



BOARD OF TRUSTEES: Robert Garcia, Matthew Gordon, Fermín Jaramillo and Dayna Karsch

BOARD OF TRUSTEES

Minutes

Thursday, January 26, 2023, 6:30 p.m.

Members Present at Roll Call:	Mr. Garcia, Mr. Gordon, Dr. Jaramillo, and Ms. Karsch
Others Present:	Ms. Sprague, Ms. Tavolazzi, and Ms. Rowland

1. **Call to Order**

Board President Karsch called the meeting to order at 6:30 p.m. When the meeting was called to order, all members were present. Board President Karsch announced that all open sessions of the board meeting are video and audio recorded and may capture sounds and images of those participating in the meeting. Board President Karsch asked those participating in the meeting to join in the Pledge of Allegiance.

2. **Public Comment on Agenda Items**

Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

A. Comments on agenda items: None Offered

3. **Review / Adopt Agenda and Minutes**

A. The Board of Trustees adopted the agenda as presented on a motion by Member Gordon, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.

B. The Board of Trustees took action to adopt the minutes of the regular meeting held December 15, 2022, as presented, on a motion by Member Garcia, seconded by Member Gordon, and carried by a unanimous vote with all members present voting yes.

4. **Instruction**

A. Jeannie Tavolazzi, Assistant Superintendent of Instruction/Pupil Services, presented information on the adoption of the Teachers' Curriculum Institute (TCI) *Social Studies Alive!* textbooks for Grades K-5. Ms. Tavolazzi presented the goals and timelines. She shared the review of materials and pilot phases and the input from staff, families and students and shared future trainings and resources.

➤ Board members asked how long TCI has been around and if there are any controversial issues. Ms. Tavolazzi shared the company has been around for 30-plus years and the Fair Act requires materials to be reflective of the diversity of the community and does not teach about any particular lifestyle.

➤ Board members asked about accommodations for parents on supplemental materials, potential changes to TCI materials once adopted, and what other districts are using the materials. Ms. Tavolazzi shared that TCI materials are state-approved and are not expected to change after adoption. Teachers have the option to use supplemental materials as long as they follow board policy. There are 43 districts that have adopted these materials and the cost for the programs was similar.

President Karsch opened the Public Hearing regarding the adoption of the Teachers' Curriculum Institute (TCI) *Social Studies Alive!* textbooks for Grades K-5. No comments offered. After hearing no comments, President Karsch closed the public hearing.

The Board then took action to adopt the Teachers' Curriculum Institute (TCI) *Social Studies Alive!* textbooks for Grades K-5 as presented on a motion by Member Gordon, seconded by Member Jaramillo, and carried by a unanimous vote with all members present voting yes.

4. Instruction (continued)

- B. Rebecca Pierce R.N., B.S.N., P.H. N., Health Services Coordinator, and Ashley McKinnon, District Nurse, presented the Naloxone Implementation plan. They shared background, California Education Code, laws and liabilities, implementation plan, and employee training.
 - Board members asked about training and educational information for students. Ms. Pierce shared the District is using American Red Cross CPR training and is ordering CPR masks to avoid close contact with the face.

After discussion, the Board of Trustees took action to approve the Naloxone Implementation Plan as presented, on a motion by Member Jaramillo, seconded by Member Gordon, and carried by a unanimous vote with all members present voting yes.
- C.-E. After discussion, the Board of Trustees took action to approve the revisions to Board Policy 5141.21 Administering Medication and Monitoring Health Conditions, Administrative Regulation 5141.21 Administering Medication and Monitoring Health Conditions and Administrative Regulation 5148.1 Child Care - Administering Medication, as presented, on a motion by Member Gordon, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.
- F. David Ortiz, Director of Data, Assessment and Accountability, presented information on the California School Dashboard.
 - Board members discussed absenteeism, breakdowns and comparison to other districts.

5. Consent Calendar

The Board of Trustees approved the Consent Calendar as presented, on a motion by Member Garcia, seconded by Member Jaramillo, and carried by a unanimous vote with all members present voting yes.

- A. Approval of the personnel report which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave, out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment, and/or any other action affecting employment status.
- B. The Governing Board, acting as the legislative body for Community Facilities District (CFD) numbers 4, 5, 6, 7, 8, 9, 10, Rancho Etiwanda, Silver Ridge, Coyote Canyon, Henderson Creek, Victoria Gardens & Day Creek Square, ratifies the CFD expenditures for the period December 1 - 31, 2022, per the CFD Payment Log.
- C. Ratification of the Accounts Payable Warrant Register Reports. These are various routine warrants requested to pay for purchase orders and various expenditures. The Board is requested to ratify batches dated December 1-31, 2022.
- D. Ratification of the Budget Financial Reports for the period December 1-31, 2022.
- E. Approval of the declaration that miscellaneous items of district property are less than \$2,500 in value per item, are obsolete and unusable, and will be sold as surplus property, donated to eligible nonprofit organizations or disposed.
- F. Acknowledgement by the Governing Board of the Etiwanda School District of the receipt of letters of fingerprint certification from the following outside contractors verifying clearance of their employees.
- G. Ratification of the increase in mileage stipends reflecting IRS Standard Mileage Rate effective January 1, 2023.
- H. Approval of Resolution No. 2223-23 of the Etiwanda School District Regarding the Purchase of White Fleet Vehicles Beyond Normal Bid Limits.
- I. Approval of the following donations:

Donated by:	Donation of:	Donated to:
Lazy Dog Restaurant	Cash	Caryn ES
The Kroger Co.	Cash	Caryn ES
Blackbaud Giving Fund-Edison Intl.	Cash	Etiwanda Colony ES
John L. Golden PTA	Cash	Golden ES
Terra Vista PTA	Cash	Terra Vista ES

5. **Consent Calendar (continued)**

J. Approval/Ratification for Contracted Services between Etiwanda School District and the following outside Contractors:

	Consultant/ Contractor/Presenter	Contract Number	Type of Service	Location of Service
1	Alaphia Care Home Health Services, Inc.	AS012623R-01	Licensed vocational nurses service	Etiwanda School District
2	Nationwide Santa's	DWL012623R-01	Santa visit	DW Long ES
3	TNT Educational Adventures, LLC	DWL012623R-02	Art services	DW Long ES
4	Imagination Machine	EH012623R-01	Writing assemblies	East Heritage ES
5	Wildlife Learning Center	GRP012623R-01	Animal assembly	Grapeland ES
6	Pull Up A Chair Event Rentals	JJ012623R-01	Tables and chairs rental	Heritage IS
7	Frog Street Press, LLC	JJ012623R-02	Professional learning consultants	Etiwanda School District
8	Art Specialties, Inc.	JJ012623A-03	Digitally printed and laminated framed photographs	Etiwanda Education Center
9	RISE Interpreting, Inc.	JM012623R-01	American sign language interpreting services	Etiwanda School District
10	Util-Locate	ML012623R-01	Standard utility locating	CP Lightfoot ES
11	Cardinal Environmental Consultants, Inc.	ML012623R-03	Hazmat testing	Summit IS
12	Ruhnau Clarke Architects	ML012623A-06	Architectural/Engineering services	Summit IS
13	Pali Institute	NR012623A-02	6 th Grade outdoor education program	Day Creek IS Etiwanda IS Heritage IS Summit IS
14	Churro Bar Catering	PER012623R-01	Catering services	Perdew ES
15	Lawnscape Systems, Inc.	RC012623A-01	Crack and crevice herbicide applications	Etiwanda School District
16	Cardinal Environmental Consultants, Inc.	RC012623R-02	Indoor air quality testing	Summit IS
17	Western Exterminator Company	RC012623A-03	Rodent mass trapping, cleanup /disinfection	Summit IS
18	Vineyard Little League	RC012623R-04	Use of facilities for practices, games and related activities	Etiwanda School District
19	Anita's Artroom	WH012623R-01	Virtual art lesson	West Heritage ES
20	Heinemann	WH012623R-02	Guided reading coaching	West Heritage ES East Heritage ES
21	Heinemann	TV012623A-01	Leveled Literacy Intervention	Terra Vista ES
22	Lexia Voyager Sopris, Inc.	TV012623R-02	Step Up to Writing professional development	Terra Vista ES

5. **Consent Calendar (continued)**

K. Approval/Ratification of Proposal and Field Contract services under \$60,000 between Etiwanda School District and the following Contractors:

	Consultant/ Contractor	Contract Number	Type of Service	Location of Service
1	Excel Plumbing	ML012623R-05	Install sink and drinking bubbler	CP Lightfoot ES
2	Golden Rule Signs	ML012623A-04	Marquee	Perdew ES
3	Econo Fence, Inc.	ML012623R-07	Remove double swing gates	CP Lightfoot ES
4	Baugh Painting	SA012623A-01	Repair, clean, prep and paint	Windrows ES
5	Baugh Painting	SA012623R-02	Repair bottom skirt of portable building	East Heritage ES
6	Owen Electric	SA012623A-03	Remove and repair outdoor walkway lighting	Solorio ES
7	Owen Electric	SA012623-04	Repair and replace walkway flush lighting	Golden ES
8	Owen Electric	SA012623A-05	Repair and replace parking lot lighting	Golden ES

L. Approval of Amendments/Change Orders/Extension:

	Vendor / Project	Amendment/ Change Order Number/ Extension	Original Contract Date Or Dollar Amount	New Contract Date or Dollar Amount
1	Brown Friendly Island - Concrete block wall at Caryn ES	RC012623R-05 Amendment #1	8/18/22 – 10/18/22	12/23/22 – 1/9/23

M. Consideration to accept the following agreements/contracts between Etiwanda School District and the following contractors using CMAS and/or piggybackable BID documentation.

	Vendor	Contract Number	Piggyback BID	Location of Service
1	Sean Khan Consulting Company, Inc.	ML012623A-02	Garden Grove Unified School District BID NO. 1905 through June 30, 2023	Etiwanda School District
2	CDW Government LLC	NR012623A-01	Irvine Unified School District extension of BID NO. 19/20-01 Through December 31, 2023	Etiwanda School District
3	Shaw Industries, Inc.	RC012623A-06	Use of CMAS #4-20-00-0125B Non Information Technology Commodities 3/3/2020 – 10/11/23	Etiwanda School District

N. Approval of revisions and/or deletions to the following Board Policies (BP), Administrative Regulations (AR) and/or Exhibits (EX):

BP 9224	<i>Oath or Affirmation</i>	Revised to update titles and hyperlinks.
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O. Approval of the Amendment to Memorandum of Understanding between the Etiwanda School District and the Etiwanda Teachers Association Regarding Tier II Instruction for Kindergarten Students.

5. Consent Calendar (continued)

- P. Approval of purchase of two F-150 trucks for Operations and Facilities from Sunrise Ford of Fontana.
- Q. Approval of purchase of one Ram Promaster van for Child Care from Jeep Chrysler Dodge of Ontario.
- R. Approval of submission of the Quarterly Uniform Complaint Report Summary to the County Office of Education for the period October 1 – December 31, 2022, pursuant to complaints filed as outline in District Board Policy 1312.31 (Williams Settlement).
- S. Approval of the School Plan for Student Achievement (SPSA) for each school site for the 2022-2023 school year.
- T. Approval of the Draft School Accountability Report Card (SARC) for each school site for the 2021-2022 school year. (Note: Each SARC is presented as a draft due to the delayed release of school data by the California Department of Education (CDE). A complete SARC for each school will be posted on the District website on February 1, 2023.)

6. Business and Legal

- A. After discussion, the Board of Trustees took action to approve the Memorandum of Understanding between the Etiwanda School District and Etiwanda Teachers Association (ETA) regarding One-Time Incentive for Early Notification of Retirement/Resignation and the related AB1200, as presented, on a motion by Member Gordon, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.
- B.-C. After discussion, the Board of Trustees took action to approve Resolution No. 2223-21 regarding One-Time Early Tell Incentive for Non-Contracted Management and Non-Represented Certificated Employees and Resolution No. 2223-22 regarding One-Time Early Tell Incentive for Full-Time, Non-Contracted, 8-hour Classified Employees as presented, on a motion by Member Gordon, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.

7. Superintendent's Presentation

- A. After discussion, the Board of Trustees took action to change the February 9, 2023, board meeting to February 7, 2023, on a motion by Member Gordon, seconded by Member Jaramillo, and carried by a unanimous vote with all members present voting yes.
- B. Superintendent Sprague recognized Board Members for School Board Appreciation Month and thanked members for their time, dedication and outstanding leadership to our district. She congratulated the District Spelling Bee winners, shared information about Student Engagement Advisory Committee (SEAC) event, recognized a Golden Elementary student's act of kindness, and shared social media updates and upcoming events.

8. Public Comment on Non-Agenda Items

Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

- A. Comments on non-agenda items: None offered.

9. Board / Staff Comments or Suggested Items for Discussion at Upcoming Meetings

- Member Gordon thanked Superintendent Sprague and for taking the time to help address questions.
- Member Jaramillo commented he attended the Candidate Information Night, very well presented, and looks forward to meeting quality candidates.

10. Closed Session

The Board of Trustees adjourned to Closed Session at 7:58 p.m.

- A. Conference with labor negotiator (Government Code 54957.6) for the 2022-2023 school year.
District Negotiator: Laura Rowland, Assistant Superintendent of Personnel Services
Bargaining Unit: Etiwanda Teachers Association

10. **Closed Session (continued)**

B. Public Employee Discipline/Dismissal/Release/Non-reelect. (Government Code 54957)

11. **Reconvene to Open Session**

The Board of Trustees reconvened into Open Session at 9:26 p.m.


A. The Board took action in Closed Session to suspend employee #7349 on a motion by Member Jaramillo, seconded by Member Gordon, and carried by a unanimous roll call vote with all members present voting yes.

12. **Adjournment**

The meeting was adjourned at 9:27 p.m., on a motion made by Member Jaramillo, seconded by Member Gordon, and carried by a unanimous roll call vote, with all members present voting yes.



Respectfully Submitted



Adopted