



BOARD OF TRUSTEES: Robert Garcia, Matthew Gordon, Dr. Fermín Jaramillo, Dayna Karsch, and April McAllaster

BOARD OF TRUSTEES

Minutes

Tuesday, February 6, 2024, 6:30 p.m.

<b>Members Present at Roll Call:</b>	Mr. Garcia, Mr. Gordon, Dr. Jaramillo, Ms. Karsch, and Ms. McAllaster
<b>Others Present:</b>	Ms. Sprague, Ms. Rowland, Mr. Ortiz, and Ms. Tavalazzi

1. Call to Order

President McAllaster called the meeting to order at 6:30 p.m. All members were present. President McAllaster announced that all open sessions of the board meeting are audio-recorded and may capture the sounds of those participating in the meeting. President McAllaster asked those participating in the meeting to join in the Pledge of Allegiance.

2. Public Comment on Agenda Items

*Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."*

A. Comments on agenda items: None offered.

3. Review / Adopt Agenda and Minutes

A. The Board of Trustees adopted the agenda as presented on a motion by Member Garcia, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.

B. The Board of Trustees adopted the minutes of the regular meeting held January 16, 2024, as presented on a motion by Member Jaramillo, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.

C. The Board of Trustees adopted the minutes of the regular meeting held January 29, 2024, as presented on a motion by Member Gordon, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.

4. Recognition

A. Principal Jeff Sipos, along with the Board of Trustees, recognized students who were champions of the 2023-2024 Etiwanda School District Spelling Bee.

5. Educational Presentation

A. Kim Porter, Principal of Etiwanda Intermediate School, Kala Buck, Assistant Principal, and Ryan Lewis, Assistant Principal, presented "Energizing Education: A Blueprint for Amplifying Student Engagement." They shared data analysis and student engagement strategies. Additionally, students Kayleigh Aragon, Associated Student Body (ASB) President, and Emma Sanner, ASB Vice President, shared firsthand accounts of their interactions with both students and staff.

6. Instruction

A. Justin Kooyman, Director of Instruction, presented a Midyear Progress Report on the Local Control and Accountability Plan (LCAP). He shared an update on midyear progress towards LCAP goals and spending.

7. Business and Legal

A. Michael Higgins, Director of Operations and Facilities, presented Job#/Bid #23/24-063 Etiwanda Intermediate Interim Housing with the recommendations to award the bid as follows:

Category	Name of Contractor	Low Bid \$
01 – General	Rancho Pacific Electric Construction	\$1,532,200.00
18 – Plumbing	Duke Plumbing	\$ 491,000.00
19 – Electrical	Construction Electric	\$1,560,000.00
Project Total:		\$3,583,200.00

➤ Board members sought clarification regarding past work history with contractors, change orders, and bid processes.

**7. Business and Legal (continued)**

After discussion, the Board of Trustees took action to award Job/Bid #23/24-063 Etiwanda Intermediate Interim Housing to the following contractors in the total amount of \$3,583,200.00 as presented on motion by Member Gordon, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.

**8. Superintendent**

- A. After discussion, the Board of Trustees took action to approve the 2024-25 board meeting dates as presented on a motion by Member Jaramillo, seconded by Member Gordon, and carried by a unanimous vote with all members present voting yes.
- B. After discussion, the Board of Trustees took action and adopted Etiwanda School District Resolution No. 2324-26, Recognizing the second Wednesday of March as Crossing Guard Appreciation Day on a motion by Member Gordon, seconded by Member Jaramillo, and carried by a unanimous vote with all members present voting yes.
- C. Superintendent Sprague highlighted the inaugural English Learner Family Night, site visits honoring Black History Month, and the West End Special Education Local Plan Area Parent Project, along with comments on social media updates and upcoming events.

**9. Consent Calendar**

The Board of Trustees approved the Consent Calendar as presented on a motion by Member Jaramillo, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.

- A. Approval of the personnel report, which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave, out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment, and any other action affecting employment status.
- B. Approval of Resolution No. 2324-25 Transfers of Appropriations for 2024-25 fiscal year.
- C. Acknowledgement by the Governing Board of the Etiwanda School District of the receipt of letters of fingerprint certification from outside contractors verifying clearance of their employees.
- D. Approval of the following donations:

Donated by:	Donation of:	Donated to:
See's Candy Shops, Inc.	Cash	Caryn ES
Chipotle Mexican Grill	Cash	Caryn ES
The Kroger Co.	Cash	Caryn ES
The Blackbaud Giving Fund-Edison Int.	Cash	C.P. Lightfoot ES
The Blackbaud Giving Fund-Edison Int.	Cash	Day Creek IS
Box Top for Education	Cash	East Heritage ES
John and Nancy Golden	Cash	John L. Golden ES
Pacific Funding and Investment Corp.	Cash	Perdew ES
The Kroger Co.	Cash	Summit IS
The Blackbaud Giving Fund-Wells Fargo	Cash	Summit IS

- E. Approval/Ratification for Contracted Services between Etiwanda School District and the following outside Contractors:

	Consultant/ Contractor/Presenter	Contract Number	Type of Service	Location of Service
1	Kids Reptile Parties	CC020624R-01	Assembly	Child Care
2	J.D. Lombardi	CC020624R-02	Assembly	Child Care
3	Mobile Ed Productions	CC020624R-03	Assembly	Child Care
4	El Tio Alex	CC020624R-04	Summer camp	Child Care



9. Consent Calendar (continued)

5	John R. Byerly, Inc.	ML020624A-01	Geotechnical engineering, special inspection, and material testing services for interim housing project	Etiwanda IS
6	Everest Environmental, Inc.	ML020624A-08	Quality stormwater pollution prevention plan for interim housing project	Etiwanda IS
7	San Bernardino County Superintendent of Schools	SOL020624R-01	Professional development	Solorio ES
8	The Imagination Machine	PER020624R-01	Assembly	Perdew ES
9	All City Management Services, Inc.	SA020624A-04	Crossing guard services	Etiwanda School District
10	Lawnscape Systems, Inc.	RC020624A-01	Moisture manager	District-wide
11	Lawnscape Systems, Inc.	RC020624R-02	Slope herbicide	District-wide
12	Lawnscape Systems, Inc.	RC020624A-03	Turfgrass	District-wide

F. Approval/Ratification of Proposal and Field Contract services under \$60,000 between Etiwanda School District and the following Contractors:

	<b>Consultant/ Contractor</b>	<b>Contract Number</b>	<b>Type of Service</b>	<b>Location of Service</b>
1	Baugh Painting	ML020624R-02	Install boards on exterior wall of portables	Terra Vista ES
2	Acclaimed Electrical Services – AES	ML020624R-03	Provide power/outlet for forklift	Etiwanda Operations Center
3	Time and Alarm Systems	ML020624R-04	Replace notifications devices and connect new E3 series fire alarm panel	Etiwanda IS
4	Owen Electric	SA020624A-01	Repair and replace parking lot lighting fixtures	Etiwanda Colony ES
5	Owen Electric	SA020624A-02	Repair and replace outdoor flush lighting fixtures	Perdew ES
6	Owen Electric	SA020624A-03	Repair and replace outdoor flush lighting fixtures	Etiwanda Colony ES

G. Approval of Amendments/Change Orders/Extensions:

	<b>Vendor / Project</b>	<b>Amendment / Change Order Number / Extension</b>	<b>Original Contract Date or Dollar Amount</b>	<b>New Contract Date or Dollar Amount</b>
1	Spec Construction, Inc./C.P. Lightfoot ES, Terra Vista ES Growth Portables & Summit IS Interim Housing Bid #22/23-044	ML020624A-05 CCO #1.1b	Terra Vista Growth Portables: \$419,000.00	\$428,506.48

9. Consent Calendar (continued)

2	Spec Construction, Inc./C.P. Lightfoot ES, Terra Vista ES Growth Portables & Summit IS Interim Housing Bid #22/23-044	ML020624A-05 CCO #1.1a	C.P. Lightfoot Growth Portables: \$580,000.00	\$589,831.44
3	Spec Construction, Inc./C.P. Lightfoot ES, Terra Vista ES Growth Portables & Summit IS Interim Housing Bid #22/23-044	ML020624A-05 CCO#1.1c	Summit IS Interim Housing: \$966,000.00	\$940,508.95
4	Fischer Plumbing/C.P. Lightfoot ES, Terra Vista ES Growth Portables & Summit IS Interim Housing Bid #22/23-044	ML020624A-06 CCO #1.18a	C.P. Lightfoot Growth Portables: \$169,800.00	\$159,800.00
5	Fischer Plumbing/C.P. Lightfoot ES, Terra Vista ES Growth Portables & Summit IS Interim Housing Bid #22/23-044	ML020624A-06 CCO #1.18b	Terra Vista Pod & Growth Portables: \$242,700.00	\$257,744.05
6	Fischer Plumbing/C.P. Lightfoot ES, Terra Vista ES Growth Portables & Summit IS Interim Housing Bid #22/23-044	ML020624A-06 CCO #1.18c	Summit IS Interim Housing: \$75,700.00	\$82,543.86
7	Rancho Pacific Electric Construction, Inc./ C.P. Lightfoot ES, Terra Vista ES Growth Portables & Summit IS Interim Housing Bid #22/23-044	ML020624A-07 CCO #1.19b	Terra Vista Pod & Growth Portables: \$287,600.00	\$286,639.04
8	Rancho Pacific Electric Construction, Inc./C.P. Lightfoot ES, Terra Vista ES Growth Portables & Summit IS Interim Housing Bid #22/23-044	ML020624A-07 CCO #19.1a	C.P. Lightfoot Growth Portables: \$393,200.00	\$339,450.25
9	Rancho Pacific Electric Construction, Inc./C.P. Lightfoot ES, Terra Vista ES Growth Portables & Summit IS Interim Housing Bid #22/23-044	ML020624A-07 CCO #19.1c	Summit IS Interim Housing: \$292,400.00	\$288,208.21
10	Everest Environmental, Inc.	ML020624A-09	\$27,610.00	\$36,680.00

- H. Approval of revisions and/or deletions to the following Board Policies (BP), Administrative Regulations (AR), and/or Exhibits (EX):

BP 9321	Closed Session
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- I. Approval of the Student Dress Standards with no change for the 2024-2025 school year.
- J. Approval of the 2023-2024 Comprehensive School Safety Plan (CSSP) for Caryn, D.W. Long, East Heritage, Etiwanda Colony, Falcon Ridge, Grapeland, Carleton P. Lightfoot, Perdew, Cecilia L. Solorio, West Heritage, Windrows elementary schools, and Day Creek, Etiwanda, Heritage, and Summit Intermediate schools.

10. Public Comment on Non-Agenda Items

*Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."*

- A. Comments on non-agenda items:

- Leslie Cadet commented regarding locker rooms at Etiwanda Intermediate School.
- Member Gordon thanked Ms. Cadet for her comments.

**11. Board / Staff Comments or Suggested Items for Discussion at Upcoming Meetings**

- Member Gordon inquired about a community presentation date for Little League in regard to the Etiwanda Intermediate School baseball fields.

**12. Closed Session**

The Board of Trustees adjourned to Closed Session at 8:01 p.m.

- A. Public Employee Discipline/Dismissal/Release/Nonreelect. (Government Code 54957)  
(Release Temporary EC 44954)
- B. Conference with labor negotiator (Government Code 54957.6) for the 2023-2024 school year.  
District Negotiator: Laura Rowland, Assistant Superintendent of Personnel Services  
Bargaining Unit: Etiwanda Teachers Association

**13. Reconvene to Open Session**

The Board of Trustees reconvened to Open Session at 9:22 p.m.

- A. In Closed Session, the Board took action to adopt Resolution No. 2324-24 to release and non-reelect 58 temporary certificated employees pursuant to Education Code section 44954, effective at the end of the 2023-2024 school year and directed the Superintendent or designee to send out appropriate legal notices on a motion by Member Gordon, seconded by Member Jaramillo, and carried by a unanimous vote with all members present voting yes.

**14. Adjournment**

The meeting was adjourned at 9:23 p.m. on a motion by Member Gordon, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.

  
Respectfully Submitted

  
Adopted