



BOARD OF TRUSTEES: Cathline Fort, Matthew Gordon, Dr. Fermín Jaramillo, Dayna Karsch, and April McAllaster

BOARD OF TRUSTEES

Minutes - Amended

Thursday, May 29, 2025, 6:30 p.m.

1. Call to Order

President Pro Tempore Gordon called the meeting to order at 6:30 p.m. All members were present except ~~Member~~ Members ~~Member~~ Fort and Jaramillo. President Pro Tempore Gordon announced that all open sessions of the board meeting are audio-recorded and may capture the sounds of those participating in the meeting. President Pro Tempore Gordon asked those participating in the meeting to join in the Pledge of Allegiance.

2. Public Comment on Agenda Items

Pursuant to Board Policy 9324, Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

A. Comments on agenda items.

- Des Alvarez commented on website management contract for a past employee who lives out of the local area, and overlap of communication services. She commented on the Community Advisory Committee (CAC) appointment process, lack of public notice, conflict of interest involving Brian Stanley, and concern over recommendation of Emily Waters. She also commented on meeting minute transparency regarding her prior comments on classroom challenges, student aide support, police interviews of students without parent notification, public relations plan, district culture, salaries for specific employees, nepotism, favoritism and financial mismanagement, attendance enforcement policies, parent notice on gender stereotype lessons, and administration's approach to public relations.
- Antoinette Jensen commented on the Community Advisory Committee appointment of Emily Waters, lack of public notice, governance integrity, filing of formal complaint with California Department of Education and Fair Practices Commission.

3. Review / Adopt Agenda and Minutes

- A. The Board of Trustees adopted the agenda as presented on a motion by Member Karsch, seconded by Member McAllaster, and carried by a unanimous vote with all members present voting yes.
- B. The Board of Trustees adopted the minutes of the regular meeting held on April 30, 2025, as presented on a motion by Member McAllaster, seconded by Member Karsch and carried by a unanimous vote with all members present voting yes.

4. Instruction

A. Jeannie Tavolazzi, Assistant Superintendent of Instruction/Pupil Services, presented information on the draft 2025-26 Educator Professional Development Plan.

- Board members expressed appreciation for the thoroughness of the professional development options, including the AI workshops. They questioned the workshops on cultivating culturally and linguistically responsive practices.
- Jeannie Tavolazzi shared the focus of the workshops is on the VABB strategy—Validate, Affirm, Build, and Bridge, honoring each student's identity and building a bridge from their home to the school environments to support their success.
- Board members shared that some members of the public hear the term culturally responsive, and assume its race or gender based, and asked what the workshop would entail.
- Jeannie Tavolazzi shared culture goes beyond race and ethnicity—it includes factors like age, background, and life experiences. The focus is on understanding students at their developmental stage, including youth culture. Culturally and linguistically teaching is about validating diverse backgrounds, not the same as CRT, which is often mistaken.

After discussion, the Board of Trustees took action to approve the draft 2025-26 Educator Professional Development Plan on a on a motion by Member Karsch, seconded by Member McAllaster, and carried by a unanimous vote with all members present voting yes.

4. Instruction (continued)

- B. Jeannie Tavolazzi, Assistant Superintendent of Instruction/Pupil Services, presented information on the Literacy Screener for grades K-2, *UCSF Multitudes*.
- Board members asked about the requirements for a literacy screener prior to this legislation, screening frequency, and if families can opt out.
 - Jeannie Tavolazzi shared there is currently no state-required literacy screening protocol; however, district materials include screeners, and teachers are trained to use them. These universal screeners are used when a student shows signs of struggling, provided they can engage in English. The screener is done annually in kindergarten, first and second grades, and families can opt out.
- After discussion, the Board of Trustees took action to approve the Literacy Screener for grades K-2, *UCSF Multitudes* on a motion by Member McAllaster, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.
- C. Jeannie Tavolazzi, Assistant Superintendent of Instruction/Pupil Services, presented the Etiwanda School District Visual and Performing Arts (VAPA) lessons.
- Board members questioned if this art class would be an elective course at the intermediate schools.
 - Jeannie Tavolazzi shared it is an exploratory course, but it will not replace an existing art course.
- After discussion, the Board of Trustees took action to approve the Etiwanda School District Visual and Performing Arts (VAPA) lessons on a motion by Member McAllaster, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.
- D. Justin Kooyman, Director of Instruction, presented information on the 2025-2026 LCAP. President Pro Tempore Gordon opened Public Hearing related to the adoption of the proposed 2025-2026 Local Control & Accountability Plan (LCAP) for the Etiwanda School District.
- Public Comments:
- Des Alvarez asked how socioeconomically disadvantaged students are identified within the unduplicated student group and expressed uncertainty about the process for asking questions during board meetings.
 - President Pro Tempore Gordon asked for Superintendent Sprague to have a staff member follow up with Des Alvarez.
- Hearing no further comments, President Pro Tempore Gordon closed the public hearing. No action was taken at this time. Consideration of the proposed 2025–2026 LCAP is scheduled for the next regular board meeting on June 12, 2025.

5. Business and Legal

- A. Michael Mancuso, Director of Fiscal Services 2025-2026 Fiscal Year Budget of the Etiwanda School District.
- Board members discussed the impact of interdistrict transfer students on the budget, and how reserves are managed within the budget.
- President Pro Tempore Gordon opened the public hearing for the 2025–2026 Fiscal Year Budget. With no public comments received, the hearing was closed. President Pro Tempore Gordon noted that no action is taken at this time. The Board will consider approval of the 2025–2026 Fiscal Year Budget at its next regularly scheduled meeting on June 12, 2025.

6. Personnel

- A. After discussion, the Board of Trustees took action to approve the Memorandum of Understanding between the Etiwanda School District and the Etiwanda Teachers Association regarding ETA President Release Time on a motion by Member McAllaster, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.
- B. After discussion, the Board of Trustees took action approve the Memorandum of Understanding between the Etiwanda School District and the Etiwanda Teachers Association regarding the Expanded Kindergarten School Day on a motion by Member Karsch, seconded by Member McAllaster, and carried by a unanimous vote with all members present voting yes..
- C. After discussion, the Board of Trustees took action to approve the Memorandum of Understanding between the Etiwanda School District and the Etiwanda Teachers Association regarding Signing and Retention Bonus for Hard-to-Fill Positions on a motion by Member Karsch, seconded by Member McAllaster, and carried by a unanimous vote with all members present voting yes.

6. Personnel (continued)

D. After discussion, the Board of Trustees took action to approve the Memorandum of Understanding between the Etiwanda School District and the Etiwanda Teachers Association regarding the Visual and Performing Arts (VAPA) Program on a motion by Member Karsch, seconded by Member McAllaster, and carried by a unanimous vote with all members present voting yes.

7. Consent Calendar

The Board of Trustees approved the Consent Calendar as presented on a motion by Member McAllaster, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.

➤ Board members confirmed the Community Advisory Committee (CAC) nomination is for one parent and one staff member, in keeping with past practice for the Etiwanda School District.

- A. Approval of the personnel report which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave, out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment and/or any other action affecting employment status.
- B. The Governing Board, acting as the legislative body for Community Facilities District (CFD) numbers 4, 5, 6, 7, 8, 9, 10, Rancho Etiwanda, Silver Ridge, Coyote Canyon, Henderson Creek, Victoria Gardens & Day Creek Square, ratifies the CFD expenditures for the period April 1 - 30, 2025, per the CFD Payment Log.
- C. Ratification of the Accounts Payable Warrant Register Reports. These are various routine warrants that have been requested to pay for purchase orders and various expenditures. The Board is requested to ratify batches dated April 1 - 30, 2025.
- D. Ratification of the Budget Financial Reports for the period April 1 - 30, 2025.
- E. Approval of the declaration that miscellaneous items of district property are less than \$2,500 in value per item, are obsolete and unusable, and will be sold as surplus property, donated to eligible nonprofit organizations or disposed.
- F. Acknowledgement by the Governing Board of the Etiwanda School District of the receipt of letters of fingerprint certification from outside contractors verifying clearance of their employees.
- G. Approval of Resolution 2425-35 to Authorize Temporary Borrowing between Funds of the School District.
- H. Approval of the following donations:

Donated by:	Donation of:	Donated to:
The Kroger Co.	Cash	Caryn ES
Ludus, LLC	Cash	Caryn ES
America’s Charities	Cash	Day Creek IS
East Heritage PTO	Cash	East Heritage ES
America’s Charities	Cash	Etiwanda IS
The Kroger Co.	Cash	Summit IS
Solorio PTA	Cash	Solorio ES
Marin’s Custom Apparel	Cash	West Heritage ES
Charities Aid Foundation America	Cash	West Heritage ES

I. Approval/Ratification for Contracted Services between Etiwanda School District and the following outside Contractors:

	Consultant/ Contractor/Presenter	Contract Number	Type of Service	Location of Service
1	California Baptist University	AR052925A-01	Clinical field experience	Etiwanda School District
2	Maxim Healthcare Services, Inc.	AS052925A-01	Licensed vocational nurses for 25/26	Etiwanda School District

7. **Consent Calendar (continued)**

3	Angels on Earth Home Health, Inc.	AS052925A-02	Licensed vocational nurses for 25/26	Etiwanda School District
4	Bio-Acoustical Corporation	AS052925A-03	Vision and hearing screening	Etiwanda School District
5	Epic Special Education Staffing	CR052925R-02	Occupational therapist for extended school year	Etiwanda School District
6	Renaissance	IMC052925A-01	Star and Accelerated Reader services	Etiwanda School District
7	San Bernardino County Superintendent of Schools	JJ052925R-01	Digital learning services	Etiwanda School District
8	Learn2Esport Education Global AB	JJ052925R-02	Digital learning services	Etiwanda School District
9	Aimee Dawson	JJ052925A-03	Management of district and school websites	Etiwanda School District
10	Communicaid, Inc.	JJ052925A-04	Translation services	Etiwanda School District
11	Guaranteed Janitorial Services, Inc.	JJ052925R-05	Summer janitorial services	Perdew ES
12	Amergis Healthcare Staffing, Inc.	JS052925A-01	Staffing services	Etiwanda School District
13	Eichenberger Inspection, LLC	ML052925A-09	Inspection services for HVAC project	Day Creek IS
14	Lozano Smith Attorneys at Law	MS052925A-01	Legal services	Etiwanda School District
15	Orange County Superintendent of Schools	MS052925A-02	Inside the Outdoors field program	Etiwanda School District
16	Guaranteed Janitorial Services, Inc.	RC052925R-01	Summer janitorial services	Falcon Ridge ES
17	Art Specialties	TV052925R-01	Playground equipment	Terra Vista ES
18	Innovative Playgrounds Co.	TV052925A-02	Playground equipment	Terra Vista ES

J. Approval/Ratification of Proposal and Field Contract services under \$75,000 between Etiwanda School District and the following Contractors:

	Consultant/ Contractor	Contract Number	Type of Service	Location of Service
1	Dugmore & Duncan, Inc.	ML052925R-01	Under counter lock	Caryn ES
2	Fence Craft of Upland, Inc.	ML052925R-03	Fabricate and install fence	CP Lightfoot ES
3	Daniel Perez Plumbing	ML052925R-04	Install site utilities and plumbing	Etiwanda IS
4	Acclaimed Electrical Services	ML052925A-05	Remove T8 lamps, convert to LED lights	West Heritage ES
5	Competitive Painting, Inc.	ML052925A-06	Power wash, scrape & paint walkway canopy	John L. Golden ES
6	Competitive Painting, Inc.	ML052925A-07	Power wash, scrape & paint walkway canopy	Solorio ES
7	Acclaimed Electrical Services	ML052925R-08	Remove T8 lamps, convert to LED lights	John L. Golden ES
8	Acclaimed Electrical Services	ML052925R-10	Underground conduits	Etiwanda IS

7. Consent Calendar (continued)

K. Approval of Amendments/Change Orders/Extension:

	Vendor / Project	Amendment/ Change Order Number/ Extension	Original Contract Date or Dollar Amount	New Contract Date or Dollar Amount
1	Integrated Demo and Remediation, Inc./ EIS Modernization Demo Bid#23/24-067	ML052925A-02 CCO #01.00	\$ 495,000.00	\$ 537,223.76
2	GambitONESTudios	CC052925A-01 Amendment #1	\$ 12,100.00	\$ 14,600.00

L. Approval of appointment of Geovanni Valley and Emily Waters as Community Advisory Committee (CAC) representatives for a two-year term, commencing July 1, 2025 through June 30, 2027.

M. Approval of revisions and/or deletions to the following Board Policies (BP), Administrative Regulations (AR) and/or Exhibits (EX):

BP 4030	Nondiscrimination in Employment
AR 4030	Nondiscrimination in Employment
BP 4519.11	Sexual Harassment
AR 4519.11	Sexual Harassment
AR 4519.12	Title IX Sexual Harassment Complaint Procedures - Employees
EX 4519.12	Title IX Sexual Harassment Complaint Procedures - Employees
BP 5145.9	Hate-Motivated Behavior
AR 6154	Homework/Makeup Work
BP 9224	Oath of Affirmation

N. Approval of revision to West End Special Education Local Plan Area (WESELPA) Local Plan which was reviewed and approved by the WESELPA Superintendents’ Council on May 9, 2025.

8. Public Comment on Non-Agenda Items

Pursuant to Board Policy 9324, Minutes and Recordings: “The minutes shall reflect the names of those individuals who comment during the meeting’s public comment period as well as the topics they address.”

A. Comments on agenda items.

- Antoinette Jensen commented on concerns about preschool fees in public education, financial expenditure on a “TEA,” early childhood preschool teacher salaries, and inclusion of TK students in preschool for Expanded Learning Opportunities Program, governance integrity, and transparency regarding funding and staffing practices.
- Whitney Neilson commented on school climate and leadership at Terra Vista Elementary, absence of a special education teacher for an extended period, IEP compliance, mandated reporting responsibility, and professional retaliation.
- Des Alvarez played and commented on a video of a student making a statement about a school incident, stronger consequences, school culture and staff conduct, retaliation for conflict with staff, special education evaluation concerns, and aide support for students with high needs.

9. Board / Staff Comments or Suggested Items for Discussion at Upcoming Meetings

- Board member McAllaster congratulated all students promoting from Etiwanda School District and thanked the facilities team for providing shade and water during the hot promotion events. She wished good luck to the district’s National Spelling Bee representatives and thanked Board Member Fermin Jaramillo for his involvement. She also praised Mr. Kooyman’s work on the LCAP and suggested exploring ways to recognize parents who serve on district committees during the next school year.
- Board member Gordon commented that the promotion ceremonies were well done despite the hot weather and a speaker issue that was effectively resolved by administration. He referenced a previous board discussion regarding preschool program fees, noting they had not been raised in some time and were adjusted to cover program costs, not to burden families. He also requested the superintendent look into a video played by a speaker tonight to ensure there are no concerns related to anyone on campus.

10. Closed Session

The Board of Trustees adjourned to Closed Session at 8:50 p.m.

- A. Conference with labor negotiator (Government Code 54957.6) for the 2024-2025 school year.
District Negotiator: Laura Rowland, Assistant Superintendent of Personnel Services
Bargaining Unit: Etiwanda Teachers Association
- B. Public Employee Discipline/Dismissal/Release/Non-reelect. (Government Code 54957)
- C. Liability Claim (Government Code 54956.95)
Claimant: PL2425-05 A.E.
- D. Liability Claim (Government Code 54956.95)
Claimant: PL2425-06 M.E.
- E. Student Discipline – Request for Readmission (Pupil Case No. PS 2024-25-01)
(Education Code sections 48916 and 48917)
- F. Public Employee Performance Evaluation: Superintendent (Government Code 54957)

11. Reconvene to Open Session

The Board of Trustees reconvened to Open Session at 10:09 p.m.

Item 10. A. No action taken.

Item 10. B. No action taken.

Item 10. C. In Closed Session, the Board of Trustees took action to approve Claim No. PL2425-05 filed by A.E. against the Etiwanda School District on a motion by Member McAllaster, seconded by Member Gordon, and carried by a unanimous vote with all members present voting yes.

Item 10. D. In Closed Session, the Board of Trustees took action to deny the Claim No. PL2425-06 filed by M.E. against the Etiwanda School District on a motion by Member Karsch seconded by Member Gordon, and carried by a unanimous vote with all members present voting yes.

Item 10. E. In Closed Session, the Board of Trustees took action to approve the request for readmission on May 29, 2025 stating that the terms and conditions of the student's rehabilitation plan, as set forth by the stipulated expulsion, have been reviewed and met in compliance with Education Code 48916 on a motion by Member McAllaster, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.

12. Adjournment

The meeting was adjourned at 10:11 p.m. on a motion by Member Karsch, seconded by Member McAllaster, and carried by a unanimous vote with all members present voting yes.

Board approved date: June 12, 2025