



BOARD OF TRUSTEES: Robert Garcia, Matthew Gordon, Dr. Fermín Jaramillo, Dayna Karsch, and April McAllaster

BOARD OF TRUSTEES

Minutes

Thursday, June 13, 2024, 6:30 p.m.

<b>Members Present at Roll Call:</b>	Mr. Garcia, Dr. Jaramillo, Ms. Karsch, and Ms. McAllaster
<b>Others Present:</b>	Ms. Sprague, Ms. Rowland, Mr. Clafin, and Ms. Tavolazzi

1. **Call to Order**

President McAllaster called the meeting to order at 6:30 p.m. All members were present except Member Gordon. President McAllaster announced that all open sessions of the board meeting are audio-recorded and may capture the sounds of those participating in the meeting. President McAllaster asked those participating in the meeting to join in the Pledge of Allegiance.

2. **Public Comment on Agenda Items**

*Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."*

A. Comments on agenda items: None offered.

3. **Review / Adopt Agenda and Minutes**

A. The Board of Trustees adopted the agenda as presented on a motion by Member Karsch, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.

B. The Board of Trustees adopted the minutes of the special meeting held on May 29, 2024, and the regular meeting held on May 30, 2024, as presented, on a motion by Member Garcia, seconded by Member Jaramillo, and carried by a unanimous vote with all members present voting yes.

4. **Instruction**

A. Justin Kooyman, Director of Instruction, presented the 2023-24 Local Indicators for California Dashboard.  
➤ Board members discussed standards and the detailed breakdown.

B. Justin Kooyman, Director of Instruction, presented the 2024-25 Local Control and Accountability Plan (LCAP). After discussion, the Board of Trustees took action to adopt the 2024-25 Local Control and Accountability Plan (LCAP) as presented on a motion by Member Jaramillo, seconded by Member Garcia, and carried by unanimous vote with all members present voting yes.  
➤ Board members expressed their appreciation for the extensive work done on the LCAP.

C. Justin Kooyman, Director of Instruction presented the 2024-25 LCAP Federal Addendum. After discussion, the Board of Trustees took action to approve the 2024-25 LCAP Federal Addendum as presented on a motion by Member Karsch, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.

5. **Business and Legal**

A. Michael Mancuso, Director of Fiscal Services, presented the Final Proposed Budget of the Etiwanda School District for the 2024-25 fiscal year and approval of Resolution 2324-32 For Committed Revenues and Fund Balance.

➤ Board members discussed future expenses.

After discussion, the Board of Trustees took action to approve the Final Proposed Budget of the Etiwanda School District for the 2024-25 fiscal year and Resolution 2324-32 For Committed Revenues and Fund Balance as presented on a motion by Member Garcia, seconded by Member Jaramillo, and carried by a unanimous vote with all members present voting yes.

B. Doug Clafin, Assistant Superintendent of Business Services, presented Resolution No. 2324-28 to adopt a resolution of intent to operate a continuous school program at one or more schools for the 2025-26 school year. President McAllaster opened the public hearing regarding resolution No. 2324-28 to adopt a resolution

**5. Business and Legal (continued)**

of intent to operate a continuous school program at one or more schools for the 2025-26 school year and called for comments. After hearing no comments, President McAllaster closed the public hearing.

After discussion, the Board of Trustees adopted Resolution No. 2324-28 to operate a continuous school program as presented, on a motion by Member Karsch, seconded by Member Jaramillo, and carried by a unanimous vote with all members present voting yes.

C. Doug Claflin, Assistant Superintendent of Business Services, presented Resolution 2324-35 of the Board of Trustees of the Etiwanda School District to Make Certain Adjustments to Pinehurst Public Facilities Community Facilities District 2005-1. After discussion, the Board of Trustees took action to approve Resolution 2324-35 of the Board of Trustees of the Etiwanda School District to Make Certain Adjustments to Pinehurst Public Facilities Community Facilities District 2005-1 as presented on a motion by Member Garcia, seconded by Member Karsch, and carried by unanimous vote with all members present voting yes.

D. Doug Claflin, Assistant Superintendent of Business Services presented Resolution No. 2324-36, Resolution of Intention of the Board of Trustees of the Etiwanda School District to Amend Resolution No. 0506-35 in Order to Allocate the Maximum Aggregate Amount of Bonded Indebtedness that Pinehurst Public Facilities Community Facilities District No. 2005-1 of the Etiwanda School District is Authorized to Incur.

➤ Board members reviewed how the bond funds are split and allocated across various geographic locations.

After discussion, the Board of Trustees took action to approve Resolution 2324-36, Resolution of Intention of the Board of Trustees of the Etiwanda School District to Amend Resolution No. 0506-35 in Order to Allocate the Maximum Aggregate Amount of Bonded Indebtedness that Pinehurst Public Facilities Community Facilities District No. 2005-1 of the Etiwanda School District is Authorized to Incur as presented on a motion by Member Karsch, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.

**6. Consent Calendar**

The Board of Trustees approved the Consent Calendar as presented, on a motion by Member Garcia, seconded by Member Jaramillo, and carried by a unanimous vote with all members present voting yes.

A. Approval of the personnel report, which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave, out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment and/or any other action affecting employment status.

B. Ratification of the Accounts Payable Warrant Register Reports. These are various routine warrants that have been requested to pay for purchase orders and various expenditures. The Board is requested to ratify batches dated May 1 - 31, 2024.

C. Ratification of the Budget Financial Reports for the period May 1 - 31, 2024.

D. Approval of the declaration that miscellaneous items of district property are less than \$2,500 in value per item, are obsolete and unusable, and will be sold as surplus property, donated to eligible nonprofit organizations, or disposed.

E. Acknowledgement by the Governing Board of the Etiwanda School District of the receipt of letters of fingerprint certification from outside contractors verifying clearance of their employees.

F. Approval of Resolution 2324-33 authorizing the Superintendent to Designate Person(s) to approve contract completions.

G. Approval of Resolution 2324-34 of the Etiwanda School District Regarding the Education Protection Account.

H. Approval of the 2024-2025 Consolidated Application for Funding.

I. Approval of Resolution 2324-37, California Schools Healthy Air, Plumbing, and Efficiency Program Governing Body Resolution.

J. Approval of the following donations:

<b>Donated by:</b>	<b>Donation of:</b>	<b>Donated to:</b>
Caryn Elementary PTA	Cash	Caryn ES
Ludus, LLC	Cash	Caryn ES
Day Creek PTSO	Cash	Day Creek IS
John L. Golden PTA	Cash	John L. Golden ES

**6. Consent Calendar (continued)**

Cecilia L. Solorio PTA	Cash	Cecilia L. Solorio ES
Summit Intermediate PTSA	Cash	Summit IS
Zengqun Yang	Cash	West Heritage ES

K. Approval/Ratification for Contracted Services between Etiwanda School District and the following outside Contractors:

	<b>Consultant/ Contractor/Presenter</b>	<b>Contract Number</b>	<b>Type of Service</b>	<b>Location of Service</b>
1	Return To Work Partners	KH061324A-01	Essential functions job analysis	Etiwanda School District
2	San Bernardino County Superintendent of Schools	NR061324A-01 Agreement 24/25-0192	Pupil transportation services	Etiwanda School District
3	George Bryant Construction, Inc.	RC061324R-02	Annual fuel tank certifications	Etiwanda School District
4	KC Services	RC061324A-03	Washing school buses	Etiwanda School District
5	University of Massachusetts Global	AR061324A-01	Supervised internship	Etiwanda School District
6	University of Massachusetts Global	AR061324A-02	Traditional clinical practice	Etiwanda School District
7.	Aimee Dawson	NR061324A-02	Management of district and school websites and social media	Etiwanda School District

L. Approval of Amendments/Addendums/Change Orders/Extension:

	<b>Vendor / Project</b>	<b>Amendment/ Change Order Number/ Extension</b>	<b>Original Contract Date or Dollar Amount</b>	<b>New Contract Date or Dollar Amount</b>
1	Guaranteed Janitorial Services, Inc.	RC061324A-01 Addendum #2	2022-2023	2024-2025
2	Amergis Healthcare Staffing (formerly Maxim Healthcare Staffing)	JS061324A-01	August 10, 2023 thru May 30, 2024	May 31, 2024 thru June 27, 2024

M. Consideration to accept the following agreements/contracts between Etiwanda School District and the following contractors using piggyback bid documentation, bid extension, State of California Multiple Award Schedule (CMAS), and/or NASPO Master Agreement:

	<b>Vendor</b>	<b>Contract Number</b>	<b>Piggyback BID</b>	<b>Location of Service</b>
1	Imperial Dade (formerly P&R Paper)	TC061324A-01	Palm Springs Unified School District RFP No. NS-23-01 for Paper/non food products thru June 30, 2025	Child Nutrition
2	Driftwood Dairy	TC061324A-02	Oxnard Union High School District RFP No. 663 for Dairy products 2024-2025	Child Nutrition
3	United Fresh Produce	TC061324A-03	Val Verde Unified School District RFP No. 2022-2023-03 for Fresh produce products 2024-2025	Child Nutrition

6. Consent Calendar (continued)

4	Gold Star Foods	TC061324A-04	Val Verde Unified School District RFP No. 2023-2024-01 for Fresh bread products 2024-2025	Child Nutrition
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- N. Approval of Addendum to extend ProCare Therapy consultants Patrick Payne and Angelica Rodriguez for the period of June 17, 2024, through July 12, 2024. Agreement terms and rates will remain the same.
- O. Annual approval of the services with Cooperative Organization for the Development of Employee Selection Procedures. (CODESP).
- P. Approval of the designation of the following employees to administer the Oath or Affirmation to any new employee(s) before the employee(s) begin their employment with the district in accordance with the Etiwanda School District Administrative Regulations 4512.3 for the 2024-2025 school year.

Ashley Rinella	Jennifer Diaz	Tona Fernandez	Kaelin Harris	Josh Lautenslager	Anita Lopez
Laura Rowland	Jackie Sandoval	Laura Sandoval	Megan Schank	Tami Shaw	Damita Walton

- Q. Approval of authorization for the Superintendent to approve payment of memberships and subscriptions for the 2024-2025 school year including, but not limited to, the following professional organizations or publications:

American Association of School Administrators (The School Superintendent’s Association)	AASA
American Institute of Architects	AIA
Association of California School Administrators	ACSA
Association for Supervision & Curriculum Development	ASCD
California Association of African American Superintendents and Administrators	CAAASA
California Association for Bilingual Educators	CABE
California Association of School Business Officials	CASBO
California Association of Supervisors of Child Welfare and Attendance	CASCWA
California School Boards Association (Membership with CSBA also offers free membership to NSBA)	CSBA / NSBA
California School Boards Association / GAMUT	CSBA / GAMUT
California’s Coalition for Adequate School House	CASH
California Schools Employee Benefits Association (JPA)	CSEBA
California School Finance Reform Coalition	CSFR
California School Nurse Organization	CSNO
California School Nutrition Association	CSNA
California School Public Relations Association	CalSPRA
Council of Administrators of Special Education	CASE
Council for Exceptional Children	CEC
Crisis Prevention Institute	CPI
Fontana Herald News	
Inland Empire School Nurse Organization	IESNO
Inland Personnel Council	
International Sanitary Supply Association	ISSA
Marshall Memo	
National Council of Teachers of Mathematics	NCTM
National Association of School Nurses	NASN
National School Public Relations Association	NSPRA
Rancho Cucamonga Chamber of Commerce	Rancho Cucamonga C of C
San Bernardino County School Boards Association	SBCSBA
San Bernardino County District Advocates for Better Schools	SANDABS

- R. Approval of authorization for the Superintendent and designees to approve prepayment of registrations, per diem allowances, and other necessary expenses for attendees and other professional workshops through June 30, 2025.
- S. Approval of the determination of winner(s) by lot of the November 2024 Board Election if a tie vote occurs, and the procedure for determining a winner(s) by lot.

**6. Consent Calendar (continued)**

T. Approval of the School Plan for Student Achievement (SPSA) for each school site for the 2024- 2025 school year.

**7. Public Comment on Non-Agenda Items**

*Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."*

A. Comments on non-agenda items:

➤ Desiree Alvarez commented regarding public records request and communication.

**8. Board / Staff Comments or Suggested Items for Discussion at Upcoming Meetings**

None offered.

**9. Closed Session**

The Board of Trustees adjourned to Closed Session at 7:30 p.m.

A. Conference with labor negotiator (Government Code 54957.6) for the 2023-2024 school year.

District Negotiator: Laura Rowland, Assistant Superintendent of Personnel Services

Bargaining Unit: Etiwanda Teachers Association

B. Public Employee Performance Evaluation: Superintendent

(Government Code 54957)

C. Student Discipline Hearings: (EC 48914) Consider recommendation regarding pupil expulsion/admission /readmission. Education Code sections 35146 and 48912 require closed sessions in these cases in order to prevent the disclosure of confidential student record information.

Pupil Case Number: 2023-24-05

D. Student Discipline Hearings: (EC 48914) Consider recommendation regarding pupil expulsion/admission /readmission. Education Code sections 35146 and 48912 require closed sessions in these cases in order to prevent the disclosure of confidential student record information.

Pupil Case Number: 2023-24-06

**10. Reconvene to Open Session**

The Board of Trustees reconvened into Open Session at 9:19 p.m.

A. No action taken.

B. In Closed Session the Board of Trustees took action to approve the Superintendent's Performance Evaluation for the 2023-2024 school year on a motion by Member Garcia, seconded by Member Jaramillo, and carried by a unanimous vote with all members present voting yes.

C. In Open Session, the Board of Trustees took action to accept the recommendation for expulsion for Pupil Case Number 2023-24-05 on a motion by Member Jaramillo, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.

D. In Open Session, the Board of Trustees took action to accept the recommendation for expulsion for Pupil Case Number 2023-24-06 on a motion by Member Garcia, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.

**11. Adjournment**

The meeting was adjourned at 9:21 p.m., on a motion by Member Karsch, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.

Board Approved Date: July 25, 2024