



BOARD OF TRUSTEES: Robert Garcia, Matthew Gordon, Dr. Fermín Jaramillo, Dayna Karsch, and April McAllaster

BOARD OF TRUSTEES

Minutes

Thursday, May 9, 2024, 6:30 p.m.

Members Present at Roll Call:	Mr. Garcia, Mr. Gordon, Dr. Jaramillo, Ms. Karsch, and Ms. McAllaster
Others Present:	Ms. Sprague, Ms. Rowland, Mr. Clafin, and Ms. Tavolazzi

1. Call to Order

President McAllaster called the meeting to order at 6:30 p.m. All members were present. President McAllaster announced that all open sessions of the board meeting are audio-recorded and may capture the sounds of those participating in the meeting. President McAllaster asked those participating in the meeting to join in the Pledge of Allegiance.

2. Public Comment on Agenda Items

Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

A. Comments on agenda items: None offered.

3. Review / Adopt Agenda and Minutes

The Board of Trustees adopted the agenda as presented on a motion by Member Gordon, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.

A. The Board of Trustees adopted the minutes of the regular meeting held April 18, 2024, as presented, on a motion by Member Garcia, seconded by Member Jaramillo, and carried by a unanimous vote with all members present voting yes.

4. Recognition

A. Jeannie Tavolazzi, Assistant Superintendent of Instruction/Pupil Services, presented the student winners of the 2023-2024 Rancho Cucamonga Council PTA Reflections Awards who will be advancing to the California State PTA level.

5. Special Presentation

A. Myiesha Majors, Chairperson of the African American Parent & Educator Advisory Committee (AAPEAC), presented on behalf of AAPEAC. She introduced her executive board: Tawni Flot-Williams, Vice Chairwoman; Nicole Edun, Secretary; Jeannie Tavolazzi, Assistant Superintendent of Instruction/Pupil Services; Damita Walton, Director of Personnel Services; and Justin Kooyman, Director of Instruction. Ms. Majors outlined AAPEAC's purpose, shared the committee's 2023-24 goals and accomplishments, and discussed their goals for 2024-25.

➤ Board members expressed gratitude to the program and requested a copy of the *AAPEAC Voice*.

6. Instruction

A. Alicia Lyon, Director of Pupil Services, presented information regarding the updated open and closed programs and student transfers during the 2024-2025 school year.

➤ Board members discussed pending transfers.

After discussion, the Board of Trustees took action to approve the updated open/closed programs and schools for student transfers during the 2024-2025 school year, as presented on a motion by Member Gordon, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.

B. Jeannie Tavolazzi, Assistant Superintendent of Instruction/Pupil Services, presented an update on the 2023-2024 Wellness Program Goals that have been achieved and presented the draft goals for the 2024-2025 Wellness Program.

➤ Board members appreciated the nutritional goals and inquired about expanding the intermural sports program.

After discussion, the Board of Trustees took action to approve the draft 2024-2025 Wellness Program Goals as presented on a motion by Member Gordon seconded by Member Garcia and carried by a unanimous vote with all members present voting yes.

C. Jeannie Tavolazzi, Assistant Superintendent of Instruction/Pupil Services, presented information regarding the recommendation to adopt the Really Great Reading, intervention supplemental materials

6. Instruction (continued)

program. President McAllster opened the Public hearing regarding the Really Great Reading, intervention supplemental materials, and called for comments.

Comments on Public Hearing:

- Tracy Carnes commented in favor of this program.

After hearing no more comments, President McAllaster closed the public hearing.

- Board members discussed the literacy screener, its application for upper-grade English Learner students, and the voting results from both pilot and non-pilot teachers. They also expressed their gratitude to the staff for piloting the program.

The Board of Trustees then took action to approve the Really Great Reading, intervention supplemental materials on a motion by Member Gordon, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.

7. Business and Legal

- A. Laura Rowland, Assistant Superintendent of Personnel Services, presented two new certificated job descriptions, the Expanded Learning Opportunity Program (ELOP) District Teacher Librarian and the Expanded Learning Opportunity Program (ELOP) School Nurse.

- Board members discussed the funding for the positions and coverage for schools.

After discussion, the Board of Trustees took action to approve the following new certificated job descriptions: Expanded Learning Opportunity Program (ELOP) District Teacher Librarian and Expanded Learning Opportunity Program (ELOP) School Nurse, on a motion by Member Jaramillo, seconded by Member Gordon, and carried by a unanimous vote with all members present voting yes.

8. Superintendent

- A. After discussion, the Board of Trustees took action to appoint Member Matthew Gordon as the representative to the E3 Foundation Board for the 2024-25 school year on a motion by Member Jaramillo, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.

- B. Superintendent Sprague congratulated Michele Jacks for receiving the County of San Bernardino Celebrating Expanded Learning Program Award. She also shared highlights from the Etiwanda Intermediate School’s modernization project community meeting and the West End SELPA Art and Writing Showcase. Additionally, she congratulated Day Creek Intermediate School on being named a Distinguished School and commented on recent social media updates and upcoming events.

9. Consent Calendar

The Board of Trustees approved the Consent Calendar as presented on a motion by Member Gordon, seconded by Member Jaramillo, and carried by a unanimous vote with all members present voting yes.

- A. Approval of the personnel report, which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave, out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment, and any other action affecting employment status.
- B. Ratification of the Accounts Payable Warrant Register Reports. These are various routine warrants that have been requested to pay for purchase orders and various expenditures. The Board is requested to ratify batches dated April 1 - 30, 2024.
- C. Ratification of the Budget Financial Reports for the period April 1 - 30, 2024.
- D. Approval of the declaration that miscellaneous items of district property are less than \$2,500 in value per item, are obsolete and unusable, and will be sold as surplus property, donated to eligible nonprofit organizations, or disposed.
- E. Acknowledgement by the Governing Board of the Etiwanda School District of the receipt of letters of fingerprint certification from outside contractors verifying clearance of their employees.
- F. Approval of Resolution 2324-29 to Authorize Temporary Borrowing between Funds of the School District.
- G. Approval of Resolution 2324-30, Joint Powers Authority Membership – School Project for Utility Rate Reduction.
- H. Approval of Resolution 2324-31, California Schools Healthy Air, Plumbing, and Efficiency Program Governing Body Resolution.
- I. Approval of the following donations:

Donated by:	Donation of:	Donated to:
The Kroger Co.	Cash	Caryn ES
SoCal Edison	Cash	Day Creek IS

9. **Consent Calendar**

Kenwood/Bearcom	Cash	East Heritage ES
East Heritage PTO	Cash	East Heritage ES
Box Tops for Education	Cash	Etiwanda Colony ES
Terra Vista PTA	Cash	Terra Vista ES

J. Approval/Ratification for Contracted Services between Etiwanda School District and the following outside Contractors:

	Consultant/ Contractor/Presenter	Contract Number	Type of Service	Location of Service
1	Bio-Acoustical Corporation	AS050924A-01	Hearing and vision screening	Etiwanda School District
2	The American National Red Cross	AS050924A-02	Training services	Etiwanda School District
3	Pacific Health Services, Inc.	AS050924A-03	Licensed vocational nurses	Etiwanda School District
4	Purple Easel	EAS050924R-01	Guided painting lesson	Etiwanda Alternative Studies Center
5	Creative Mathematics	JJ050924R-01	Professional development	Etiwanda School District
6	H & H Elevator Services	SA050924R-01	Wheelchair lift load test	Solorio ES
7	610 Woodworks	TV050924R-01	Conference table	Terra Vista ES
8	California State University, Fullerton	AR050924A-01	Clinical learning graduate program	Etiwanda School District
9	Joint Powers Agreement /SPURR- (School Project for Utility Rate Reduction)	ML050924A-13	Reduction of utility rates, especially for electricity and natural gas	Etiwanda School District
10	Keck Graduate Institute	AR050924A-02	Clinical affiliation	Etiwanda School District
11	Royale Management Group LLC	WIN050924A-02	Assembly	Windrow ES

K. Approval/Ratification of Proposal and Field Contract services under \$60,000 between Etiwanda School District and the following Contractors:

	Consultant/ Contractor	Contract Number	Type of Service	Location of Service
1	Dugmore & Duncan, Inc.	ML050924R-01	Install cylindrical locks to new portable prep doors	Summit IS
2	Acclaimed Electrical Services-AES	ML050924R-02	Provide conduit for camera systems	Etiwanda Operations Center
3	Quality Teleservices, Inc.	ML050924R-03	Add data drops for phones	Golden ES
4	Quality Teleservices, Inc.	ML050924R-04	Add data drops for phones	Etiwanda Colony ES
5	Quality Teleservices, Inc.	ML050924R-05	Install projector, screen	Etiwanda Operations Center
6	Quality Teleservices, Inc.	ML050924R-06	Add data drops for phones	Perdew ES
7	Brown Friendly Island Concrete	SA050924A-02	Pour concrete	Heritage IS

9. Consent Calendar (continued)

8	Owen Electric, Inc.	SA050924R-03	Repair and replace lighting in offices and restrooms	Grapeland ES
9	Owen Electric, Inc.	SA050924R-04	Repair and replace lighting in workroom	Grapeland ES
10	Owen Electric, Inc.	SA050924R-05	Repair and replace lighting in main office	Grapeland ES
11	Owen Electric, Inc.	SA050924R-06	Repair and replace lighting in auditorium	Etiwanda IS
12	Owen Electric, Inc.	SA050924R-07	Emergency repair and replace lighting control panel in D pod	Solorio ES
13	Time and Alarm Systems	SA050924A-08	Replace fire device	Falcon Ridge ES
14	Brown Friendly Island Concrete	SA050924R-09	Cut and grind curbing	Heritage IS
15	Pro Refrigeration	SA050924A-10	Remove and replace air conditioning unit	District Office
16	Owen Electric	SA050924R-11	Repair and replace exit signs in gym	Summit IS
17	Time and Alarm Systems	SA050924R-12	Replace cameras	Grapeland ES
18	Dugmore & Duncan, Inc.	ML050924R-15	Move cylindrical locks from buildings to portables	Etiwanda IS

L. Approval of Amendments/Change Orders/Extension:

	Vendor / Project	Amendment/ Change Order Number/Ext.	Original Contract Date or Dollar Amount	New Contract Date or Dollar Amount
1	Southern California Landscape, Inc. / ESD Operation Center & Fueling Station (Bid#21/22-029)	ML050924A-07 CCO #1.02	\$ 672,000.00	\$ 704,867.21
2	Bogh Engineering / ESD Operation Center & Fueling Station (Bid#21/22-029)	ML050924A-08 CCO #1.03	\$3,712,900.00	\$3,775,158.45
3	Kretschmar & Smith, Inc. / ESD Operation Center & Fueling Station (Bid#21/22-029)	ML050924A-09 CCO #1.04	\$1,573,000.00	\$1,532,218.00
4	Fischer Plumbing / ESD Operation Center & Fueling Station (Bid#21/22-029)	ML050924A-10 CCO #1.18	\$1,768,000.00	\$1,928,347.79
5	United Contractors / ESD Operation Center & Fueling Station (Bid#21/22-029)	ML050924A-11 CCO #1.09	\$1,892,000.00	\$1,863,629.41
6	Wolverine Fence Company / ESD Operation Center & Fueling Station (Bid#21/22-029)	ML050924A-12 CCO #1.22	\$ 795,000.00	\$ 797,377.92

9. Consent Calendar (continued)

M. Consideration to accept the following agreements/contracts between Etiwanda School District and the following contractors using piggyback bid documentation, bid extension, State of California Multiple Award Schedule (CMAS), and/or NASPO Master Agreement:

	Vendor	Contract Number	Piggyback BID/CMAS/NASPO	Location of Service
1	Lennox Industries, Inc.	ML050924A-13	CMAS Number 4-23-12-1011 Term dates 12/11/2023 through 11/30/2026 Non-Information Technology Commodities	Etiwanda School District

N. Approval of revisions and/or deletions to the following Board Policies (BP), Administrative Regulations (AR), and/or Exhibits (EX):

BP 9270	Conflict of Interest
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O. Approval of Addendum to add Amergis Healthcare Staffing (formerly Maxim Healthcare Staffing) consultant Nayeli Anguiano for April 5, 2024. Agreement terms and rates will remain the same.

P. Renewal regarding Memorandum of Understanding between Etiwanda School District and Etiwanda Teachers Association (ETA) regarding Title I Instructional Coaches and related AB 1200.

10. Public Comment on Non-Agenda Items

Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

A. Comments on non-agenda items:

- Tracy Carnes commented regarding Etiwanda School District contract language.

11. Board / Staff Comments or Suggested Items for Discussion at Upcoming Meetings

- Member Gordon expressed his enjoyment of the Staff Appreciation Day and thanked teachers for their dedication during Teacher Appreciation Week. He also thanked Superintendent Charlayne Sprague for organizing the Etiwanda Intermediate Modernization Project Community meeting.
- Member Jaramillo attended both Summit Intermediate and Caryn Elementary concerts, expressing his appreciation for the performances.
- Member Karsch shared that she attended several open houses and enjoyed seeing the impressive work of students and teachers.
- Member Garcia thanked everyone for a wonderful school year.

12. Closed Session

The Board of Trustees adjourned to Closed Session at 8:19 p.m. to discuss items A. – G.

- A. Conference with labor negotiator (Government Code 54957.6) for the 2023-2024 school year.
District Negotiator: Laura Rowland, Assistant Superintendent of Personnel Services
Bargaining Unit: Etiwanda Teachers Association
- B. Public Employee Discipline/Dismissal/Release/Non-reelect. (Government Code 54957)
- C. Public Employee Appointment (Government Code 54957)
Title: (1) Principal (2) Assistant Principals
- D. Liability Claim (Government Code 54956.95)
Claimant: 2324-08 S. U-M.
- E. Liability Claim (Government Code 54956.95)
Claimant: 2324-05 T.C.
- F. CONFERENCE WITH LEGAL COUNSEL – Existing Litigation
(Government Code 54956.9(d)(1))
Case Number: 05-2024
- G. Public Employee Performance Evaluation: Superintendent
(Government Code 54957)

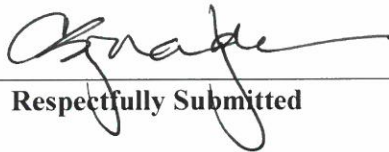
13. Reconvene to Open Session

The Board of Trustees reconvened to Open Session at 10:21 p.m.

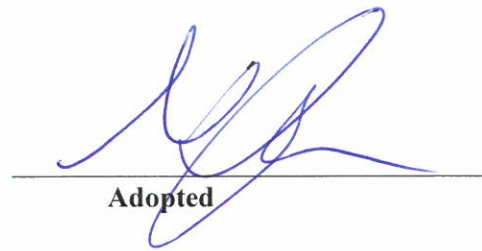
- A. No reportable action.
- B. No reportable action.
- C. In Closed Session, the Board of Trustees took action to appoint Amy Tarasi as Principal of Heritage Intermediate and Melanie Martinez as Assistant Principal at Day Creek Intermediate on a motion by Member Gordon, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.
- D. In Closed Session, the Board of Trustees took action to deny the liability claim filed for the minor child H. M. against the Etiwanda School District, claimant: 2324-08 S. U-M., on a motion by Member Gordon, seconded by Member Jaramillo, and carried by a unanimous vote with all members present voting yes.
- E. In Closed Session, the Board of Trustees took action to deny the liability claim filed for the minor child C. C. against the Etiwanda School District, claimant: 2324-05 T. C., on a motion by Member Karsch, seconded by Member Jaramillo, and carried by a unanimous vote with all members present voting yes.
- F. In Closed Session, the Board of Trustees took action to approve a settlement agreement for Case #05-2024 with the Etiwanda School District on a motion by Member Gordon seconded by Member Jaramillo, and carried by a unanimous vote with all members present voting yes.
- G. No reportable action.

14. Adjournment

The meeting was adjourned at 10:24 p.m. on a motion by Member Karsch, seconded by Member Gordon, and carried by a unanimous vote with all members present voting yes.



Respectfully Submitted



Adopted