



BOARD OF TRUSTEES: Robert Garcia, Matthew Gordon, Dr. Fermín Jaramillo, Dayna Karsch, and April McAllaster

BOARD OF TRUSTEES

Minutes

Thursday, September 12, 2024, 6:30 p.m.

1. Call to Order

President McAllaster called the meeting to order at 6:30 p.m. All members were present. President McAllaster announced that all open sessions of the board meeting are audio-recorded and may capture the sounds of those participating in the meeting. President McAllaster asked those participating in the meeting to join in the Pledge of Allegiance.

2. Public Comment on Agenda Items

Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

A. Comments on agenda items: None offered.

3. Review / Adopt Agenda and Minutes

A. The Board of Trustees adopted the agenda as presented on a motion by Member Gordon, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.

B. The Board of Trustees adopted the minutes of the regular meeting held on August 22, 2024, as presented on a motion by Member Karsch, seconded by Member Jaramillo, and carried by unanimous vote with all members present voting yes.

4. Educational

A. Nick Zajicek, Principal of Day Creek Intermediate School, presented "Day Creek C.A.R.E. (Community, Action, Responsibility, Empathy) alongside Silvia Fernandez, Administrative Designee/Teacher on Assignment, Kathryn Thompson, Administrative Designee, and Marisa Gaines, School Counselor. They shared information on academic performance, attendance, and programs that engage students and families.

5. Instruction

A. Jeannie Tavalazzi, Assistant Superintendent of Instruction / Pupil Services, reported that Etiwanda School District had met the requirement for compliance with Education Code section 60422(a) and California Code of Regulations (CCR), Title 5, Section 9531(a) regarding amended Education Code 60119, to determine that the Etiwanda School District has sufficient textbooks and instructional materials for the 2024-2025 school year. Ms. Tavalazzi recommended the approval of Resolution No. 2425-22 regarding the sufficiency of textbooks and instructional materials. President McAllaster then opened the public hearing regarding the sufficiency of textbooks and called for comments. After hearing no comments, President McAllaster closed the public hearing.

➤ The Board of Trustees then took action to approve Resolution No. 2425-22 regarding the sufficiency of textbooks and instructional materials as presented on a motion by Member Gordon, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.

B. Jeannie Tavalazzi, Assistant Superintendent of Instruction/Pupil Services, and Laura Rowland, Assistant Superintendent of Personnel Services, presented the Arts and Music in Schools (AMS) plan. They outlined the allocation of funds, shared feedback from the community, and discussed the implementation strategy, including the required staffing and credentials.

➤ Members inquired about its sustainability, impact on current programs, addition to elective rotations, and the number of teachers to be hired.

After discussion, the Board of Trustees approved the Arts and Music in Schools (AMS) plan, on a motion by Member Jarmillo, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.

6. Business and Legal

- A. Michael Manucoso, Director of Fiscal Services, presented the Unaudited Actual Financial Report for the 2023-24 fiscal year.
- Members discussed contributions to the restricted funds, the distinctions between State funding and Local Control Funding Formula (LCFF) funding, and the maximum allowable reserves under state regulations.
 - 1. After discussion, the Board of Trustees took action to approve the Unaudited Actual Financial Report for the 2023-24 fiscal year on a motion by Member Karsch, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.
 - 2. After discussion, the Board of Trustees took action to approve Resolution No. 2425-24 of the Board of Trustees of the Etiwanda School District to Adopt the “Gann” Limit, calculating the district’s actual appropriations limit for the 2023-24 fiscal year and the estimated appropriations limit for the 2024-25 fiscal year on a motion by Member Jaramillo, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.
- B. Doug Claflin, Assistant Superintendent of Business Services, presented Resolution 2425-23 of the Etiwanda School District regarding a declaration of emergency requiring a contract for repairs, alterations, work, or improvement without advertising for or inviting bids at Windrows Elementary School.
- Members confirmed the necessity of the emergency bid, the use of portable restrooms, and the bid process.
- After discussion, the Board of Trustees took action to approve Resolution 2425-23 of the Etiwanda School District regarding a declaration of emergency requiring a contract for repairs, alterations, work or improvement without advertising for or inviting bids at Windrows Elementary School on a motion by Member Gordon, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.
- C. After discussion, the Board of Trustees took action to approve Resolution No. 2425-21 Board of Trustees of the Etiwanda School District authorizing the issuance of the Etiwanda School District (San Bernardino County, California) Election of 2016 General Obligation Bonds in one or more series pursuant to certain provisions of the Government Code in a principal amount not to exceed \$12,000,000 and approving certain other matters related thereto on a motion by Member Jaramillo, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.

7. Superintendent

- A. After discussion, the Board of Trustees approved changing the board meeting date from March 6, 2025, to Thursday, March 13, 2025, on a motion by Member Gordon, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.
- B. Superintendent Sprague congratulated Grapeland Elementary and Summit Intermediate for earning a Silver Positive Behavioral Intervention and Supports (PBIS) Implementation award and Carleton P. Lightfoot Elementary and Heritage Intermediate for earning a Gold PBIS Implementation award from the California PBIS Coalition. She also highlighted several important dates and events, including the non-student day for professional development, site visits, the English Learner Family Night, and the LCAP survey window. Additionally, she shared band teachers' and students' appreciation for the new instruments, along with social media updates and information about upcoming events.

8. Consent Calendar

- The Board of Trustees approved the Consent Calendar as presented on a motion by Member Karsch, seconded by Member Gordon, and carried by a unanimous vote with all members present voting yes.
- A. Approval of the personnel report which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave, out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment and/or any other action affecting employment status.
- B. The Governing Board, acting as the legislative body for Community Facilities District (CFD) numbers 5, 6, 7, 8, 9, 10, Rancho Etiwanda, Silver Ridge, Coyote Canyon, Henderson Creek, Victoria Gardens & Day Creek Square, ratifies the CFD expenditures for the period August 1 - 31, 2024, per the CFD Payment Log.

8. Consent Calendar (continued)

- C. Ratification of the Accounts Payable Warrant Register Reports. These are various routine warrants that have been requested to pay for purchase orders and various expenditures. The Board is requested to ratify batches dated August 1 - 31, 2024.
- D. Ratification of the Budget Financial Reports for the period August 1 - 31, 2024.
- E. Approval of the declaration that miscellaneous items of district property are less than \$2,500 in value per item, are obsolete and unusable, and will be sold as surplus property, donated to eligible nonprofit organizations or disposed.
- F. Acknowledgement by the Governing Board of the Etiwanda School District of the receipt of letters of fingerprint certification from outside contractors verifying clearance of their employees.
- G. Approval of the following donations:

Donated by:	Donation of:	Donated to:
Friends of Lightfoot PTO	Cash	C.P. Lightfoot E.S.
Rancho Cucamonga Community & Arts Foundation	Cash	Caryn E.S.
Kroger	Cash	Caryn E.S.
American Charities	Cash	Day Creek I.S.
West Heritage PTA	Cash	West Heritage E.S.
Renowned Plumbing & Rooter	Cash	West Heritage E.S.
Steve and Nour Ennabi	Non-Cash	Etiwanda Colony E.S.

- H. Approval/Ratification for Contracted Services between Etiwanda School District and the following outside Contractors:

	Consultant/ Contractor/Presenter	Contract Number	Type of Service	Location of Service
1	Emerson College	AR091224A-01	Clinical affiliation agreement	Etiwanda School District
2	Chemeketa Community College	AR091224A-02	Practicum agreement	Etiwanda School District
3	California State University Northridge	AR091224A-03	Clinical practicum agreement	Etiwanda School District
4	Loyola Marymount University	AR091224A-04	Memorandum of Understanding – District intern agreement	Etiwanda School District
5	Guaranteed Janitorial Service, Inc.	CC091224R-01	Cleaning services	Child Care
6	Guaranteed Janitorial Service, Inc.	CC091224R-02	Additional cleaning services	Child Care
7	Building Block Entertainment, Inc.	DWL091224R-01	Assembly	David W. Long E.S.
8	Swing Education	JS091224A-01	Staffing	Etiwanda School District
9	Western Exterminator Company	SA091224A-02	Mosquito fogging and bucket services	Etiwanda School District
10	Ryan Tillman	SIS091224R-01	Student workshops	Summit I.S.
11	Rise Educational Solutions LLC	TV091224R-01	Staff development	Terra Vista E.S.
12	Pacific Promotions, Inc.	WH091224R-01	Fundraising	West Heritage E.S.
13	Building Block Entertainment, Inc.	WIN091224R-01	Assembly	Windrows E.S.

8. Consent Calendar (continued)

14	Imagination Machine	EH091224R-01	Assembly	East Heritage E.S.
15	Environmental Compliance Management	RC091224R-01	Spill prevention	Etiwanda School District
16	Safeguard Envirogroup	SA91224R-03	Mold and asbestos testing	Windrows E.S.

I. Approval/Ratification of Proposal and Field Contract services under \$60,000 between Etiwanda School District and the following Contractors:

	Consultant/ Contractor	Contract Number	Type of Service	Location of Service
1	BP Air, Inc.	ML091224A-01	Install rooftop (CMAS) HVAC package units	Caryn E.S.
2	BP Air, Inc.	ML091224A-02	Install rooftop (CMAS) HVAC package units	C.P. Lightfoot E.S.
3	BP Air, Inc.	ML091224A-03	Install rooftop (CMAS) HVAC package units	Terra Vista E.S.
4	BP Air, Inc.	ML091224A-04	Install rooftop (CMAS) HVAC package units	Windrows E.S.

J. Approval of Amendments/Change Orders/Extension:

	Vendor / Project	Amendment/ Change Order Number/ Extension	Original Contract Date or Dollar Amount	New Contract Date or Dollar Amount
1	Lawnscape Systems, Inc.	SA091224A-01 Amendment #1	\$24,900.35	\$25,515.68

K. Ratification of Special Tax increase by 3.9% (based on the Consumer Price Index for the period from May 1, 2023 to May 1, 2024). The Special Tax increased from \$4,204.55 to \$4,368.53 effective from July 1, 2024 through June 30, 2025.

L. Approval of County Form No. 2 to add: Joshua Lautenslager, Administrator of Personnel Services for Board Delegation-Authorized Agent Status.

9. Public Comment on Non-Agenda Items

Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

- Comments on non-agenda items:
 - Mrs. Alvarez commented regarding the psychological evaluation and the public restrooms at Windrows Elementary.

10. Board / Staff Comments or Suggested Items for Discussion at Upcoming Meetings

- None offered.

11. Closed Session

The Board of Trustees adjourned to Closed Session at 8:22 p.m. to discuss items A. - D.

- A. Conference with labor negotiator (Government Code 54957.6) for the 2024-2025 school year.
District Negotiator: Laura Rowland, Assistant Superintendent of Personnel Services
Bargaining Unit: Etiwanda Teachers Association
- B. Public Employee Discipline/Dismissal/Release/Non-reelect. (Government Code 54957)
- C. Public Employee Performance Evaluation: Superintendent (Government Code 54957)
- D. Student Discipline Hearings: (EC 48914) Consider recommendations regarding pupil expulsion/admission/readmission. Education Code sections 35146 and 48912 require closed sessions in these cases in order to prevent the disclosure of confidential student record information.
Pupil Case Number: 2024-25-01

12. Reconvene to Open Session

The Board of Trustees reconvened into Open Session at 10:02 p.m.

- A. No action taken.
- B. No action taken.
- C. No action taken.
- D. In open session, the Board of Trustees approved the recommendation for expulsion for Pupil Case Number 2024-25-01 and adopted the findings of fact on a motion by Member Jaramillo, seconded by Member Garcia and carried by a unanimous vote with all members present voting yes.

13. Adjournment

The meeting was adjourned at 10:04 p.m. in memory of Student, Emerson Dawes, on a motion by Member Gordon, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.

Board Approved Date 10/3/2024