



BOARD OF TRUSTEES: Robert Garcia, Matthew Gordon, Dr. Fermín Jaramillo, Dayna Karsch, and April McAllaster

BOARD OF TRUSTEES

MINUTES

Thursday, March 14, 2024, 6:30 p.m.

Members Present at Roll Call:	Mr. Garcia, Mr. Gordon, Dr. Jaramillo, Ms. Karsch, and Ms. McAllaster
Others Present:	Ms. Sprague, Mr. Claflin, Ms. Rowland, and Ms. Tavalazzi

1. **Call to Order**

President McAllaster called the meeting to order at 6:30 p.m. All members were present except Member Gordon. President McAllaster announced that all open sessions of the board meeting are audio-recorded and may capture the sounds of those participating in the meeting. President McAllaster asked those participating in the meeting to join in the Pledge of Allegiance.

2. **Public Comment on Agenda Items**

Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

A. Comments on agenda items: None offered.

3. **Review / Adopt Agenda and Minutes**

A. The Board of Trustees adopted the agenda as presented on a motion by Member Jaramillo, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.

B. The Board of Trustees adopted the minutes of the regular meeting held February 29, 2024, as presented, on a motion by Member Karsch, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.

Member Gordon joined the board meeting at 6:35 p.m. and participated in the remainder of the meeting.

4. **Educational Presentation**

A. Principal Kristen Ashton and Assistant Principal Sylvia Gonzales of East Heritage Elementary School presented "To Excellence and Beyond," an educational presentation. They shared information on student and family engagement, student achievement, and student recognition.

5. **Instruction**

A. Alicia Lyons, Director of Pupil Services, presented information on the continued placement of Community Day School at Summit Intermediate School for the 2024-2025 school year.

➤ Board members asked about square footage requirements and the financial burden of an offsite location.

After discussion, the Board of Trustees took action to approve the continued placement of Community Day School on the campus of Summit Intermediate for the 2024-2025 school year as presented, on a motion by Member Gordon, seconded by Member Jaramillo and carried by a unanimous vote with all members present voting yes.

6. **Business and Legal**

A. Michael Mancuso, Director of Business Services, presented the Second Interim Financial Report.

➤ Board members inquired about reserves and ESSR funds.

After discussion, the Board of Trustees took action to approve the Second Interim Financial Report through January 31, 2024, and authorize the Board President and Superintendent to sign a positive certification for the Second Interim District Certification of Interim Report for the Fiscal Year 2023-24, as presented on a motion by Member Garcia, seconded by Member Karsch, and carried by a unanimous vote, with all members present voting yes.

7. **Superintendent**

A. Superintendent Sprague commended Day Creek Intermediate School for earning the distinguished title of the 2024 California Distinguished School Award. She congratulated students for their dedication to the 16th annual Battle of the Books (BOB) event and thanked the volunteers, particularly, Amber Claflin and Melissa Kvalheim, for their exceptional efforts. She spotlighted recent notable site visits, including one by Superintendent of Schools for San Bernardino County, Ted Alejandro, acknowledging his sponsorship of the Imagination Machine event at Falcon Ridge Elementary, and shared highlights from Read Across America Week, along with comments on social media updates, and upcoming events.

8. **Consent Calendar**

The Board of Trustees approved the Consent Calendar as presented on a motion by Member Karsch, seconded by Member Gordon, and carried by a unanimous vote with all members present voting yes.

- A. Approval of the personnel report, which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave, out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment, and any other action affecting employment status.
- B. Ratification of the Accounts Payable Warrant Register Reports. These are various routine warrants that have been requested to pay for purchase orders and various expenditures. The Board is requested to ratify batches dated February 1 - 29, 2024.
- C. Ratification of the Budget Financial Reports for the period February 1 - 29, 2024.
- D. Approval of the declaration that miscellaneous items of district property are less than \$2,500 in value per item, are obsolete and unusable, and will be sold as surplus property, donated to eligible nonprofit organizations, or disposed.
- E. Acknowledgement by the Governing Board of the Etiwanda School District of the receipt of letters of fingerprint certification from outside contractors verifying clearance of their employees.
- F. Approval of the following donations:

Donated by:	Donation of:	Donated to:
Force4Giving-Red Robin	Cash	Caryn ES
Reading for Education	Cash	Caryn ES
Solorio Elementary PTA	Cash	Cecilia L. Solorio ES

G. Approval/Ratification for Contracted Services between Etiwanda School District and the following outside Contractors:

	Consultant/ Contractor/Presenter	Contract Number	Type of Service	Location of Service
1	Sidle Entertainment, LLC	CC031424R-02	Summer camp	Child Care
2	Block Party Game Truck	CC031424R-03	Summer camp	Child Care
3	Bittiebitez Mini Donuts, Inc.	CC031424R-04	Summer camp	Child Care
4	Roll Em Up Taquitos	CC031424R-05	Summer camp	Child Care
5	Kona Ice	CC031424R-06	Summer camp	Child Care
6	M.H. Flex Training	CC031424A-07	Summer camp	Child Care
7	Creative Brain Learning	CC031424A-08	Summer camp	Child Care
8	BMX Freestyle Team, LLC	DCIS031424R-01	Assembly	Day Creek IS
9	Chaffey Joint Union High School District	MS031424A-01	Allocation fees collected on development projects	Etiwanda School District
10	H & H Elevator Services	SA031424R-01	Annual hydraulic elevator testing and wheelchair lift testing	Day Creek IS
11	History Brought to Life	TV031424R-01	Assembly	Terra Vista ES
12	Mobile Ed Productions	EC031424R-01	Assembly	Etiwanda Colony ES

8. Consent Calendar (continued)

13	Eichenberger Inspection	ML031424A-1	Inspection services for interim housing project	Etiwanda IS
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H. Approval/Ratification of Proposal and Field Contract services under \$60,000 between Etiwanda School District and the following Contractors:

	Consultant/ Contractor	Contract Number	Type of Service	Location of Service
1	Fence Craft of Upland, Inc.	ML031424R-01	Install chain link fence, gate, and top rail	C.P. Lightfoot ES
2	Time & Alarm Systems	ML031424R-11	Replace underground SLC runs for fire panel	Etiwanda IS

I. Approval of Amendments/Change Orders/Extension:

	Vendor / Project	Amendment/ Change Order Number/ Extension	Original Contract Date Or Dollar Amount	New Contract Date or Dollar Amount
1	Carl's Jr.	CC031424A-01 Amendment #1	June 24, 2024	Corrected Date: June 14, 2024
2	Sierra Lathing Company/ESD Operation Center & Fueling Station Bid#21/22-029	ML031424A-02 CCO #1.07	\$1,219,957.00	\$1,263,190.74
3	David M. Bertino Manufacturing, Inc./ ESD Operation Center & Fueling Station Bid#21/22-029	ML031424A-03 CCO #1.08	\$54,555.00	\$50,495.00
4	Queen City Glass Co./ ESD Operation Center & Fueling Station Bid#21/22-029	ML031424A-04 CCO #1.11	\$281,800.00	\$259,336.00
5	Inland Pacific Tile, Inc./ ESD Operation Center & Fueling Station Bid#21/22- 029	ML031424A-05 CCO #1.12	\$63,600.00	\$58,600.00
6	Excel Acoustics, Inc./ ESD Operation Center & Fueling Station Bid#21/22-029	ML031424A-06 CCO #1.13	\$62,170.00	\$64,555.00
7	Riccardi Flooring/ ESD Operation Center & Fueling Station Bid#21/22-029	ML031424A-07 CCO #1.14	\$164,400.00	\$130,824.00
8	Simmons & Wood Inc./ ESD Operation Center & Fueling Station Bid#21/22- 029	ML031424A-08 CCO #1.15	\$268,777.00	\$243,777.00
9	Construction Electric, Inc./ ESD Operation Center & Fueling Station Bid#21/22- 029	ML031424A-09 CCO #2.19	\$2,274,000.00	\$2,481,309.27
10	Montgomery Hardware Co./ ESD Operation Center & Fueling Station Bid#21/22-029	ML031424A-10 CCO #1.21	\$476,400.00	\$510,865.76

8. Consent Calendar (continued)

J. Consideration to accept the following agreements/contracts between Etiwanda School District and the following contractors using piggyback bid documentation, bid extension, State of California Multiple Award Schedule (CMAS), and/or NASPO Master Agreement:

	Vendor	Contract Number	Piggyback Bid/CMAS/NASPO	Location of Service
1	SHI International, Corp	NR031424A-01	CMAS #3-23-04-1003 Information Technology Goods and Services 4/3/23 through 9/30/25	Etiwanda School District
2	Mohawk Commercial, Inc.	RC031424A-01	CMAS #4-20-00-0085C, Supplement number 1 & 2 Non-information Technology Commodities 2/11/2020 through 10/11/24	Etiwanda School District

K. Correction to Classified District Level Management Salary Schedule. Salary listed incorrectly for: Behavioral Specialist, School Occupational Therapist II, School Occupational Therapist I, and Associate Clinical Counselor.

L. Approval of the 2024-2025 Student Calendar to reflect a change in minimum days on 1/27/25, 2/24/25, 3/31/25, 4/7/25, and 4/14/25.

9. Public Comment on Non-Agenda Items

Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

A. Comments on non-agenda items:

- Selina Vinson commented regarding a denied appeal.
- LaDonna Tucker commented regarding additional staffing support for her school site.
- Member Gordon asked the Superintendent to review the comments that Ms. Tucker made.

10. Board / Staff Comments or Suggested Items for Discussion at Upcoming Meetings

- Member Gordon expressed his disappointment for missing out on the Battle of the Books (BOB) event and shared his appreciation of his experience at Falcon Ridge during Read Across America Day. He also extended his gratitude for acknowledging the exceptional work of all the crossing guards.
- Member Jaramillo conveyed his gratitude to Ms. Claflin for her efforts in coordinating the BOB event and mentioned how he enjoyed it.
- Member Garcia expressed appreciation to Ms. Tucker for her valuable feedback, emphasizing its role in enhancing the district's operations. He also attended the Cucamonga Valley Water District Art Poster contest, congratulating the winners and praising the caliber of artists involved.

11. Closed Session

The Board of Trustees adjourned to Closed Session at 7:32 p.m.

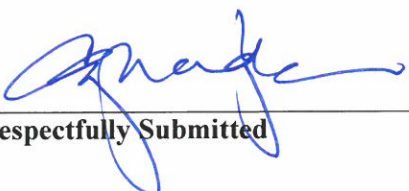
12. Reconvene to Open Session

The Board of Trustees reconvened to Open Session at 8:08 p.m.

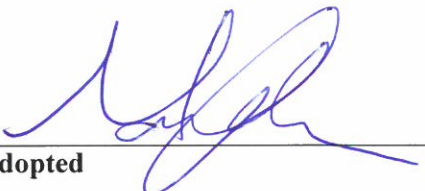
A. In Closed Session, the Board of Trustees took action to deny the claim for claimant No. 2324-07 on a motion by Member Gordon, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.

13. Adjournment

The meeting was adjourned at 8:09 p.m. on a motion by Member Jaramillo, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.



 Respectfully Submitted



 Adopted