Consent Calendar**

The Board of Trustees approved the Consent Calendar as presented on a motion by Member McAllaster, seconded by Member Gordon, and carried by a unanimous vote with all members present voting yes.

- A. Approval of the personnel report, which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave, out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment, and any other action affecting employment status.
- B. The Governing Board, acting as the legislative body for Community Facilities District (CFD) numbers 4, 5, 6, 7, 8, 9, 10, Rancho Etiwanda, Silver Ridge, Coyote Canyon, Henderson Creek, Victoria Gardens & Day Creek Square, ratifies the CFD expenditures for October 1 - 31, 2023, per the CFD Payment Log.
- C. Ratification of the Accounts Payable Warrant Register Reports. These are various routine warrants that have been requested to pay for purchase orders and various expenditures. The Board is requested to ratify batches dated October 1 - 31, 2023.
- D. Ratification of the Budget Financial Reports for October 1 - 31, 2023.
- E. Approval of the declaration that miscellaneous items of district property are less than \$2,500 in value per item, are obsolete and unusable, and will be sold as surplus property, donated to eligible nonprofit organizations, or disposed.
- F. Acknowledgement by the Governing Board of the Etiwanda School District of the receipt of letters of fingerprint certification from outside contractors verifying clearance of their employees.
- G. Approval of the following donations:

| Donated by:   | Donation of: | Donated to:       |
|---|--------------|-------------------|
| Step It Up Velocity   | Cash         | Day Creek IS      |
| The Blackbaud Giving Fund/Edison International                | Cash         | Day Creek IS      |
| The Blackbaud Giving Fund/Otsuka America Pharmaceutical, Inc. | Cash         | Etiwanda IS       |
| John L. Golden PTA  | Cash         | John L. Golden ES |
| Perdew Elementary PTA   | Cash         | Perdew ES         |
| Solorio Elementary PTA  | Cash         | Solorio ES        |

- H. Approval/Ratification for Contracted Services between Etiwanda School District and the following outside Contractors:

|   | Consultant/<br>Contractor/Presenter | Contract<br>Number | Type of Service                            | Location of<br>Service |
|---|-------------------------------------|--------------------|--|------------------------|
| 1 | Royale Management Group LLC         | CPL111523R-01      | Assembly                                   | C.P. Lightfoot ES      |
| 2 | Imagination Machine                 | EH111523R-01       | Assembly                                   | East Heritage ES       |
| 3 | Mat Heagerty                        | IMC111523R-01      | Author presentation                        | Perdew ES              |
| 4 | Mat Heagerty                        | IMC111523R-02      | Author presentation                        | D.W. Long ES           |
| 5 | Blymyer Engineers                   | ML111523A-02       | Engineering/project management services    | Transportation yard    |
| 6 | Util-Locate                         | ML111523R-03       | Pothole access/utility pothole location(s) | Perdew ES              |
| 7 | Pose & Flash Photo Booth LLC        | WIN111523R-01      | Photo booth                                | Windrows ES            |
| 8 | EBK & Co.-US Engineering League     | WH111523R-01       | STEAM activities                           | West Heritage ES       |

**7. Consent Calendar (continued)**

|    |                                 |              |                       |                  |
|----|---------------------------------|--------------|-----------------------|------------------|
| 9  | EBK & Co.-US Engineering League | EH111523R-02 | STEAM activities      | East Heritage ES |
| 10 | US Landscape, Inc.              | TV111523A-01 | Installation of trees | Terra Vista ES   |

- I. Approval/Ratification of Proposal and Field Contract services under \$60,000 between Etiwanda School District and the following Contractors:

|   | <b>Consultant/<br/>Contractor</b> | <b>Contract<br/>Number</b> | <b>Type of Service</b>                           | <b>Location of<br/>Service</b> |
|---|-----------------------------------|----------------------------|--|--------------------------------|
| 1 | McLeod Technologies, Inc.         | ML111523R-01               | Projector adjustment and WAP installation in gym | Heritage IS                    |
| 2 | Quality Teleservices, Inc.        | ML111523R-04               | Projector remount and speaker adjustment in gym  | Heritage IS                    |

- J. Consideration to accept the following agreements/contracts between Etiwanda School District and the following contractors using piggyback bid documentation.

|   | <b>Vendor</b> | <b>Contract Number</b> | <b>Piggyback BID</b>   | <b>Location of Service</b> |
|---|---------------|------------------------|--|----------------------------|
| 1 | Apple, Inc.   | NR111523A-01           | Downey Unified School District Bid No. 23/24-11<br>Piggyback for Apple Direct Customer Agreement No. 1695400 | Etiwanda School District   |

- K. Approval of the 2024-2025 Student Calendar to reflect a change in Non-Student/Professional Learning Day from Friday, January 24, 2025 to Friday, January 31, 2025.
- L. Approval of Addendum to add ProCare Consultant (Ashley Taft-Parks) from October 2, 2023 through June 7, 2024. Agreement terms and rates will remain the same.
- M. Approval of revisions and/or deletions to the following Board Policies (BP), Administrative Regulations (AR), and/or Exhibits (EX):

|           |  |
|-----------|--|
| AR 4561.1 | <i>Family Care and Medical Leave (FCML)</i>                              |
| AR 5144.2 | <i>Suspension and Expulsion/Due Process (Students with Disabilities)</i> |
| BP 6173.1 | <i>Education for Foster Youth</i>  |
| AR 6173.1 | <i>Education for Foster Youth</i>  |
| BP 9100   | <i>Organization</i>  |

**8. Superintendent**

- A. After discussion, the Board of Trustees approved December 13, 2023, regular meeting as the annual organizational meeting of the Board of Trustees of the Etiwanda School District, on a motion by Member McAllaster, seconded by Member Gordon and carried by unanimous vote with all members present voting yes.
- B. Superintendent Sprague discussed the planning of a board workshop, offered scheduling options, and suggested workshop topics.
- ❖ Board members expressed their interest in learning more about the history of the district, professional development on educational finance, and updating the mission, vision, and philosophy.
- C. Superintendent Sprague shared information on schools' Veterans Day Celebrations, the visit from the National PTA President at Golden Elementary, the success of the E3 Fun Run event, the Thought Exchange starting on November 27 through December 8, communication updates, and upcoming events.

**9. Public Comment on Non-Agenda Items**

*Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."*

- A. Comments on non-agenda items: None offered



**10. Board / Staff Comments or Suggested Items for Discussion at Upcoming Meetings**

- ❖ Member Gordon expressed gratitude to all veterans.
- ❖ Member Jaramillo attended Caryn's veteran celebration.
- ❖ Member Garcia conveyed appreciation to Ms. Lyons for her efforts in organizing the E3 Fun Run and extended warm wishes for a happy Thanksgiving to families and staff.

**11. Closed Session**

The Board of Trustees adjourned to Closed Session at 7:42 p.m. to discuss items A. and B.

- A. Conference with labor negotiator (Government Code 54957.6) for the 2023-2024 school year  
District Negotiator: Laura Rowland, Assistant Superintendent of Personnel Services  
Bargaining Unit: Etiwanda Teachers Association
- B. CONFERENCE WITH LEGAL COUNSEL –EXISTING Litigation  
(Government Code 54956.9(d)(1)) NB  
Case Number: 02-2024

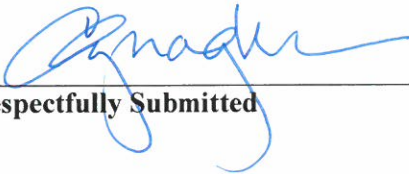
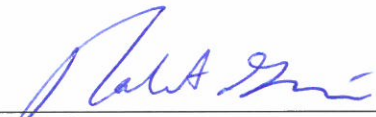
**12. Reconvene to Open Session**

The Board of Trustees reconvened to Open Session at 8:54 p.m.

- A. In Closed Session, the Board of Trustees took action to approve a settlement agreement for case #02-2024 with the Etiwanda School District on a motion by Member Garcia, seconded by Member Jaramillo and carried by unanimous vote with all members present voting yes.

**13. Adjournment**

The meeting was adjourned at 8:54 p.m. on a motion by Member Gordon, seconded by Member Garcia, and carried by unanimous vote with all members present voting yes.

  
Respectfully Submitted  
Adopted