



BOARD OF TRUSTEES: Cathline Fort, Matthew Gordon, Dr. Fermín Jaramillo, Dayna Karsch, and April McAllaster

BOARD OF TRUSTEES

Minutes

Thursday, June 12, 2025, 6:30 p.m.

1. Call to Order

President Jaramillo called the meeting to order at 6:30 p.m. All members were present. President Jaramillo announced that all open sessions of the board meeting are audio-recorded and may capture the sounds of those participating in the meeting. President Jaramillo asked those participating in the meeting to join in the Pledge of Allegiance.

2. Public Comment on Agenda Items

Pursuant to Board Policy 9324, Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

A. Comments on agenda items.

- Des Alvarez commented on meeting minute transparency regarding her prior comments on contract for past employee, overlap of communication services and pay, classroom challenges, student aide support, police interviews of students prior to parent notification, public relations plan, district culture, salaries for specific employees, nepotism, favoritism and financial mismanagement, attendance enforcement policies, parent notice on digital literacy gender stereotype lesson, video of middle school student, and retaliation at school. She also commented on number of professional membership renewals and spending priorities, employee reimbursements, and teacher needs.
- Antoinette Jensen commented on transparency of payment to AALRR law firm and potential conflict of interest representing the County Superintendent and donations to the E3 Foundation. She also commented on transparency of employee reimbursements and warrant register report.

3. Review / Adopt Agenda and Minutes

- A. The Board of Trustees adopted the agenda as presented on a motion by Member Gordon, seconded by Member McAllaster, and carried by a unanimous vote with all members present voting yes.
- B. The Board of Trustees adopted the minutes of the regular meeting held on May 29, 2025, as amended to correct a typographical error in Item 1 *Call to Order*. The motion to approve was made by Member Karsch and seconded by Member McAllaster. Members Fort and Jaramillo abstained. The motion carried with three votes in favor.

4. Instruction

- A. Justin Kooyman, Director of Instruction, presented information on the 2024-2025 Local Indicators for California Dashboard.
 - Board members inquired about survey responses, student feedback, and development of questions.
- B. Justin Kooyman, Director of Instruction, presented information on the adoption of the 2025-2026 Local Control and Accountability Plan (LCAP).
 - Board members acknowledged and commended the hard work and commitment demonstrated by both staff and the community.

After discussion, the Board of Trustees took action to adopt the 2025-26 Local Control and Accountability Plan (LCAP) as presented, on a motion by Member Fort, seconded by Member Gordon, and carried by a unanimous vote with all members present voting yes.
- C. Justin Kooyman, Director of Instruction, presented information on the 2025-26 LCAP Federal Addendum.
 - Board members discussed the identification process for socioeconomically disadvantaged students under the Title I program.

After discussion, the Board of Trustees took action to approve the 2025-26 LCAP Federal Addendum as presented, on a motion by Member McAllaster, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.
- D. Jeannie Tavolazzi, Assistant Superintendent of Instruction and Pupil Services, presented information on the Expanded Learning Opportunities Program (ELOP).
 - Board members discussed the requirements and eligibility for ELOP, program design during spring, winter, and summer breaks, and importance of hiring qualified staff.

4. Instruction (continued)

After discussion, the Board of Trustees approved the Expanded Learning Opportunities Program (ELOP) as presented, on a motion by Member McAllaster, seconded by Member Fort, and carried by a unanimous vote with all members present voting yes.

5. Business and Legal

A. Michal Mancuso, Director of Fiscal Services, presented the Final Proposed Budget of the Etiwanda School District for the 2025-26 fiscal year and approval of Resolution 2425-38 of the Board of Trustees of the Etiwanda School District for Committed Revenues and Fund Balance.

➤ Board members discussed the reserve rate.

After discussion, the Board of Trustees took action to approve the Final Proposed Budget of the Etiwanda School District for the 2025-26 fiscal year and adopted Resolution 2425-38 for Committed Revenues and Fund Balance as presented, on a motion by Member Karsch, seconded by Member McAllaster, and carried by a unanimous vote with all members present voting yes.

B. Doug Claflin, Assistant Superintendent of Business Services, presented Resolution No. 2425-34 to adopt a resolution of intent to operate a continuous school program at one or more schools for the 2026-27 school year. President Jaramillo opened the public hearing regarding resolution No. 2425-34 to adopt a resolution of intent to operate a continuous school program at one or more schools for the 2026-27 school year and called for comments. After hearing no comments, President Jaramillo closed the public hearing. After discussion, the Board of Trustees adopted Resolution No. 2425-34 to operate a continuous school program as presented, on a motion by Member Fort, seconded by Member Gordon, and carried by a unanimous vote with all members present voting yes.

6. Personnel

A. Laura Rowland, Assistant Superintendent of Personnel Services, presented information on the annual Declaration of Need for Fully Qualified Educators for the 2025-26 school year, pursuant to the requirement established by the State of California Commission on Teacher Credentialing.

➤ Board members discussed the number of anticipated emergency permits and the expected timeline for educators to complete the necessary credentialing requirements.

After discussion, the Board of Trustees, took action to approve the annual Declaration of Need for Fully Qualified Educators for the 2025-26 school year, pursuant to the requirement established by the State of California Commission on Teacher Credentialing, as presented, on a motion by Member Gordon, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.

7. Superintendent

A. After discussion, the Board of Trustees took action to appoint Member Karsch to the E3 Foundation Board for the 2025-26 school year, on a motion by Member Gordon, seconded by Member Fort, and carried by a unanimous vote with all members present voting yes.

B. Superintendent Sprague highlighted recent visits to summer school and child care program sites. She informed the Board that staff member Katie Deniz has accepted a principal position with another school district, shared updates on social media engagement, and announced upcoming events.

8. Consent Calendar

The Board of Trustees approved the Consent Calendar as presented, on a motion by Member Karsch, seconded by Member Fort, and carried by a unanimous vote with all members present voting yes.

A. Approval of the personnel report which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave, out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment and/or any other action affecting employment status.

B. The Governing Board, acting as the legislative body for Community Facilities District (CFD) numbers 4, 5, 6, 7, 8, 9, 10, Rancho Etiwanda, Silver Ridge, Coyote Canyon, Henderson Creek, Victoria Gardens & Day Creek Square, ratifies the CFD expenditures for the period May 1 - 31, 2025, per the CFD Payment Log.

C. Ratification of the Accounts Payable Warrant Register Reports. These are various routine warrants that have been requested to pay for purchase orders and various expenditures. The Board is requested to ratify batches dated May 1 - 31, 2025.

D. Ratification of the Budget Financial Reports for the period May 1 - 31, 2025.

8. Consent Calendar (continued)

- E. Approval of the declaration that miscellaneous items of district property are less than \$2,500 in value per item, are obsolete and unusable, and will be sold as surplus property, donated to eligible nonprofit organizations or disposed.
- F. Acknowledgement by the Governing Board of the Etiwanda School District of the receipt of letters of fingerprint certification from outside contractors verifying clearance of their employees.
- G. Approval of Resolution 2425-36 authorizing the Superintendent to designate person(s) to approve contract completions.
- H. Approval of Resolution 2425-37 of the Etiwanda School District regarding the Education Protection Account.
- I. Approval of the 2025-26 Consolidated Application for federal funding.
- J. Ratification of mileage stipend and cell phone stipend effective July 1, 2025.
- K. Approval of the following donations:

Donated by:	Donation of:	Donated to:
Reading for Education	Cash	Caryn ES
Box Tops for Education	Cash	Caryn ES
Red Robin	Cash	Caryn ES
Caryn Elementary PTA	Cash	Caryn ES
Friends of Lightfoot PTO	Cash	C.P. Lightfoot ES
America’s Charities	Cash	Day Creek IS
America’s Charities	Cash	Etiwanda IS
Golden PTA	Cash	John L. Golden ES
Solorio PTA	Cash	Solorio ES
Box Tops for Education	Cash	Summit IS

- L. Approval/Ratification for Contracted Services between Etiwanda School District and the following outside Contractors:

	Consultant/ Contractor/Presenter	Contract Number	Type of Service	Location of Service
1	Clean Fuel Vending, Inc.	NR061225R-02	Healthy snacks vending machine	Etiwanda District Office
2	San Bernardino County Superintendent of Schools	NR061225A-10 Agreement 25/26-0125	Pupil transportation services	Etiwanda School District
3	George Bryant Construction, Inc.	RC061225R-01	Annual fuel tank certifications	Etiwanda Transportation Yard
4	George Bryant Construction, Inc.	RC061225R-02	Monthly inspections	Etiwanda Transportation Yard
5	Power Security Group	RC061225A-03	Security guard services	Etiwanda School District
6	Time and Alarm	SA061225A-01	Alarm monitoring	Etiwanda School District
7	Time and Alarm	SA061225R-02	Software support	Etiwanda School District
8	Sunbelt Staffing, LLC	CR061225A-01	Staffing	Etiwanda School District

8. **Consent Calendar (continued)**

M. Consideration to accept the following agreements/contracts between Etiwanda School District and the following contractors using piggyback bid documentation, bid extension, State of California Multiple Award Schedule (CMAS) and/or NASPO Master Agreement:

	Vendor	Contract Number	Piggyback BID/CMAS/NASPO	Location of Service
1	Dell Marketing L.P.	NR061225A-01	NASPO Master Agreement Number 23026 Amendment 2 amend participating addendum 7-23-70-55-01 Terms extended 06/30/2025 through 6/30/2026	Etiwanda School District
2	San Bernardino County Superintendent of Schools/Lakeshore Learning Materials	NR061225A-03	Extension of Piggyback Bid #23/24-0005 Furniture: Systems and Stand Alone 7/1/2025 through 6/30/2026	Etiwanda School District
3	San Bernardino County Superintendent of Schools/Virco, Inc.	NR061225A-04	Extension of Piggyback Bid #23/24-0005 Furniture: Systems and Stand Alone 7/1/2025 through 6/30/2026	Etiwanda School District
4	Downey Unified School District/Apple Inc.	NR061225A-05	Extension of Piggyback bid #23/24-11 Apple computer products & services through 6/30/2026	Etiwanda School District
5	San Bernardino County Superintendent of Schools/Culver-Newlin	NR061225A-06	Extension of Piggyback Bid #23/24-0005 Furniture: Systems and Stand Alone 7/1/2025 through 6/30/2026	Etiwanda School District
6	Val Verde Unified School District/Just N Time Classroom and Office Supplies (Southwest School & Office Supply)	NR061225A-07	Extension of Piggyback Bid #24/25-001 Classroom and Office Supplies 6/15/2025 through 6/14/2026	Etiwanda School District
7	ODP Business Solutions, LLC	NR061225A-08	CMAS #3-22-09-1057 Information Technology – General Provisions Non-Cloud Goods & Services 9/28/2022 through 4/8/2030	Etiwanda School District
8	ODP Business Solutions, LLC	NR061225A-09	CMAS #4-20-75-0049C Non-IT Commodities General Provisions 10/9/2020 through 4/8/2030	Etiwanda School District

N. Approval of Chaffey Federal Credit Union School/District Membership Application to make additions and deletions to signatories as follows on school accounts, all accounts require two signatures for withdrawal purposes:

Account	Additions/Existing	Deletion(s)
Summit Intermediate Student Fund Account – 999603	Nichole Kelley – Principal Tyler Kuramata- Assistant Principal Kathryn Thompson- Assistant Principal	Melanie Martinez – Teacher on Assignment/Designee

O. Approval of the School Plan for Student Achievement (SPSA) for each school site for the 2025-26 school year.

P. Approval of revisions and/or deletions to the following Board Policies (BP), Administrative Regulations (AR) and/or Exhibits (EX):

BP 1114	Social Media
AR 1114	Social Media

8. Consent Calendar (continued)

Q. Approval of the designation of the following employees to administer the Oath or Affirmation to any new employee(s) before the employee(s) begin their employment with the district in accordance with the Etiwanda School District Administrative Regulations 4512.3 for the 2025-26 school year.

Ashley Rinella	Jennifer Diaz	Tona Fernandez	Kaelin Harris	Josh Lautenslager	Anita Lopez
Laura Rowland	Jackie Sandoval	Laura Sandoval	Megan Schank	Tami Shaw	Damita Walton

R. Annual approval of the services with Cooperative Organization for the Development of Employee Selection Procedures. (CODESP).

S. Approval of authorization for the Superintendent to approve payment of memberships and subscriptions for the 2025-2026 school year, including, but not limited to, the following professional organizations or publications:

American Association of School Administrators (The School Superintendent’s Association)	(AASA)
American Institute of Architects	(AIA)
Association of California School Administrators	(ACSA)
California Association for Bilingual Educators	(CABE)
California Association of School Business Officials	(CASBO)
California Association of Supervisors of Child Welfare and Attendance	(CASCWA)
California School Boards Association	(CSBA)
California School Boards Association / GAMUT	(CSBA-GAMUT)
California’s Coalition for Adequate School House	(CASH)
California Schools Employee Benefits Association (JPA)	(CSEBA)
California School Finance Reform Coalition	(CSFR)
California School Nurse Organization	(CSNO)
California School Nutrition Association	(CSNA)
California School Public Relations Association	(CalSPRA)
Council of Administrators of Special Education	(CASE)
Council for Exceptional Children	(CEC)
Crisis Prevention Institute	(CPI)
Education Week Premium Digital	
Fontana Herald News	
Inland Empire School Nurse Organization	(IESNO)
Inland Personnel Council	
Inland Valley Daily Bulletin	
International Sanitary Supply Association	(ISSA)
Marshall Memo	
National Council of Teachers of Mathematics	(NCTM)
National Association of School Nurses	(NASN)
Rancho Cucamonga Chamber of Commerce	
San Bernardino County School Boards Association	(SBCSBA)
San Bernardino County District Advocates for Better Schools	(SANDABS)
School Services California	(SSC)

9. Public Comment on Non-Agenda Items

Pursuant to Board Policy 9324, Minutes and Recordings: “The minutes shall reflect the names of those individuals who comment during the meeting’s public comment period as well as the topics they address.”

A. Comments on non-agenda items:

- Natalie Castro commented on mandated reporter training, community advocacy, and safety for students with disabilities.
- Antoinette Jensen commented on use of weighted backpack by staff, use of Dollar Tree items for sensory activities, student placement decisions, IEP access for early childhood educators, and use of taped-off square in preschool classroom.
- Dez Alvarez commented on district and school website contract regarding remote work approval, employee compensation, and accountability of remote hours. She also commented on school restroom sanitation, warrant listing transparency, and reinstatement of after-school choir and funding sources.

10. Board / Staff Comments or Suggested Items for Discussion at Upcoming Meetings

- Member Jaramillo discussed classified employee teaching grants available in San Bernardino County to support the transition to teaching careers and noted that similar grant opportunities are offered in other counties across California.

11. Closed Session

The Board of Trustees adjourned to Closed Session at 8:35 p.m.

- A. Public Employee Performance Evaluation: Superintendent (Government Code 54957)

12. Reconvene to Open Session

The Board of Trustees reconvened into Open Session at 10:27 p.m.

- Item 11. A. No action taken.

13. Adjournment

The meeting was adjourned at 10:28 p.m. on a motion by Member Gordon, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.

Board approved date: 7/24/2025