



BOARD OF TRUSTEES: Robert Garcia, Matthew Gordon, Dr. Fermín Jaramillo, Dayna Karsch, and April McAllaster

BOARD OF TRUSTEES

Minutes

Thursday, April 13, 2023, 6:30 p.m.

Members Present at Roll Call:	Mr. Garcia, Mr. Gordon, Dr. Jaramillo, Ms. Karsch and Ms. McAllaster
Others Present:	Ms. Sprague, Ms. Tavolazzi, Ms. Rowland, and Mr. Clafin

1. **Call to Order**

Board President Karsch called the meeting to order at 6:30 p.m. When the meeting was called to order, all members were present. Board President Karsch announced that all open sessions of the board meeting are video and audio recorded and may capture sounds and images of those participating in the meeting. Board President Karsch asked those participating in the meeting to join in the Pledge of Allegiance.

2. **Public Comment on Agenda Items**

Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

A. Comments on agenda items: None offered.

3. **Review / Adopt Agenda and Minutes**

A. The Board of Trustees took action to adopt the agenda as presented, on a motion by Member Garcia, seconded by Member Gordon, and carried by a unanimous vote with all members present voting yes.

B. The Board of Trustees took action to adopt the minutes of the regular meeting held March 13, 2023, as presented on a motion by Member Jaramillo, seconded by Member McAllaster, and carried by a unanimous vote with all members present voting yes.

4. **Educational Presentation**

A. Nichole Kelley, Principal of Summit Intermediate School and Jessica Lara, Assistant Principal presented, "Summit Sharks are Jaw-some." They presented information on academic performance and programs that engage students and families.

B. Alicia Lyon, Director of Pupil Services, presented "Etiwanda Community Day School." She presented information on the program, location, enrollment, staff, and ways they make a difference in students' lives.

- The Board of Trustees discussed the reasons students are enrolled there.

5. **Instruction**

A. After discussion, the Board of Trustees approved the continued placement of Community Day School on the campus of Summit Intermediate for the 2023-2024 school year as presented on a motion by Member Gordon, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.

6. **Consent Calendar**

The Board of Trustees approved the Consent Calendar as presented, on a motion by Member Jaramillo, seconded by Member McAllaster, and carried by a unanimous vote with all members present voting yes.

A. Approval of the personnel report which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave, out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment, and/or any other action affecting employment status.

B. The Governing Board, acting as the legislative body for Community Facilities District (CFD) numbers 4, 5, 6, 7, 8, 9, 10, Rancho Etiwanda, Silver Ridge, Coyote Canyon, Henderson Creek, Victoria Gardens & Day Creek Square, ratifies the CFD expenditures for the period March 1 - 31, 2023, per the CFD Payment Log.

6. Consent Calendar (continued)

- C. Ratification of the Accounts Payable Warrant Register Reports. These are various routine warrants that have been requested to pay for purchase orders and various expenditures. The Board is requested to ratify batches dated March 1 - 31, 2023.
- D. Ratification of the Budget Financial Reports for the period March 1 - 31, 2023.
- E. Approval of the declaration that miscellaneous items of district property are less than \$2,500 in value per item, are obsolete and unusable, and will be sold as surplus property, donated to eligible nonprofit organizations or disposed.
- F. Acknowledgement by the Governing Board of the Etiwanda School District of the receipt of letters of fingerprint certification from the following outside contractors verifying clearance of their employees.
- G. Ratification of update to computer technology maintenance, support agreements and subscription for the 2022-23 school year to add Salient/Time and Alarm, Complete View Enterprise Software Support.
- H. Approval of the following donations:

Donated by:	Donation of:	Donated to:
Chick Fil A at Rancho Cucamonga FSU	Cash	Caryn ES
Reading for Education	Cash	Caryn ES
Toshiba America Foundation	Cash	Summit IS

- I. Approval/Ratification for Contracted Services between Etiwanda School District and the following outside Contractors:

	Consultant/ Contractor/Presenter	Contract Number	Type of Service	Location of Service
1	Western Health	AS041323A-01	Hearing screening	Etiwanda School District
2	Paws to Share	DCIS041323R-01	Therapy dogs	Day Creek IS
3	909 Jumpers and Party Rentals	DWL041323R-01	Interactive games	DW Long ES
4	Purple Easel, LLC	HIS041323R-01	Painting sessions	Heritage IS
5	Amplify Science	JJ041323R-01	Training and professional development	Etiwanda School District
6	Ruhnau Clarke Architects	ML041323A-08	Architectural and engineering services	Grapeland ES
7	Ruhnau Clarke Architects	ML041323A-09	Architectural and engineering services	Perdew ES
8	Ruhnau Clarke Architects	ML041323R-10	Architectural and engineering services	Windrows ES
9	Orange County Superintendent of Schools	MS041323A-01	Inside the Outdoors program	Etiwanda School District
10	Reynolds Consulting Group, Inc.	MS041323R-03	Professional services related to mandated costs	Etiwanda School District
11	Edtomorrow, LLC	PER041323R-01	Classroom engagement	Perdew ES
12	Art Specialties, Inc.	WH041323R-01	Art work for school campus	West Heritage ES

- J. Approval/Ratification of Proposal and Field Contract services under \$60,000 between Etiwanda School District and the following Contractors:

	Consultant/ Contractor	Contract Number	Type of Service	Location of Service
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6. **Consent Calendar (continued)**

1	Acclaimed Electrical Services (AES)	ML041323A-01	Power and data control for projectors and screens	Day Creek IS
2	Quality Teleservices, Inc.	ML041323R-02	Replace data line for phones in health office & MPR	Day Creek IS, Heritage IS, Summit IS, DW Long ES, Solorio ES, West Heritage ES
3	Quality Teleservices, Inc.	ML041323R-03	Remove low voltage for D-pod (pre construction)	Grapeland ES
4	Quality Teleservices, Inc.	ML041323R-04	Remove low voltage items pre construction for CSR conversion	Solorio ES
5	Quality Teleservices, Inc.	ML041323R-05	Remove low voltage items pre construction for M-Wing	Summit IS
6	Brown Friendly Island Concrete	ML041323R-06	Remove and replace concrete	CP Lightfoot ES
7	David M. Bertino, Mfg., Inc.	ML041323R-07	Cabinets and countertops	CP Lightfoot ES
8	Engineered Products - A Pape Co.	ML041323R-11	Relocate shelving	Grapeland ES
9	Brown Friendly Island Concrete	ML041323R-12	Remove and replace concrete	Terra Vista ES
10	Lawnscape Systems, Inc.	SA041323R-01	Weeding of slope	Falcon Ridge ES
11	All Gutter Cleaning	SA041323R-02	Clean/Repair gutter	Summit IS
12	BEB Wallcovering, Inc.	SA041323R-03	Wallcovering	Day Creek IS
13	Brown Friendly Island Concrete	SA041323R-04	Pour new concrete	Solorio ES
14	Brown Friendly Island Concrete	SA041323R-05	Grind/relocate metal box	Solorio ES
15	Brown Friendly Island Concrete	SA041323R-06	Install concrete drain	Golden ES
16	Brown Friendly Island Concrete	SA041323R-07	Grind concrete	East Heritage ES
17	Excel Plumbing	SA041323R-08	Descale main line	Etiwanda IS
18	Lawnscape Systems, Inc.	SA041323A-09	Hardscape crack and crevice herbicide	Etiwanda School District
19	Fence Craft of Upland	SA041323R-10	Repair/replace hinges on iron gates	East Heritage ES
20	Fence Craft of Upland	SA041323R-11	Repair/replace hinges on iron gates	Golden ES

K. Approval of Amendments/Change Orders/Extension:

	Vendor / Project	Amendment Change Order Number Extension	Original Contract Date and/or Dollar Amount	New Contract Date and/or Dollar Amount
1	Soliant Staffing Agency	Amendment #2 JM041323A-01	\$27,000.00 12/16/2022 – 2/28/2023	\$54,000.00 12/16/2022 – 4/28/2023

6. CONSENT CALENDAR (continued)

- L. Approval of Chaffey Federal Credit Union School/District Membership Application to make additions and deletions to signatories as follows on school accounts, all accounts require two signatures for withdrawal purposes.

Account	Additions	Deletions
West Heritage Elementary Student Fund Account: 185510	Catherine Vittorio – Principal	Joanne Jenkins - Principal

- M. Approval of revisions and/or deletions to the following Board Policies (BP), Administrative Regulations (AR) and/or Exhibits (EX):

EX 1113	<i>District, School and Teacher Web Site</i>	
EX 1114	<i>Social Media Content Publisher Agreement</i>	
BP 3110	<i>Transfer of Funds</i>	
AR 3260	<i>Fees and Charges</i>	
BP 3460	<i>Financial Reports and Accountability</i>	
AR 3460	<i>Financial Reports and Accountability</i>	
BP 3517	<i>Facilities Inspection</i>	
BP 3540	<i>Transportation</i>	
BP 3550	<i>Food Service/Child Nutrition Program</i>	
AR 3550	<i>Food Service/Child Nutrition Program</i>	
BP 3551	<i>Food Service Operations – Cafeteria Fund</i>	
AR 3551	<i>Food Service Operations – Cafeteria Fund</i>	
BP 3553	<i>Free and Reduced Price Meals</i>	
AR 3553	<i>Free and Reduced Price Meals</i>	
BP 4554	<i>Health and Welfare Benefits</i>	
BP 7150	<i>Site Selection and Development</i>	
AR 7150	<i>Site Selection and Development</i>	
BP 9220	<i>Governing Board Elections</i>	
BP 9223	<i>Filling Board Vacancies</i>	
EX 9223	<i>Filling Vacancies</i>	Delete redundant to BP 9223
BP 9320	<i>Meetings and Notices</i>	
BP 9323	<i>Meeting Conduct</i>	

- N. Approval of submission of the Quarterly Uniform Complaint Report Summary to the County Office of Education for the period January 1 – March 31, 2023, pursuant to complaints filed as outline in District Board Policy 1312.31 (Williams Settlement).
- O. Approval of addendum to add ProCare Consultant, Angelica Rodriguez, for the period of March 13, 2023 through June 9, 2023. Agreement terms and rates will remain the same.
- P. Approval of the Memorandum of Understanding between the Etiwanda School District and Alliant International University, Inc. A California Public Benefit Corporation for Practicum Students, Student Teachers, and Teacher Interns (collectively, “Interns”) who are or will be enrolled in the Teacher Credential Program, the MA/PPS: School Psychology Program or School Counseling Program.
- Q. Approval of the Memorandum of Understanding between the Etiwanda School District and Cal Baptist University for the CBU Preferred Partnership and Master of Science in Education – Curriculum and Instruction Programs to provide financial benefits for employees to enroll.

7. Business and Legal

- A. Doug Claflin, Assistant Superintendent of Business Services, presented the following new board policies.
 - Board members discussed the purpose and cost behind transportation fees.

After discussion, the Board of Trustees took action to approve the following new board policies, on a motion by Member Garcia, seconded by Member McAllaster, and carried by a unanimous vote with all members present voting yes.

7. Business and Legal (continued)

(BP) and Administrative Regulations (AR):

BP 3250	<i>Transportation Fees</i>
AR 3250	<i>Transportation Fees</i>
BP 3523	<i>Electronic Signatures</i>
AR 3523	<i>Electronic Signatures</i>

- B. After discussion, the Board of Trustees took action to approve the Employee Recognition budget and schedule for May 5, 2023, event as presented on a motion by Member Gordon, seconded by Member McAllaster, and carried by a unanimous vote with all members present voting yes.

8. Superintendent

- A. After discussion, the Board of Trustees took action to approve the assignments and speakers for 8th grade promotion ceremonies on May 25, 2023, on a motion by Member Jaramillo, seconded by Member Gordon and carried by a unanimous vote with all members present voting yes.
- B.-C. After discussion, the Board of Trustees took action to adopt the Etiwanda School District Resolution No. 2223-27 recognizing May 10, 2023, as *National School Nurse Day*, and Resolution No. 2223-28 recognizing May 10, 2023, as *California Day of the Teacher*, on a motion by Member Garcia, seconded by Member McAllaster, and carried by a unanimous vote with all members present voting yes.
- D. Superintendent Sprague congratulated the winner of the Cucamonga Valley Water District 5th-grade Poster Contest Shantelle Pai from Grapeland Elementary and also congratulated 8th-grade student Jup Singh who will represent Etiwanda School District at the Scripps National Spelling Bee in May. She thanked Etiwanda Intermediate for the boardroom decorations and shared upcoming events.
- Member Jaramillo requested Shantelle Pai be invited to the next board meeting for recognition.

9. Public Comment on Non-Agenda Items

Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

- A. Comments on non-agenda items. None offered.

10. Board / Staff Comments or Suggested Items for Discussion at Upcoming Meetings

- Board Member Gordon discussed working with the Board on a school resource officer, and shared he attended a multicultural event at Solorio Elementary and an event for San Bernardino County Superintendent of Schools event with local high school student.
- Board Members Jaramillo and McAllaster expressed their appreciation upon attending the open house events at Grapeland, C.P. Lightfoot, West Heritage, and Etiwanda Intermediate.

11. Closed Session

The Board of Trustees adjourned to Closed Session at 7:51 p.m.

- A. Public Employee Appointment (Government Code 54957)
Title: (2) Principals
- B. Liability Claim (Government Code 54956.95)
Claimant: 2223-08 M. V. P.
- C. CONFERENCE WITH LEGAL COUNSEL – EXISTING Litigation
(Government Code 54956.9(d)(1)). NB
Case Number: 06-2023

12. Reconvene to Open Session

The Board of Trustees reconvened into Open Session at 8:58 p.m.

12. **Reconvene to Open Session (continued)**

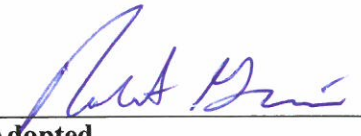
- A. The Board of Trustees took action in Closed Session to appoint Emily Waters as Principal at D. W. Long Elementary and Dr. Kelly Wilbert as Principal at Falcon Ridge Elementary, on a motion by Member Gordon, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.
- B. The Board of Trustees took action in Closed Session to reject claim filed by M. V. P. against the Etiwanda School District on a motion by Member Gordon, seconded by Member McAllaster, and carried by a unanimous vote with all members present voting yes.
- C. The Board of Trustees took action in Closed Session to approve a settlement agreement for case #06-2023, on a motion by Member McAllaster, seconded by Member Jaramillo, and carried by a unanimous vote with all members present voting yes.

13. **Adjournment**

The meeting was adjourned, in memory of student Arthur Ding, at 9:00 p.m., on a motion made by Member Gordon, seconded by Member Garcia, and carried by a unanimous roll call vote with all members present voting yes.



Respectfully Submitted



Adopted