



BOARD OF TRUSTEES: Brynna Cadman, Robert Garcia, Dayna Karsch, David W. Long, and Mondy M. Taylor

BOARD OF TRUSTEES

Minutes

Thursday, September 8, 2022, 6:30 p.m.

<b>Members Present at Roll Call:</b>	Ms. Cadman, Mr. Garcia, Ms. Karsch, and Ms. Taylor
<b>Others Present:</b>	Ms. Sprague, Ms. Tavalazzi, Ms. Rowland, and Mr. Clafin

1. Call to Order

President Taylor called the meeting to order at 6:30 p.m. When the meeting was called to order, all members were present except for Member Long. President Taylor announced that all open sessions of the board meeting are video and audio recorded and may capture sounds and images of those participating in the meeting. President Taylor asked those participating in the meeting to join in the Pledge of Allegiance.

2. Public Comment on Agenda Items

*Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."*

- A. Comments on agenda items:
  - Janal Barkley commented regarding curriculum.

3. Review / Adopt Agenda and Minutes

- A. The Board of Trustees adopted the agenda as presented on a motion by Member Karsch seconded by Member Cadman and carried by a unanimous vote, with all members present voting yes. (Member Long absent).
- B. The Board of Trustees adopted the Minutes of the regular meeting held August 25, 2022, as presented on a motion by Member Garcia seconded by Member Karsch and carried by a unanimous vote, with all members present voting yes. (Member Long absent).

4. Instruction

- A. Alicia Lyon, Director of Pupil Services, shared district schools and programs closed for interdistrict and intradistrict transfers, and the program capacity considerations of class size reduction, facility limits, intermediate matriculation and severely impacted status.
  - Board Member Karsch noted we were open at the end of last year, and asked if we had filled those spaces with transfers. Ms. Lyon shared that those spaces were filled with transfers during the year. The District reviews program capacity again in January/February to determine transfer openings.

After discussion, the Board of Trustees, took action to approve the schools and programs closed for interdistrict and intradistrict transfers as presented, on a motion by Member Karsch seconded by Member Garcia and carried by a unanimous vote, with all members present voting yes. (Member Long absent).

Member Long joined the board meeting at 6:47 p.m. and participated in the remainder of the meeting.

- B. Justin Kooyman, Director of Instruction, shared an update regarding the 2021-22 Strategic Communications plan. He shared the following 2021-22 communications goals have been met and are on-going: District website, department webpages, school websites, Etiwanda app, and social media. Mr. Kooyman also proposed the following 2022-23 Strategic Communication Goals: monitor and update District website, launch a new communication platform, explore Alerts as a platform, promote the new Etiwanda app, and expand social media.

4. **Instruction (continued)**

- Member Karsch asked if the current apps we use will be replaced and fall under the Apptegy platform? Mr. Kooyman shared that it is our goal is for all apps to fall under Apptegy.
- Member Garcia thanked everyone involved for updating the websites.

After discussion, the Board of Trustees took action to approve 2022-2023 Strategic Communication Goals on a motion by Member Garcia, seconded by Member Cadman and carried by a unanimous vote, with all members present voting yes.

5. **Consent Calendar**

The Board of Trustees approved the Consent Calendar as presented, on a motion by Member Garcia seconded by Member Long and carried by a unanimous vote, with all members present voting yes.

- A. Approval of the personnel report which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave, out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment, and/or any other action affecting employment status.
- B. Ratification of the Accounts Payable Warrant Register Reports for batches dated August 1 - 31, 2022.
- C. Ratification of the Budget Financial Reports for the period August 1 - 31, 2022.
- D. Acknowledgement by the Governing Board of the Etiwanda School District of the receipt of letters of fingerprint certification from outside contractors verifying clearance of their employees.
- E. Approval of the following donations from the community and businesses:

Donated by:	Donation of:	Donated to:
Caryn PTA	Cash	Caryn ES
Grapeland PTA	Cash	Grapeland ES
Tracie Carnes	Non-Cash	Grapeland ES
Raelin Burkhard	Non-Cash	Summit IS

- F. Ratification of mileage stipends and cell phone stipend effective July 1, 2022.
- G. Approval/Ratification for Contracted Services between Etiwanda School District and the following outside Contractors:

	Consultant/ Contractor/Presenter	Contract Number	Type of Service	Location of Service
1	Edmentum, Inc.	DN090822A-01	Credit recovery software	Etiwanda School District
2	Studio 1	DWL090822R-01	Pictures	Long ES
3	Prismatic Magic	EH090822R-01	Bullying prevention assembly	East Heritage ES
4	Camfel Productions	EIS090822R-01	Character education assembly	Etiwanda IS
5	Sylvan Learning	JJ090822R-01	22/23 Tutoring services	Etiwanda School District
6	Western Exterminator	RC090822R-03	Termite treatment	Summit IS
7	Frog Environmental	RC090822R-04	Storm water monitoring	Etiwanda School District
8	Lawnscape	RC090822A-06	Turfgrass & Herbicide 2022-2023	Etiwanda School District
9	CMAX Sanitary Services	SA090822R-02	Washing compost bins	Etiwanda School District
10	Ontario Fire Extinguisher Co.	SA090822R-03	22/23 Annual fire extinguisher services	Etiwanda School District

5. **Consent Calendar (continued)**

11	Camfel Productions	SIS090822R-01	Character education assembly	Summit IS
12	Frog Street Press, LLC	JJ090822R-02	TK professional development services	Instruction Department

H. Approval/Ratification of Proposal and Field Contract services under \$60,000 between Etiwanda School District and the following Contractors:

	Consultant / Contractor	Contract Number	Type of Service	Location of Service
1	Quality Teleservices, Inc.	ML090822R-01	Install TV and mount projector	Lightfoot ES
2	Time and Alarm Systems	ML090822R-02	Replace and test new speakers	Heritage IS
3	Owen Electric, Inc.	ML090822R-03	Install wiring for freezer lights, door heater and fan	Lightfoot ES
4	Dugmore & Duncan of California, Inc.	ML090822R-04	Keyless entry	Lightfoot ES
5	Brown Friendly Island Concrete	RC090822R-01	Pour concrete	Terra Vista ES
6	Brown Friendly Island Concrete	RC090822R-02	Removal of concrete drain pipes	Etiwanda IS
7	Brown Friendly Island Concrete	RC090822R-05	Install concrete drain boxes	Heritage IS

I. Approval of Amendments / Change Orders / Extension:

	Vendor/Project	Amendment / Change Order Number/Extension	Original Contract Date or Dollar Amount	New Contract Date or Dollar Amount
1	Western Exterminator Company	Amendment #1 RC090822A-07	7/1/2021-6/30/22	Extend contract to 6/30/2023

J. Approval of Chaffey Federal Credit Union School / District Membership Application to make additions and deletions to signatories as follows on school accounts, all accounts require two signatures for withdrawal purposes.

Account	Additions	Deletions
Grapeland Elementary Student Fund Account: 202450	Nicholas Zajicek, Principal	Joseph Shaw, Principal
Terra Vista Elementary Student Fund Account: 185570	Jennifer Veneracion Assistant Principal Tanisha Styles Academic Advisor	Jamie Peterson Assistant Principal Victoria Lemus Principal Designee/Educator

K. Approval of revisions and/or deletions to the following Board Policies (BP), Administrative Regulations (AR) and/or Exhibits (EX):

AR 1340	<i>Access to District Records</i>	Revised to reflect updated records retention.
BP 5111	<i>Admission</i>	Revised to reflect updated and repealed laws regarding admissions.
AR 5111	<i>Admission</i>	Updated for consistency with new law regarding TK admission.
AR 6115	<i>Ceremonies and Observances</i>	Updated to reflect observance of the Juneteenth holiday.
BP 6170.1	<i>Transitional Kindergarten</i>	Updated to reflect new legislation regarding minimum age requirements for TK.

**5. Consent Calendar (continued)**

- L. Approval of the First Amendment Clinical Practicum Agreement between the Etiwanda School District and California State University, Northridge for Speech, Language Pathology and Audiology fieldwork.

**6. Business and Legal**

- A. Michael Mancuso presented the following:
  - 1. Unaudited actuals for the 2021-22 fiscal year.
  - 2. Approval of the final 2021-22 revised budget.
 After discussion, the Board of Trustees took action to approve the unaudited actuals for the 2021-22 fiscal year and the final 2021-22 revised budget on a motion by Member Karsch seconded by Member Cadman and carried by a unanimous vote, with all members present voting yes.
- B. After discussion, the Board of Trustees took action to approve Resolution No. 2223-17 of the Board of Trustees of the Etiwanda School District to Adopt the "Gann" Limit district appropriations limit calculations for the 2021-22 actual and the 2022-23 budget, on a motion by Member Long, seconded by Member Karsch and carried by a unanimous vote, with all members present voting yes.
- C. After discussion, the Board of Trustees took action to approve the Extended Learning Program Supervisor classified job description on a motion by Member Cadman, seconded by Member Garcia and carried by a unanimous vote, with all members present voting yes.

**7. Superintendent's Presentation**

- A. Superintendent Sprague congratulated Terra Vista for earning a Silver Positive Behavioral Interventions and Supports (PBIS) Implementation Award. She shared information on the East Heritage and CP Lightfoot's office and library dedications, current Thought Exchange, communications updates, pictures of Clouds Preschool + TK at Windrows, and upcoming events.

**8. Public Comment on Non-Agenda Items**

*Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."*

- A. Comments on non-agenda items:
  - Mathew Gordon commented regarding federal funding for streets in Fontana and Rancho Cucamonga.

**9. Board / Staff Comments or Suggested Items for Discussion at Upcoming Meetings**

None Offered

**10. Closed Session**

The Board of Trustees adjourned to Closed Session at 7:23 p.m.

- A. Conference with labor negotiator (Government Code 54957.6) for the 2022-2023 school year.  
District Negotiator: Laura Rowland, Assistant Superintendent of Personnel Services  
Bargaining Unit: Etiwanda Teachers Association
- B. Liability Claim (Government Code 54956.95)  
Claimant: 2122-09 A.C.
- C. Liability Claim (Government Code 54956.95)  
Claimant: 2223-04 L.C.
- D. Public Employee Performance Evaluation: Superintendent  
(Government Code 54957)

**11. Reconvene To Open Session**

The Board of Trustees reconvened into Open Session at 8:07 p.m.

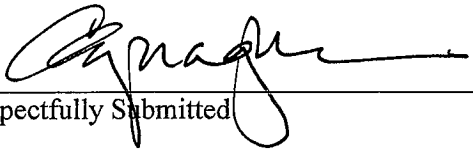
- A. The Board of Trustees took action in Closed Session to reject the claim filed by Claimant A.C. #2122-09, on a motion made by Member Karsch, seconded by Member Cadman and carried by a unanimous roll call vote, with all members present voting yes.

11. **Reconvene To Open Session (continued)**

B. The Board of Trustees took action in Closed Session to reject the claim filed by Claimant L.C.#2223-04, on a motion made by Member Karsch, seconded by Member Cadman and carried by a unanimous roll call vote, with all members present voting yes.

12. **Adjournment**

The meeting was adjourned at 8:09 p.m., in the name of Dona Smerek, on a motion made by Member Karsch, seconded by Member Long and carried by a unanimous roll call vote, with all members present voting yes.

  
Respectfully Submitted

  
Adopted