



**BOARD OF TRUSTEES:** Robert Garcia, Matthew Gordon, Dr. Fermín Jaramillo, and Dayna Karsch

**BOARD OF TRUSTEES**

**Minutes**

Tuesday, February 7, 2023, 6:30 p.m.

**Members Present at Roll Call:** Mr. Garcia, Mr. Gordon, Dr. Jaramillo, and Ms. Karsch  
**Others Present:** Ms. Sprague, Ms. Tavalazzi, Ms. Rowland, and Mr. Claflin

**1. Call to Order**

Board President Karsch called the meeting to order at 6:30 p.m. When the meeting was called to order, all members were present. Board President Karsch announced that all open sessions of the board meeting are video and audio recorded and may capture sounds and images of those participating in the meeting. Board President Karsch asked those participating in the meeting to join in the Pledge of Allegiance.

**2. Public Comment on Agenda Items**

*Pursuant to Board Policy 9324, Board Minutes and Recordings: “The minutes shall reflect the names of those individuals who comment during the meeting’s public comment period as well as the topics they address.”*

A. Comments on agenda items: None Offered

**3. Review / Adopt Agenda and Minutes**

A. The Board of Trustees adopted the agenda as presented, on a motion by Member Gordon, seconded by Member Jaramillo, and carried by a unanimous vote with all members present voting yes.

B. The Board of Trustees took action to adopt the minutes of the special meeting held January 17, 2023, as presented, on a motion by Member Garcia, seconded by Member Gordon, and carried by a unanimous vote with all members present voting yes.

C. The Board of Trustees took action to adopt the minutes of the regular meeting held January 26, 2023, as presented, on a motion by Member Garcia, seconded by Member Jaramillo, and carried by a unanimous vote with all members present voting yes.

D. The Board of Trustees took action to adopt the minutes of the special meeting held February 1, 2023, as presented, on a motion by Member Gordon, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.

**4. Educational Presentation Section**

A. Georgia Wayne, Principal of Carleton P. Lightfoot Elementary, and Emily Waters, Teaching Assistant Principal, presented “Lightfoot Leopards: Progress, Positivity, and Pride,” They shared information on the school’s academic progress and programs that engage students and families.

**5. Instruction**

A. Michele Jacks, Extended Day Program Coordinator, shared Child Care updates for 2022 -23. She shared information on Expanded Learning Opportunities Program (ELO-P), staffing strategies, participation options, and 2023-24 child care rates. She also presented summer camp planned activities and rates. After discussion, the Board of Trustees took action to approve the 2023 Summer Camp rates and 2023-24 school year child care rates, as presented, on a motion by Member Gordon, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.

B. Justin Kooyman, Director of Instruction, presented Local Control Accountability Plan (LCAP) Update: Report on community input from LCAP surveys. Mr. Kooyman shared the surveys purpose, how it’s communicated and administered, participation levels, diversity of input regarding families and students, goals, and next steps.

**6. Consent Calendar**

The Board of Trustees approved the Consent Calendar as presented, on a motion by Member Garcia, seconded by Member Jaramillo and carried by a unanimous vote with all members present voting yes.

- A. Approval of the personnel report which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave, out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment, and/or any other action affecting employment status.
- B. Approval of Resolution No. 2223-25 Transfers of Appropriations for 2023-24 fiscal year.
- C. The Governing Board, acting as the legislative body for Community Facilities District (CFD) numbers 4, 5, 6, 7, 8, 9, 10, Rancho Etiwanda, Silver Ridge, Coyote Canyon, Henderson Creek, Victoria Gardens & Day Creek Square, ratifies the CFD expenditures for the period January 1 - 31, 2023, per the CFD Payment Log.
- D. Ratification of the Accounts Payable Warrant Register Reports. These are various routine warrants that have been requested to pay for purchase orders and various expenditures. The Board is requested to ratify batches dated January 1 - 31, 2023.
- E. Ratification of the Budget Financial Reports for the period January 1 - 31, 2023.
- F. Approval of the declaration that miscellaneous items of district property are less than \$2,500 in value per item, are obsolete and unusable, and will be sold as surplus property, donated to eligible nonprofit organizations or disposed.
- G. Acknowledgement by the Governing Board of the Etiwanda School District of the receipt of letters of fingerprint certification from the following outside contractors verifying clearance of their employees:
- H. Approval of the following donations:

<b>Donated by:</b>	<b>Donation of:</b>	<b>Donated to:</b>
Wanling Zhang	Cash	Caryn ES
See's Candy Shops, Inc.	Cash	Caryn ES
Box Tops for Education	Cash	Caryn ES
The Kroger Co.	Cash	Caryn ES
John L. Golden PTA	Cash	John L. Golden ES
Solorio PTA	Cash	Solorio ES
The Kroger Co.	Cash	Summit IS

- I. Approval/Ratification for Contracted Services between Etiwanda School District and the following outside Contractors:

	<b>Consultant/ Contractor/Presenter</b>	<b>Contract Number</b>	<b>Type of Service</b>	<b>Location of Service</b>
1	Professional Tutors of America, Inc.	JM020723A-01	Tutoring for special education students	Etiwanda School District
2	Ruhnau Clarke Architects	ML020723A-02	Architectural services for painting	Heritage IS
3	Placeworks	ML020723A-03	Pipeline hazard safety assessment, EMF survey and field management plan	Proposed Summit Heights School
4	Ruhnau Clarke Architects	ML020723A-04	Architectural engineering services	Solorio ES
5	Quality Teleservices, Inc.	NR020723R-01	Install/Repair sound system in MPR	Day Creek IS
6	HLI Tree Experts	SA020723R-01	Trim trees	Summit IS
7	HLI Tree Experts	SA020723R-02	Trim trees	Etiwanda IS

6. **Consent Calendar (continued)**

8	Prismatic Magic, LLC	SIS020723R-01	Black History assembly	Summit IS
9	Creative Mathematics	TV020723R-01	Professional development	Terra Vista ES
10	Sylvan Learning Center	WH020723A-01	Tutoring	West Heritage ES

J. Approval/Ratification of Proposal and Field Contract services under \$60,000 between Etiwanda School District and the following Contractors:

	<b>Consultant/ Contractor</b>	<b>Contract Number</b>	<b>Type of Service</b>	<b>Location of Service</b>
1	Dugmore & Duncan of California, Inc.	ML020723R-05	Labor/materials – hollow metal doors	CP Lightfoot ES
2	Engineered Products – A Pape Co.	ML020723A-06	Textbook shelves	Instructional Media Center @ Grapeland ES
3	US Landscape	SA020723R-03	Enhance designated outside planters	Etiwanda Education Center
4	US Landscape	SA020723R-04	Enhance planter area by natural storm catcher	Etiwanda Education Center
5	Fence Craft of Upland, Inc.	SA020723A-05	Remove existing fence, install new fence	East Heritage ES
6	Fence Craft of Upland, Inc.	SA020723A-06	Remove and re-hang iron gates	Perdew ES
7	Fence Craft of Upland, Inc.	SA020723A-07	Remove existing fence and install swing fence	Caryn ES
8	Harrigan’s Toilet Partitions	SA020723R-08	Install privacy partition	Falcon Ridge ES

K. Approval of Amendments/Change Orders/Extension:

	<b>Vendor / Project</b>	<b>Amendment/ Change Order Number/ Extension</b>	<b>Original Contract Date and/or Dollar Amount</b>	<b>New Contract Date and/or Dollar Amount</b>
1	Soliant Staffing Agency	JM020723A-02 Amendment #1	12/16/2022- 2/28/2023 \$27,000.00	2/28/2023- 3/24/2023 \$40,000.00
2	RISE Interpreting Services	JM020723A-03 Amendment #1	1/9/2023-2/14/2023 \$14,600.00	2/14/2023- 6/9/2023 \$53,000.00
3	Southern California Landscape, Inc./ Caryn ES Playfield Modernization	ML020723A-07 C.O. #001	\$357,000.00	\$344,802.80

L. Consideration to accept the following agreements/contracts between Etiwanda School District and the following contractors using CMAS and/or Piggybackable BID documentation.

	<b>Vendor</b>	<b>Contract Number</b>	<b>CMAS/Piggyback BID</b>	<b>Location of Service</b>
1	Carrier Corporation	ML020723A-01	Use of CMAS #4-21-10-1072 Non-Information Technology Commodities 10/27/2021-5/31/2023	Etiwanda School District

**6. Consent Calendar (continued)**

M. Approval of the 2022-2023 Comprehensive School Safety Plans (CSSP) for elementary schools; Caryn, East Heritage, Etiwanda Colony, John L. Golden, Grapeland, Carleton P. Lightfoot, Perdew, Cecilia L. Solorio, Terra Vista, West Heritage, Windrows, and intermediate schools; Day Creek, Etiwanda, Heritage, and Summit.

**7. Superintendent's Presentation**

A. After discussion, the Board of Trustees took action to elect Gwen Dowdy-Rodgers, Maria Gomez, Ronald Newton, Gabriel Stine, Eric Swanson, and Kathy Thompson as representatives to the California School Boards Association (CSBA) Delegate Assembly Ballot sub-region 16-B, on a motion by Member Jaramillo, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.

B. Superintendent Sprague thanked the African American Parent & Educator Advisory Committee (AAPEAC) representatives for their collaboration on school activities, and events for Black History month. She invited Board Members to C.P. Lightfoot's upcoming ribbon-cutting ceremony, shared social media updates, thanked Day Creek for the boardroom decorations, and reviewed upcoming events.

**8. Public Comment on Non-Agenda Items**

*Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."*

A. Comments on non-agenda items: None offered.

**9. Board / Staff Comments or Suggested Items for Discussion at Upcoming Meetings**

Member Garcia requested to reschedule March 15 board meeting.

**10. Closed Session**

The Board of Trustees adjourned to Closed Session at 7:38 p.m.

A. Conference with labor Negotiators (Govt. Code 54957.6)  
District designated representative: Laura Rowland, Assistant Superintendent of Personnel Services

Unrepresented classified management

B. Public Employee Discipline/Dismissal/Release/Non-reelect. (Government Code 54957)  
(Release Temporary EC 44954)

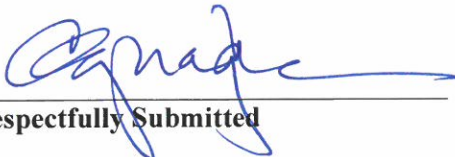
**11. Reconvene to Open Session**

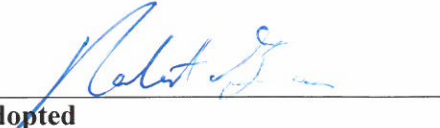
The Board of Trustees reconvened into Open Session at 8:38 p.m.

A. The Board took action in Closed Session to adopt resolution No. 2223-26 to release and non-reelect 64 temporary certificated employees pursuant to Education Code section 44954, effective at the end of the 2022-2023 school year, and directed the Superintendent or designee to send out appropriate legal notices, on a motion by Member Garcia, seconded by Member Gordon, and carried by a unanimous roll call vote with all members present voting yes.

**12. Adjournment**

The meeting was adjourned at 8:40 p.m., on a motion made by Member Jaramillo, seconded by Member Gordon, and carried by a unanimous roll call vote with all members present voting yes.

  
Respectfully Submitted

  
Adopted