



BOARD OF TRUSTEES: Robert Garcia, Matthew Gordon, Dr. Fermín Jaramillo, Dayna Karsch, and April McAllaster

BOARD OF TRUSTEES

Minutes

Thursday, May 11, 2023, 6:30 p.m.

<b>Members Present at Roll Call:</b>	Mr. Garcia, Mr. Gordon, Dr. Jaramillo, Ms. Karsch, and Ms. McAllaster
<b>Others Present:</b>	Ms. Sprague, Ms. Tavalozzi, Ms. Rowland, and Mr. Clafin

1. Call to Order

Board President Karsch called the meeting to order at 6:30 p.m. When the meeting was called to order, all members were present except Member Gordon. Board President Karsch announced that all open sessions of the board meeting are video and audio recorded and may capture sounds and images of those participating in the meeting. Board President Karsch asked those participating in the meeting to join in the Pledge of Allegiance.

Board President Karsch noted that Member Gordon arrived to the meeting at 7:09 p.m.

2. Public Comment on Agenda Items

*Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."*

A. Comments on agenda items: None offered.

3. Review / Adopt Agenda and Minutes

A. The Board of Trustees took action to adopt the agenda as amended to reflect item 7. D. bid number ESD-22/23-055 flooring for C. P. Lightfoot ES, Mike's Custom Flooring in the amount of \$107,492.00 was removed from the agenda, on a motion by Member Garcia, seconded by Member McAllaster, and carried by a unanimous vote with all members present voting yes.

B. The Board of Trustees took action to adopt the minutes of the regular meeting held April 27, 2023, as presented, on a motion by Member McAllaster, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.

4. Special Presentation

A. Myiesha Majors, African American Parent & Educator Advisory Committee (AAPEAC) Chairperson, presented on behalf of the AAPEAC. Ms. Majors introduced her executive board; Tawni Flot-Williams, Vice Chairwoman; Nicole Edun, Secretary; Jeannie Tavalozzi, Assistant Superintendent of Instruction/Pupil Services; Damita Walton, Director of Personnel Services, and Justin Kooyman, Director of Instruction. Ms. Majors shared AAPEAC's purpose, 2022-23 goals, accomplishments, and goals for 2023-24.

➤ Board Members inquired about events this past year and thanked the committee for their work in engaging the students and families.

➤ Superintendent Sprague thanked the executive team for the tremendous time and effort to run this committee.

5. Instruction

A. Jeannie Tavalozzi, Assistant Superintendent of Instruction/Pupil Services, presented information on the adoption of *Frog Street Threes*, Frog Street Press, Inc., instructional materials for preschool.

➤ Board Members thanked the team for their thoroughness and appreciated all the hard work.

President Karsch opened the public hearing regarding the adoption of *Frog Street Threes*, Frog Street Press, Inc., instructional materials for preschool. No comments offered. After hearing no comments, President Karsch closed the public hearing.

**5. Instruction (continued)**

The Board of Trustees then took action to adopt *Frog Street Threes*, Frog Street Press, Inc., instructional materials for preschool as presented, on a motion by Member Jaramillo, seconded by Member McAllaster, and carried by a unanimous vote with all members present voting yes.

- B. Justin Kooyman, Director of Instruction, presented the draft Local Control Accountability Plan (LCAP) 2023-2024 goals and actions.
  - Board members shared their satisfaction with afterschool intermural sports returning to the intermediate schools.

Member Gordon arrived to the meeting at 7:09 p.m.

- C. Jeannie Tavalazzi, Assistant Superintendent of Instruction/Pupil Services, presented the draft 2023-2024 *LCAP in the Classroom*.
  - Board members inquired how the information will be shared with teachers. Ms. Tavalazzi shared she emails a monthly newsletter to teachers which will highlight the document, principals will share at a staff meeting, and the document will be stored on the Teacher Binder.

After discussion, the Board of Trustees took action to approve the draft 2023-2024 *LCAP in the Classroom* as presented, on a motion by Member Jaramillo, seconded by Member McAllaster and carried by a unanimous vote with all members present voting yes.
- D. Jeannie Tavalazzi, Assistant Superintendent of Instruction/Pupil Serves, presented the draft 2023-2024 Professional Development Plan.
  - Board members inquired about culturally and linguistically responsive learning training. Ms. Tavalazzi shared the training develops strategies for validating and affirming students and then building and bridging their personal experiences to learning in the classroom.

After discussion, the Board of Trustees took action to approve the draft 2023-2024 Professional Development Plan as presented, on a motion by Member Garcia, seconded by Member Jaramillo, and carried by a unanimous vote with all members present voting yes.

**6. Consent Calendar**

The Board of Trustees approved the Consent Calendar as presented, on a motion by Member Gordon, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.

- A. Approval of the personnel report which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave, out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment, and/or any other action affecting employment status.
- B. Ratification of the Accounts Payable Warrant Register Reports. These are various routine warrants that have been requested to pay for purchase orders and various expenditures. The Board is requested to ratify batches dated April 1 - 30, 2023.
- C. Ratification of the Budget Financial Reports for the period April 1 - 30, 2023.
- D. Approval of the declaration that miscellaneous items of district property are less than \$2,500 in value per item, are obsolete and unusable, and will be sold as surplus property, donated to eligible nonprofit organizations or disposed.
- E. Acknowledgement by the Governing Board of the Etiwanda School District of the receipt of letters of fingerprint certification from the outside contractors verifying clearance of their employees.
- F. Approval of the following donations:

Donated by:	Donation of:	Donated to:
The Blackbaud Giving Fund, Edison International	Cash	CP Lightfoot ES
The Blackbaud Giving Fund, Wells Fargo	Cash	West Heritage ES

- G. Approval/Ratification for Contracted Services between Etiwanda School District and the following outside Contractors.

	Consultant/ Contractor/Presenter	Contract Number	Type of Service	Location of Service
1	Drizzle OC	DWL051123R-01	Open House	DW Long ES

6. **Consent Calendar (continued)**

2	NC Catering	DWL051123R-02	Open House	DW Long ES
3	Art Specialties	SOL051123R-01	Staff lounge graphics	Solorio ES
4	RJ Powell Consultants, Inc.	TV051123R-01	Professional development	Terra Vista ES Windrows ES
5	Heinemann	JJ051123A-01	Professional development 2023-2024	Etiwanda School District
6	Amplify	JJ051123R-02	Professional development 2023-2024	Etiwanda School District
7	Strive ABC	JJ051123R-03	Professional development 2023-2024	Etiwanda School District
8	Kagan Professional Development	JJ051123A-04	Professional development 2023-2024	Etiwanda School District
9	San Bernardino Superintendent of Schools	JJ051123A-05	Professional development 2023-2024	Etiwanda School District
10	San Bernardino Superintendent of Schools	JJ051123R-06	Professional development 2023-2024	Etiwanda School District
11	San Bernardino Superintendent of Schools	JJ051123R-07	Professional development 2023-2024	Etiwanda School District
12	Center for Culturally Responsive Teaching and Learning	JJ051123A-09	Professional development 2023-2024	Etiwanda School District
13	Center for Culturally Responsive Teaching and Learning	JJ051123A-10	Professional development 2023-2024	Etiwanda School District
14	Language Circle Enterprises, Inc.	JJ051123A-11	Professional development 2023-2024	Etiwanda School District
15	TCI	JJ051123R-12	Professional development 2023-2024	Etiwanda School District

H. Approval/Ratification of Proposal and Field Contract services under \$60,000 between Etiwanda School District and the following Contractors:

	<b>Consultant/ Contractor</b>	<b>Contract Number</b>	<b>Type of Service</b>	<b>Location of Service</b>
1	Dugmore & Duncan, Inc.	ML051123R-01	Keyless entry in growth portables	CP Lightfoot ES
2	Dugmore & Duncan, Inc.	ML051123R-02	Locks installed	District Office
3	Owen Electric, Inc.	ML051123R-03	Modify electrical conduits for HVAC replacement project	Grapeland ES (D-Pod)
4	Quality Teleservices, Inc.	ML051123R-04	Install projector and screens in gymnasium	Day Creek IS
5	Dugmore & Duncan, Inc.	ML051123R-05	Keyless entry in growth portables	Terra Vista ES
6	Dugmore & Duncan, Inc.	ML051123R-06	Hollow metal door	CP Lightfoot ES child care
7	Dugmore & Duncan, Inc.	ML051123R-07	Hollow metal door	Heritage IS

6. **Consent Calendar (continued)**

I. Approval of Amendments/Change Orders/Extension:

	Vendor / Project	Amendment/ Change Order Number/ Extension	Original Contract Date or Dollar Amount	New Contract Date or Dollar Amount
1	RND Contractors, Inc./ CP Lightfoot ES New Admin/Library project	ML051123A-08 C.O.#1.5	\$224,000.00	\$216,552.34

J. Approval of revisions to the following Board Policies/Administrative Regulations/Exhibits:

BP 420.4	Charter School Authorization
AR 420.4	Charter School Authorization
BP 3555	Nutrition Program Compliance

K. Approval of Resolution 2223-31 to Authorize Temporary Borrowing between Funds of the School District.

L. Approval of Addendum to add ProCare Consultants (Nasr Hanna) for the period of April 19, 2023 through June 9, 2023. Agreement terms and rates will remain the same.

7. **Business and Legal**

A. Doug Claffin, Assistant Superintendent of Business Services presented information on the Public Hearing pertaining to the approval of the School Facilities Needs Analysis (SFNA) in accordance with Senate Bill 50 requirements.

➤ Board Members commented on the new building growth.

President Karsch opened the public hearing regarding the approval of the School Facilities Needs Analysis (SFNA) in accordance with Senate Bill 50 requirements. No comments offered. After hearing no comments, President Karsch closed the public hearing.

After discussion, the Board of Trustees took action to adopt Resolution No. 2223-30 of the Governing Board of the Etiwanda School District to levy alternative fees on residential construction pursuant to Government Code sections 65995.5 and 65995.6 on a motion by Member McAllaster, seconded by Member Garcia and carried by a unanimous vote with all members present voting yes.

B. After discussion, the Board of Trustees took action to award Bid #ESD-22/23-044 2023 Growth Portables for C. P. Lightfoot and Terra Vista Elementary schools, and interim housing for Summit Intermediate, as presented below, on a motion by Member Gordon, seconded by Member Jaramillo, and carried by a unanimous vote with all members present voting yes.

Category	Name of Contractor	Low Bid \$
01 – General	Spec Construction, Inc.	\$1,965,000.00
18 – Plumbing	Fisher, Inc.	\$ 488,200.00
19 – Electrical	Rancho Pacific Electric	\$ 973,200.00
<b>Project Total:</b>		<b>\$3,426,400.00</b>

C. After discussion, the Board of Trustees took action to award Bid #ESD-22/23-058 Solorio E.S. Classroom Size Reduction Project, as presented below, on a motion by Member Gordon, second by Member McAllaster, and carried by a unanimous vote with all members present voting yes.

Category	Name of Contractor	Low Bid \$
01 – General	RVH Contractors	\$425,000.00
17 – HVAC	Franklin Mechanical System	\$121,100.00
19 – Electrical	Rancho Pacific Electric	\$215,000.00
<b>Project Total:</b>		<b>\$761,100.00</b>

D. After discussion, the Board of Trustees took action to award Carpet/Flooring Bids, as presented below, on a motion by Member Garcia, second by Member Gordon, and carried by a unanimous vote with all members present voting yes.

Bid #	Site	Name of Contractor	Low Bid \$
ESD-22/23-051	Carpet Grapeland ES	New Image Interior Flooring	\$ 62,781.00
ESD-22/23-052	Carpet Summit IS	New Image Interior Flooring	\$ 93,685.00
ESD-22/23-053	Flooring Falcon Ridge ES	New Image Interior Flooring	\$120,018.00
ESD-22/23-054	Flooring John L. Golden ES	New Image Interior Flooring	\$106,723.00

7. **Business and Legal (continued)**

ESD-22/23-055 Flooring C.P. Lightfoot ES	Mike’s Custom Flooring	\$107,492.00
<b>Total for Carpet/Flooring</b>		<b>\$490,699.00</b>

E. After discussion, the Board of Trustees took action to award of Roofing Bids, as presented below, on a motion by Member McAllaster, second by Member Jaramillo, and carried by a unanimous vote with all members present voting yes.

Bid #	Site	Name of Contractor	Low Bid \$
ESD-22/23-045 Roofing West Heritage & CP Lightfoot ES		Pacific Builders/DBA: WSP Roofing	\$ 529,000.00
ESD-22/23-046 Roofing East Heritage & Terra Vista ES		Pacific Builders/DBA: WSP Roofing	\$ 450,000.00
ESD-22/23-047 Roofing Summit IS & Windrows ES		Pacific Builders/DBA: WSP Roofing	\$ 677,000.00
ESD-22/23-056 Roofing David W. Long ES		Letner Roofing	\$ 350,000.00
<b>Total for Roofing</b>			<b>\$2,006,000.00</b>

F. After discussion, the Board of Trustees took action to award Painting Building Exteriors Bids, as presented below, on a motion by Member Gordon, second by Member Garcia, and carried by a unanimous vote with all members present voting yes.

Bid #	Site	Name of Contractor	Low Bid \$
ESD-22/23-049 Painting Heritage IS		Color New Co.	\$224,000.00
ESD-22/23-050 Painting Day Creek IS		Color New Co.	\$211,000.00
<b>Total for Painting</b>			<b>\$435,000.00</b>

G. After discussion, the Board of Trustees took action to award of Landscape Maintenance Services Districtwide, as presented below, motion by Member Jaramillo, second by Member Gordon, and carried by a unanimous vote with all members present voting yes.

Bid #	Site	Name of Contractor	Low Bid \$
ESD-22/23-048 Landscape Maintenance Services Districtwide		BrightView Landscape Services	\$229,720.92
<b>Total for Landscape Maintenance Services Districtwide</b>			<b>\$229,720.92</b>

➤ Board Members inquired about vendor history and bid process.

H. Superintendent Sprague presented information regarding school resource/safety officer and information on the law enforcement services provided to Etiwanda School District schools by the Rancho Cucamonga Police Department school resource officer (SRO) program and the Fontana Police Department. She included information on an SRO program partnership with Fontana Police Department in 2006. She provided information gathered from a meeting with the city of Fontana on potentially engaging in another partnership with Fontana for a School Resource Officer (SRO) to serve Etiwanda School District schools located on the city of Fontana.

➤ Member Gordon thanked the Superintendent for her time and effort in the research for an SRO position. He commented regarding the challenges of filling this position in any law enforcement agency.

➤ Retired Officer Binks provided his work experience as a Fontana Police Department SRO for Etiwanda School District.

8. **Superintendent**

A. Superintendent Sprague provided an update on the E3 Foundation’s Teacher grant programs and thanked E3 for their support. She shared information on the Child Nutrition team and their exciting activities with students to encourage healthy eating. She invited the Board to the Induction Colloquium event, thanked Golden Elementary for the boardroom decorations, provided social media updates and shared upcoming events.

9. **Public Comment on Non-Agenda Items**

*Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."*

- La Donna Tucker commented regarding building infrastructures, medication procedures, training for new Etiwanda app, and donations.

10. **Board / Staff Comments or Suggested Items for Discussion at Upcoming Meetings**

- Member Gordon thanked Mr. Binks for his information on the school resource/safety officer, and asked for someone to follow up with Ms. Tucker's concerns.
- Member Jaramillo attended several school recognition events and thanked those that participated. He shared information regarding the inaugural San Bernardino County Schools eSports Symposium, and San Bernardino Gangs and Drugs Task Force events.

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11. **Closed Session**

The Board of Trustees adjourned to Closed Session at 9:24 p.m. to discuss item A.

- A. Public Employee Performance Evaluation: Superintendent (Government Code 54957)

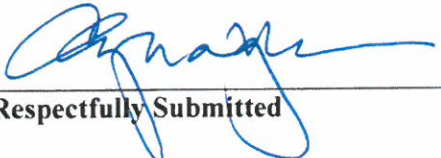
12. **Reconvene to Open Session**

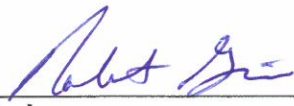
The Board of Trustees reconvened into Open Session at 10:32 p.m.

- A. No further action to report.

13. **Adjournment**

The meeting was adjourned, at 10:32 p.m., on a motion made by Member Gordon, seconded by Member McAllaster, and carried by a unanimous roll call vote with all members present voting yes.

  
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Respectfully Submitted

  
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Adopted