



BOARD OF TRUSTEES: Robert Garcia, Matthew Gordon, Dr. Fermín Jaramillo, Dayna Karsch, and April McAllaster

## BOARD OF TRUSTEES

### Minutes

Thursday, September 14, 2023, 6:30 p.m.

|                                      |   |
|--------------------------------------|---|
| <b>Members Present at Roll Call:</b> | Mr. Garcia, Mr. Gordon, Dr. Jaramillo, Ms. Karsch, and Ms. McAllaster |
| <b>Others Present:</b>               | Ms. Sprague, Ms. Rowland, Ms. Tavolazzi, and Mr. Clafin               |

1. **Call to Order**

President Karsch called the meeting to order at 6:32 p.m. When the meeting was called to order, all members were present. President Karsch announced that all open sessions of the board meeting are audio recorded and may capture sounds and images of those participating in the meeting. President Karsch asked those participating in the meeting to join in the Pledge of Allegiance.

2. **Public Comment on Agenda Items**

*Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."*

A. Comments on agenda items: None offered.

3. **Review / Adopt Agenda and Minutes**

A. The Board of Trustees adopted the agenda as presented on a motion by Member Jaramillo, seconded by Member Gordon, and carried by a unanimous vote with all members present voting yes.

B. - C. The Board of Trustees adopted the meeting minutes of the regular meeting held on June 15, 2023, as amended, to reflect a clerical error and the minutes of August 24, 2023, as presented on a motion by Member McAllaster, seconded by Member Gordon, and carried by a unanimous vote with all members present voting yes.

4. **Educational Presentation**

A. Dino Tavolazzi, Principal of Caryn Elementary School, and Pamela Parker, Assistant Principal, presented "Reaching New Heights Through Student Engagement" and shared information on academic performance and programs that engage students and families.

5. **Instruction**

A. Alicia Lyon, Director of Pupil Services presented recommendations and rationale for closing schools and programs to interdistrict and intradistrict transfers effective September 15, 2023. After discussion, the Board of Trustees approved the schools and programs closed for interdistrict and intradistrict transfers for the 2023-24 school year, as presented on a motion by Member Garcia, seconded by Member McAllaster, and carried by a unanimous vote with all members present voting yes.

6. **Business and Legal**

A. Michael Mancuso, Director of Fiscal Services, presented the following:

1. Unaudited Actuals Financial Report for the 2022-23 fiscal year.
2. Resolution No. 2324-16 of the Board of Trustees of the Etiwanda School District to adopt the "Gann" Limit, calculating the district's actual appropriations limit for the 2022-23 fiscal year and the estimated appropriations limit for the 2023-24 fiscal year.

After discussion, the Board of Trustees took action to approve the Unaudited Actuals Financial Report for the 2022-23 fiscal year on a motion by Member Gordon, seconded by Member Jaramillo, and carried by unanimous vote with all members present voting yes.

The Board of Trustees took action to approve Resolution No. 2324-16 of the Board of Trustees of the Etiwanda School District to adopt the "Gann" Limit, calculating the district's actual appropriations limit for the 2022-23 fiscal year and the estimated appropriations limit for the 2023-24 fiscal year, on a motion by Member Garcia, seconded by Member McAllaster and carried by unanimous vote with all members present voting yes.

**7. Consent Calendar**

The Board of Trustees approved the Consent Calendar with amended item 7. F. 11. due to a clerical error, on a motion by Member Jaramillo, seconded by Member Gordon, and carried by a unanimous vote with all members present voting yes.

- A. Approval of the personnel report, which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave, out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment, and any other action affecting employment status.
- B. Ratification of the Accounts Payable Warrant Register Reports. These are various routine warrants that have been requested to pay for purchase orders and various expenditures. The Board is requested to ratify batches dated August 1 - 31, 2023.
- C. Ratification of the Budget Financial Reports for the period August 1 - 31, 2023.
- D. Approval of the declaration that miscellaneous items of district property are less than \$2,500 in value per item, are obsolete and unusable, and will be sold as surplus property, donated to eligible nonprofit organizations, or disposed.
- E. Approval of the following donations:

| Donated by:                                  | Donation of: | Donated to:      |
|--|--------------|------------------|
| Kroger Co.                                   | Cash         | Caryn ES         |
| Scholastic, Inc.                             | Cash         | Caryn ES         |
| Communications Workers of America Local 9505 | Cash         | D.W. Long ES     |
| D.W. Long PTO                                | Cash         | D.W. Long ES     |
| Solorio PTA                                  | Cash         | Solorio ES       |
| West Heritage PTA                            | Cash         | West Heritage ES |
| Best Buy Charity Custodial                   | Cash         | Windrows ES      |

- F. Approval/Ratification for Contracted Services between Etiwanda School District and the following outside Contractors:

|    | Consultant/<br>Contractor/Presenter    | Contract<br>Number | Type of Service                            | Location of<br>Service   |
|----|--|--------------------|--|--------------------------|
| 1  | Art Specialties, Inc.                  | DCIS091423R-01     | School graphics                            | Day Creek IS             |
| 2  | Studio 1                               | DWL091423R-01      | School pictures                            | D.W. Long ES             |
| 3  | Velocity Fundraising Resources, Inc.   | DWL091423R-02      | Fundraiser                                 | D.W. Long ES             |
| 4  | San Bernardino County Supt. of Schools | JJ091423R-01       | Professional development                   | Etiwanda School District |
| 5  | Art Specialties, Inc.                  | SIS091423R-01      | School graphics                            | Summit IS                |
| 6  | Women on the Move Network              | SOL091423R-01      | Youth development programs                 | Solorio ES               |
| 7  | Flick Your Cause                       | EIS091423R-01      | Family engagement night                    | Etiwanda IS              |
| 8  | Frog Street Press, LLC                 | JJ091423R-02       | Professional development                   | Etiwanda School District |
| 9  | Paws to Share                          | EIS091423R-02      | Therapy dogs                               | Etiwanda IS              |
| 10 | Rajbir Kaur Hundal                     | JM091423R-01       | Psychoeducational assessments for students | Etiwanda School District |



7. Consent Calendar (continued)

|    |                                 |                |                          |                          |
|----|---------------------------------|----------------|--------------------------|--------------------------|
| 11 | Riley's American Heritage Farms | WIN091423R-01  | Field trips              | Windrows ES              |
| 12 | Communicaid, Inc.               | DCIS091423R-02 | Translator services      | Day Creek IS             |
| 13 | Designing Schools               | JJ091423R-03   | Professional development | Etiwanda School District |

- G. Approval/Ratification of Proposal and Field Contract services under \$60,000 between Etiwanda School District and the following Contractors:

|   | Consultant/<br>Contractor           | Contract<br>Number | Type of Service                         | Location of<br>Service   |
|---|-------------------------------------|--------------------|---|--------------------------|
| 1 | Owen Electric, Inc.                 | ML091423R-02       | 30-day sub panel monitoring capacity    | Grapeland ES             |
| 2 | Acclaimed Electrical Services – AES | ML091423R-03       | Dedicated outlet for refrigerator       | Etiwanda Colony ES       |
| 3 | Brown Friendly Island Concrete      | ML091423R-04       | Tetherball and volleyball posts         | Terra Vista ES           |
| 4 | Brown Friendly Island Concrete      | ML091423R-05       | Tetherball post                         | C.P. Lightfoot ES        |
| 5 | Fence Craft of Upland, Inc.         | SA091423R-01       | Install fence at child care parking lot | East Heritage ES         |
| 6 | Netsync                             | NR091423A-01       | Microphone system in board room         | Etiwanda District Office |

- H. Consideration to accept the following agreements/contracts between Etiwanda School District and the following contractors using piggybackable BID documentation, State of California Multiple Award Schedule (CMAS) and/or NASPO Master Agreement:

|   | Vendor                 | Contract Number | Piggyback<br>BID/CMAS/NASPO                | Location of Service      |
|---|------------------------|-----------------|--|--------------------------|
| 1 | Dugmore & Duncan, Inc. | ML091423A-01    | CMAS<br>#3-23-07-1014<br>7/17/23 -12/10/24 | Etiwanda School District |

- I. Approval of Chaffey Federal Credit Union School/District Membership Application to make additions and deletions to signatories as follows on school accounts; all accounts require two signatures for withdrawal purposes.

| Account  | Additions/Existing   | Deletions  |
|--|--|--|
| East Heritage Elementary Student Fund Account – 185500 | Kristen Ashton – Principal<br>Sylvia Gonzales – Assistant Principal<br>Lucinda Meave - Clerk               | Rayna Prothro – Assistant Principal  |
| Perdew Elementary Student Fund Account – 293302        | Kelly Bray – Principal<br>Rayna Prothro – Assistant Principal<br>Kristen Aichlmayr – Student Success Coach | Rashawn Voglezon – Assistant Principal<br>Kamran Rahim – Administrative Designee |

- J. Approval of revisions to the following Board Policies/Administrative Regulations/Exhibits.

|            |   |
|------------|---|
| EX 1113    | <i>District, School, and Teacher Web Site</i> |
| AR 5131.41 | <i>Use of Seclusion</i>                       |
| AR 5144    | <i>Discipline</i>                             |

- K. Approval of the 2023-2024 Consolidated Application for Funding.

- L. Approval of Addendum A to add ProCare Therapy Consultants Tara Walker and Hiwote Worku for the period of August 7, 2023, through May 24, 2024. Agreement terms and rates will remain the same.

- M. Approval of the amended job description: Supervisor of Custodial and Grounds.

**8. Superintendent**

- A. After discussion, the Board of Trustees took action to adopt Resolution No. 2324-17 of the Etiwanda School District Board of Trustees, recognizing the week of October 9-13, 2023, as *Week of the School Administrator*, on a motion by Member Gordon, seconded by Member McAllaster and carried by a unanimous vote with all members present voting yes.
- B. Superintendent Sprague congratulated Heritage Intermediate for achieving a Silver Positive Behavior Interventions and Support (PBIS) Implementation Award and Caryn Elementary for their accomplishment in securing a gold PBIS Implementation Award. She shared information on professional development on the non-student day, the Etiwanda Intermediate Community Closet program, Author Nights at Barnes and Noble, the Fentanyl presentation for families, social media updates, and upcoming events.

**9. Public Comment on Non-Agenda Items**

*Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."*

- A. Comments on non-agenda items:
  - Mr. Kurtis Downs commented regarding transgender.

**10. Board / Staff Comments or Suggested Items for Discussion at Upcoming Meetings**

- Member Gordon participated in and addressed the Patriot Day event organized by D. W. Long, extending gratitude to Principal Emily Waters for her outreach.
- Member Karsch expressed appreciation to Principal Dino Tavalazzi for his dedicated service and exceptional effort in commemorating Patriot Day.

**11. Closed Session**

The Board of Trustees adjourned to Closed Session at 7:43 p.m. to discuss items A. and B.

- A. Conference with labor negotiator (Government Code 54957.6) for the 2023-2024 school year  
District Negotiator: Laura Rowland, Assistant Superintendent of Personnel Services  
Bargaining Unit: Etiwanda Teachers Association
- B. Public Employee Performance Evaluation: Superintendent  
(Government Code 54957)

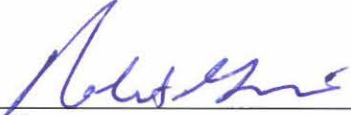
**12. Reconvene to Open Session**

The Board of Trustees reconvened into Open Session at 9:00 p.m.

- A. No further action to report.

**13. Adjournment**

The meeting was adjourned, at 9:00 p.m., on a motion by Member Gordon, seconded by Member McAllaster, and carried by a unanimous vote with all members present voting yes.

  
Respectfully Submitted  
Adopted