



BOARD OF TRUSTEES: Brynna Cadman, Robert Garcia, Dayna Karsch, David W. Long, and Mondie M. Taylor

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BOARD OF TRUSTEES  
Minutes  
Thursday, July 28, 2022, 6:30 p.m.

<b>Members Present at Roll Call:</b>	Ms. Cadman, Mr. Garcia, Ms. Karsch, Mr. Long, and Ms. Taylor
<b>Others Present:</b>	Ms. Sprague, Ms. Tavalazzi, Ms. Rowland, and Mr. Clafin

1. **Call to Order**

President Taylor called the meeting to order at 6:31 p.m. When the meeting was called to order, all members were present. President Taylor announced that all open sessions of the board meeting are video and audio recorded and may capture sounds and images of those participating in the meeting. President Taylor asked those participating in the meeting to join in the Pledge of Allegiance.  
Roll call.

2. **Public Comment on Agenda Items**

*Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."*

A. Comments on agenda items: None offered

3. **Review / Adopt Agenda and Minutes**

A.\* The Board of Trustees adopted the agenda as presented on a motion by Member Long, seconded by Member Cadman and carried by a unanimous vote, with all members present voting yes.

B.\* The Board of Trustees took action to adopt the minutes of the regular meeting held June 20, 2022, as presented on a motion by Member Karsch, seconded by Member Garcia and carried by a unanimous vote, with all members present voting yes.

4. **Consent Calendar**

The Board of Trustees approved the Consent Calendar as presented on a motion by Member Long, seconded by Member Garcia and carried by a unanimous vote, with all members present voting yes.

A. Approval of the personnel report which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave, out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment, and/or any other action affecting employment status.

B. The Governing Board, acting as the legislative body for Community Facilities District (CFD) numbers 4, 5, 6, 7, 8, 9, 10, Rancho Etiwanda, Silver Ridge, Coyote Canyon, Henderson Creek, Victoria Gardens & Day Creek Square, ratifies the CFD expenditures for the period June 1 - 30, 2022, per the CFD Payment Log.

C. Ratification of the Accounts Payable Warrant Register Reports. These are various routine warrants that have been requested to pay for purchase orders and various expenditures. The Board is requested to ratify batches dated June 1 - 30, 2022.

D. Ratification of the Budget Financial Reports for the period June 1 - 30, 2022.

E. Approval of the declaration that miscellaneous items of district property are less than \$2,500 in value per item, are obsolete and unusable, and will be sold as surplus property, donated to eligible nonprofit organizations or disposed: CP Lightfoot ES – misc. televisions, misc. VCR/DVD players, wall mounts; Etiwanda IS – ovens.

F. Acknowledgment by the Governing Board of the Etiwanda School District of the receipt of letters of fingerprint certification from the following outside contractors verifying clearance of their employees: Armstrong & Brooks Consulting Engineers, Inc.; Aveanna Healthcare; Clay Counseling Foundation; Dugmore & Duncan of CA, Inc.; Metuisela Fonua/Brown Friendly Island

4. CONSENT CALENDAR (continued)

Concrete; Owen Electric, Inc.; Ruhnau Clarke Architects; Time and Alarm Systems (TSA); Western Health/Industrial Hearing.

G. Approval of the following donations:

Donated by:	Donation of:	Donated to:
Almaraz Market, LLC	Cash	Caryn E S
WFT at Norco LP	Cash	Caryn E S
John L. Golden PTA	Cash	John L. Golden ES
Day Creek Intermediate PTO	Cash	Day Creek IS
Summit Intermediate PTSA	Cash	Summit IS

H. Approval/Ratification for Contracted Services between Etiwanda School District and the following outside Contractors:

	Consultant/ Contractor/Pres enter	Contract Number	Type of Service	Location of Service
1	Clay Counseling Foundation	JJ072822A-01	Tutoring services for Title I Schools 8/ 9/2022 – 5/26/2023	Etiwanda School District
2	Kagan Professional Development	JJ072822R-02	Engagement workshops	Etiwanda School District
3	Communicaid, Inc.	JM072822A-01	Translation services	Etiwanda School District
4	Ruhnau Clarke Architects	ML072822A-01	Architectural services for HVAC replacement	Day Creek IS
5	Ground Penetrating Radar System, LLC	ML072822A-02	Underground utilities search services	Summit IS
6	Armstrong & Brooks Consulting Engineers	ML072822A-03	Civil engineering services	Etiwanda IS
7	Paper Recycling & Shredding	NR072822R-01	Shredding services 7/1/22 – 6/30/23	Etiwanda School District
8	Time and Alarm Systems	SP072822R-01	Fire alarm monitoring services 2022-2023	Etiwanda School District
9	Time and Alarm Systems	SP072822R-02	Security Alarm Services 2022-2023	Etiwanda School District
10	Baldy Fire & Safety	SP072822R-06	Annual Fire Extinguisher services 2022-2023	Etiwanda IS Summit IS John L. Golden ES DW Long ES Windrows ES Perdew ES Falcon Ridge ES Warehouse & Transportation
11	Berg Fire Protection/DBA; Red Star Fire Protection	SP072822R-07	Annual Fire Extinguisher services 2022-2023	Heritage IS West Heritage ES East Heritage ES Etiwanda Colony ES
12	HLI Tree Experts	TV072822R-01	Trim palm trees	Terra Vista ES



4. CONSENT CALENDAR (continued)

13	Document Tracking Services	WH072822R-01	Document translation services 2022-2023	West Heritage ES
14	Studio 1	WH072822R-02	School photographer services 2022-2023	West Heritage ES
15	Art Specialties	SOL072822R-01	Install laminated artwork throughout campus	Solorio ES.
16	Guaranteed Janitorial Service, Inc.	RC072822A-01	Classroom and rest-room cleaning during summer learning program	Etiwanda School District
17	Return to Work Partners	KH072822R-01	Essential function job analysis services	Etiwanda School District
18	Trilogy Medwaste	AS072822R-02	Regulated medical waste services 5/5/2022- 5/5/23	Etiwanda School District
19	Predicine, Inc.	AS072822R-03	COVID-19 testing services 2022-2023	Etiwanda School District
20	San Bernardino County Superintendent of Schools	AS072822R-04	Agreement No. 22/23-0095 school based Medi-Cal administrative activities	Etiwanda School District
21	Aveanna Healthcare	AS072822A-05	Licensed Vocational Nurses	Etiwanda School District
22	Brightwheel	GR072822R-01	Preschool invoicing service	Etiwanda School District
23	Fagen Friedman & Fulfroest LLP	JM072822A-02	Legal services	Etiwanda School District
24	San Bernardino County	MS072822A-01	Auditor-Controller/Treasurer/Tax Collector Agreement for Collection of Special Taxes, Fees, and Assessments for 2022-2023	Etiwanda School District
25	Eide Bailly	MS072822R-02	Measure I auditing services	Etiwanda School District
26	Eide Bailly	MS072822A-04	Financial audit services	Etiwanda School District
27	School Services of California, Inc.	MS072822R-03	Financial consulting services	Etiwanda School District
28	San Bernardino County Superintendent of Schools	NR072822R-02	Agreement No. 22/23-0193 courier services	Etiwanda School District
29	Quality Teleservices, Inc.	NR072822A-07	Install interactive displays and technology equipment	CP Lightfoot ES

I. Approval/Ratification of Proposal and Field Contract services under \$60,000 between Etiwanda School District and the following Contractors:

	Consultant/ Contractor	Contract Number	Type of Service	Location of Service
1	Owen Electric, Inc.	ML072822R-04	Electrical-conduit, wiring, receptacles and data outlets	District Education Center

4. CONSENT CALENDAR (continued)

2	Brown Friendly Island Concrete	ML072822R-05	Labor/Material, pour concrete pad for band equipment storage	Summit IS
3	Time and Alarm Systems	SP072822R-03	National Fire Protection Association deficiency repairs	Summit IS
4	US Landscape, Inc.	SP072822A-04	Re-create decomposed granite walkway and re-level grass area	Day Creek IS
5	Time and Alarm Systems	SP072822A-05	National Fire Protection Association fire alarm testing and inspection 2022-2023	Etiwanda School District
6	Owen Electric, Inc.	ML072822R-08	Install coax cabling receptacles	Instruction Department
7	Owen Electric, Inc.	NR072822R-05	Add 120 volt circuits for message signs	Etiwanda School District
8	Owen Electric, Inc.	NR072822R-06	Install egress lighting for projector system	Summit IS
9	Dugmore & Duncan of California, Inc.	ML072822R-09	Labor/Materials for card reader installation	Falcon Ridge ES
10	Dugmore & Duncan of California, Inc.	ML072822A-10	Labor/Materials of door hardware installation	C.P. Lightfoot ES
11	David M. Bertino, Mfg., Inc.	ML072822R-11	Labor/materials to install cabinets and countertops in library	Solorio ES

J. Approval of Amendments/Change Orders/Extension:

Vendor / Project	Amendment/Change Order Number/ Extension	Original Contract Date Or Dollar Amount	New Contract Date or Dollar Amount
Ruhnau Clarke Architects/ District Operations Center Project	ML072822A-06 Amendment #2	\$890,036.00	\$900,836.00
Ruhnau Clarke Architects/ CNG Station Project	ML072822A-07 Amendment #3	\$513,400.00	\$517,000.00

K. Consideration to accept the following extensions/agreements/contracts between Etiwanda School District and the following contractors using piggybackable BID documentation:

Vendor	Contract Number	Piggyback BID	Location of Service
1 P & R Paper	TC072822A-01	Hemet Unified School District bid #2022-23-01 for paper products 2022-2023	Child Nutrition
2 Gold Star Foods	TC072822A-02	Riverside Unified School District bid RFP #2017/18-11 for fresh bread and tortilla products for 2022-2023	Child Nutrition
3 United Fresh Products	TC072822A-03	Upland Unified School District bid RFP #21/22-003 NS for fresh produce products and processed produce 2022-2023	Child Nutrition



4. CONSENT CALENDAR (continued)

4	Gold Star Foods	TC072822A-04	Garden Grove Unified School District extension offer RFP# 2011 for frozen, refrigerated, processed commodity, dry foods and distribution for 2022-2023	Child Nutrition
5	BDJtech	NR072822A-03 CMAS Number: 3-21-00-0529A	Use of CMAS information technology goods & services Newline Interactive 3/19/2021-12/31/2022	Etiwanda School District
6	Duplo U.S.A. Corporation/ Complete Business System	NR072811A-04 CMAS Number: 4-22-04-1030	Use of CMAS non-information technology commodities 4/22/2021-3/23/2022	Etiwanda School District

- L. Approval of Chaffey Federal Credit Union School/District Membership Application to make additions and deletions to signatories as follows on school accounts, all accounts require two signatures for withdrawal purposes:

Account	Additions	Deletions
Day Creek IS Student Fund Account: 255910	None	Tyler Kuramata: Assistant Principal
Etiwanda IS Student Fund Account: 407550	Ryan Lewis: Assistant Principal	Kelly Davids: Assistant Principal
Summit IS Student Fund Account: 99960	Nichole Kelley: Principal Tyler Kuramata: Assistant Principal Jessica Lara: Assistant Principal	Kristin Ledesma: Principal Jeff Ludovico: Assistant Principal James Cobb: Assistant Principal
John L. Golden ES Student Fund Account: 213510	John McCormack: Assistant Principal	Georgia Wayne: Assistant Principal Jennifer Nolasco: Clerk Typist
Windrows ES Student Fund Account: 185490	Renata McKay: Attendance Clerk	Nichole Poling: Administrative Secretary (formally attendance clerk)
Etiwanda Cash Clearing Accounts: Cash Clearing: 321598 Cafeteria: 321590 Revolving Cash: 321606 Clouds: 379262 Transportation: 379258	Jeannie Tavalazzi: Assistant Superintendent of Instruction & Pupil Services	Shawn Judson: Superintendent

- M. Approval of County Form No. 2 to add: Charlayne Sprague, Jeannie Tavalazzi, and Damita Walton; and to change titles for Laura Rowland, Michael Higgins, Michael Mancuso and Michele Stewart.
- N. Approval of County Form No. 4 to delete: Shawn Judson, Terry Embleton, and Jay Strain.
- O. Ratification of Special Tax increase by 8% (based on the Consumer Price Index for the period from May 1, 2021 to May 1, 2022). The Special Tax increased from \$3,772.39 to \$4,074.18 effective from July 1, 2022 through June 30, 2023.
- P. Approval of 2223-01, 2223-02, 2223-03, 2223-04, 2223-05, 2223-06, 2223-07, 2223-08, 2223-09, 2223-10, 2223-11, 2223-12, 2223-13, 2223-14 of the Board of Trustees of the Etiwanda School District acting as the legislative body of the Community Facilities Districts (CFD) authorizing the levy of special taxes CFD No. 4, CFD No. 5, CFD No. 6, CFD No. 7, CFD No. 8, CFD No. 9, CFD No. 10, Coyote Canyon Public Facilities CFD No. 2004-1 Improvement Area 1, Coyote

4. **CONSENT CALENDAR (continued)**

Canyon Public Facilities CFD No. 2004-1 Improvement Area 2, Henderson Creek Public Facilities CFD No. 2004-2, Rancho Etiwanda Public Facilities CFD No. 1, Silver Ridge Public Facilities CFD 2001-1, Victoria Gardens Public Facilities CFD No. 2007-1, and Day Creek Square Public Facilities CFD No. 2018-1, respectively.

- Q. Approval of the Etiwanda School District Citizens’ Bond Oversight Committee’s Annual Report for 2021/2022 Fiscal Expenditures & Committee Activities.
- R. Ratification related to the Etiwanda School District applications for Independent Citizens’ Bond Oversight Committee Parent/Guardian of Child Enrolled in District and At-Large Community Member Resident of the Etiwanda School District vacancies, and renewal of the Independent Citizens’ Bond Oversight Committee members.
- S. Approval of revisions and/or deletions to the following Board Policies (BP), Administrative Regulations (AR) and/or Exhibits (EX):

BP 5116.1	<i>Intradistrict Open Enrollment</i>	Annual review with no change.
AR 5116.1	<i>Intradistrict Open Enrollment</i>	Annual review with no change.
AR 5125	<i>Student Records</i>	Revised to reorganize order of sections and to delete information duplicated in another regulation.
AR 5145.3	<i>Nondiscrimination-Harassment</i>	Revised to reflect change to Title IX Coordinator’s position and email. Updated to clarify actions related to transgender and gender nonconforming student records and support for intersex and nonbinary students.
AR 5145.7	<i>Sexual Harassment</i>	Revised to reflect change to Title IX Coordinator’s position and email.
EX 5145.71	<i>Title IX Sexual Harassment Complaint Procedures- Students</i>	Revised to reflect change to Title IX Coordinator’s name, position and email.
BP 6145	<i>Extracurricular and Cocurricular Activities</i>	Annual review with no change.
AR 6145	<i>Extracurricular and Cocurricular Activities</i>	Annual review with no change.
BP 6158	<i>Independent Study</i>	Revised to reflect new provisions regarding tiered reengagement and written agreements.
AR 6158	<i>Independent Study</i>	Revised to reflect responsibilities of independent study administrator and new provisions related to independent study.

- T. Approval of the determination of winner(s) by lot of the November 2022 Board Election if a tie vote occurs, and the procedure for determining a winner(s) by lot.
- U. Approval of submission of the Quarterly Uniform Complaint Report Summary to the County Office of Education for the period April 1 – June 30, 2022, pursuant to complaints filed as outlined in District Board Policy 1312.31 (Williams Settlement).

5. **Business and Legal**

- A. Doug Claflin, Assistant Superintendent of Business Services, introduced Resolution No. 2223-15 Resolution of the Board of Trustees of the Etiwanda School District Authorizing the Issuance of the Etiwanda School District (San Bernardino County, California) Election of 2016 General Obligation Bonds in one or more series pursuant to certain provisions of the Government Code in a principal amount not to exceed \$20,000,000 and approving certain other matters related thereto. No action taken.
- B. After discussion, the Board of Trustees took action to approve Resolution No. 2223-16 Resolution of the Board of Trustees of Etiwanda School District authorizing the issuance of the Etiwanda School District (San Bernardino County, California) Election of 2016 General Obligation Bonds in one or more series pursuant to certain provisions of the Government Code in a principal amount



**5. Business and Legal**

- not to exceed \$20,000,000 and approving certain other matters related thereto as presented on a motion by Member Long, seconded by Member Karsch and carried by a unanimous vote, with all members present voting yes.
- C. After discussion, the Board of Trustees took action to approve the authorization of payment under the potential threat of litigation knowing there is a deficiency of payment and performance bonds for American Technologies Incorporated, related to board-approved Resolution 2122-21 Regarding Declaration of Emergency Requiring Contract for Repairs, Alterations, Work or Improvement without Advertising for or Inviting Bids, October 21, 2021 as presented, on a motion by Member Karsch, seconded by Member Cadman and carried by a unanimous vote, with all members present voting yes.
- D. After discussion, the Board of Trustees took action to approve the new job description CALPADS/SIS Data Specialist as presented, on a motion by Member Garcia, seconded by Member Karsch and carried by a unanimous vote, with all members present voting yes.

**6. Superintendent's Presentation**

- A. Superintendent Sprague engaged the Board in a self-evaluation, on Board Governance Goals and Protocols. After the self-evaluation, the Board had no recommendations for change.
  - Member Taylor shared this is a good reminder of what are responsibilities are.
  - Member Karsch shared she appreciates that we are continuing to accept technology as these last two years have shown us.
- B. Superintendent Sprague shared an update regarding "Welcome Back" for employees.
- C. Superintendent Sprague reported construction highlights, summer learning program, New Teacher Academy, social media and upcoming events.

**7. Public Comment On Non-Agenda Items**

*Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address.*

- A.\* Comments on non-agenda items: None Offered.

**8. BOARD / STAFF COMMENTS OR SUGGESTED ITEMS FOR DISCUSSION AT UPCOMING MEETINGS**

- Board Member Garcia Congratulated Ms. Sprague on her new position as Superintendent and welcomed back the parents and teachers for a great school year.

**9. CLOSED SESSION**

The Board of Trustees adjourned to Closed Session at 7:11 p.m. to discuss items A through E.

- A. Conference with Labor Negotiator (Government Code 54957.6) for the 2022-2023 school year.  
District Negotiator: Laura Rowland, Assistant Superintendent of Personnel Services  
Bargaining Unit: Etiwanda Teachers Association
- B. CONFERENCE WITH LEGAL COUNSEL –EXISTING Litigation  
(Government Code 54956.9(d)(1)). NB  
Case Number(s) 09-2022
- C. CONFERENCE WITH LEGAL COUNSEL –EXISTING Litigation  
(Government Code 54956.9(d)(1)). NB  
Case Number(s) 10-2022
- D. Pupil Personnel Case\* No. PS2021-22-01: Request for readmission \* Education Code sections 35146 and 48912 require closed sessions in these cases in order to prevent the disclosure of confidential student record information.
- E. Pupil Personnel Case\* No. PS2021-22-03: Recommendation for expulsion \* Education Code sections 35146 and 48912 require closed sessions in these cases in order to prevent the disclosure of confidential student record information.

**10. RECONVENE TO OPEN SESSION**

The Board of Trustees reconvened into Open Session at 8:18 p.m.

- A. In Open Session, the Board of Trustees took action to accept the recommendation and adopt the findings of fact regarding Pupil Personnel Case\* No. PS2021-22-03: Recommendation for Expulsion to expel the student for the period of the first two trimesters of the 2022-2023 school year, on a motion by Member Karsch, seconded by Member Cadman and carried by a unanimous vote, with all members present voting yes.
- B. In Open Session, the Board of Trustees took action to adopt the proof of completion of the student rehabilitation plan, in compliance with Education Code 48916 and recommendation of readmission for Pupil Personnel Case\* No. PS2021-22-01, on a motion by Member Long, seconded by Member Karsch and carried by a unanimous vote, with all members present voting yes.
- C. In Closed Session, the Board of Trustees took action to approve settlement agreement for case #09-2022, on a motion by Member Karsch, seconded by Member Long and carried by a unanimous vote, with all members present voting yes.
- D. In Closed Session, the Board of Trustees took action to approve the settlement agreement for case #10-2022, on a motion by Member Cadman, seconded by Member Karsch and carried by a unanimous vote, with all members present voting yes.

**11. ADJOURNMENT**

The meeting was adjourned at 8:21 p.m. on a motion by Member Karsch, seconded by Member Cadman and carried by a unanimous vote, with all members present voting yes.

**The next meeting will be held on Thursday, August 25, 2022, 6:30 p.m.**

  
Respectfully Submitted

  
Adopted