



BOARD OF TRUSTEES: Brynna Cadman, Robert Garcia, Dayna Karsch, David W. Long, and Mondy M. Taylor

BOARD OF TRUSTEES

Minutes

Thursday, October 27, 2022, 6:30 p.m.

Members Present at Roll Call:	Ms. Cadman, Mr. Garcia, Ms. Karsch, Mr. Long, and Ms. Taylor
Others Present:	Ms. Sprague, Ms. Tavolazzi, Ms. Rowland, and Mr. Claflin

1. Call to Order

President Taylor called the meeting to order at 6:30 p.m. When the meeting was called to order, all members were present. President Taylor announced that all open sessions of the board meeting are video and audio recorded and may capture sounds and images of those participating in the meeting. President Taylor asked those participating in the meeting to join in the Pledge of Allegiance.

2. Public Comment on Agenda Items

Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

A. Comments on agenda items: None offered.

3. Review / Adopt Agenda and Minutes

A. The Board of Trustees adopted the agenda as amended with the postponement of the Proposed Local Accountability Plan (LCAP) Survey Revisions for approval at the November 17, 2022, board meeting, on a motion by Member Long, seconded by Member Cadman, and carried by a unanimous vote with all members present voting yes.

B. The Board of Trustees took action to adopt the minutes of the regular meeting held September 22, 2022, as presented on a motion by Member Karsch, seconded by Member Garcia and carried by a unanimous vote with all members present voting yes.

4. Special Recognition

A. Darlene Carlmark, E3 Foundation Director and Kim Pollock, E3 Foundation Director, presented the 2022-23 Etiwanda Excellence in Education (E3) Foundation Innovation Grants awards to the following teacher recipients: Carl Strub, LaToya Townsend, and Yvonne Torres at Etiwanda Intermediate; Julienne Aranke and Emiliee Young at Terra Vista Elementary; Brittney Borbon at Golden Elementary; Denise Kennedy at Solorio Elementary; Deana Vasquez, Greg Noyes, Krystal Daniles, Rosemary Kirkland, Ariel Collisson and LaTawnya Robinson at Heritage Intermediate; Caroline Hansen, Enrique Rosas, Jennifer Aguiar, and Jessica Torres at Summit Intermediate; Patrick Campbell at CP Lightfoot Elementary; Lisa Kirtley at Perdew Elementary; Denese Lautenslager at Caryn Elementary; Bethany O'Leary at East Heritage Elementary, and Vanessa Smith at Grapeland Elementary. E3 received 25 grant applications, and partially funded 22 grants representing 11 schools in the amount for \$10,000.

5. Instruction

A. Alicia Lyon, Director of Pupil Services, and school counselors, academic advisors, and student services advisors, Tanisha Styles, Terra Vista Academic Advisor, Cassie Izaguirre, Golden and Solorio's Elementary Academic Advisor, Deanna Crockwell, Summit Intermediate, Student Services Advisor, Jaterica Smith, Heritage Intermediate Academic Advisor, Krystal Daniels, Heritage Intermediate School Counselor, Marisa Gaines, Day Creek Intermediate School Counselor, Daniel Woolsey, Day Creek Intermediate Student Services Advisor, Melany Amaya, Etiwanda Intermediate Academic Advisor, and LaToya Townsend, Etiwanda Intermediate School Counselor, shared information on their student and family connections, intervention programs, student council, wellness, and partnerships with local schools and families.

5. Instruction (continued)

- B. David Ortiz, Director of Data, Assessment, & Accountability, presented the 2022 California Assessment of Student Performance and Progress (CAASPP) Summative Assessment Results. He shared the history and changes in the assessment, the release dates of the accountability data, achievement levels in English Language Arts and Mathematics, and results for California school districts.
 - Member Karsch asked if the shortened test and the long test versions would get similar results? Mr. Ortiz answered the state favors the shorter test and it covers all the same content and skills.
- C. Justin Kooyman, Director of Instruction, presented the review of input from the fall Thought Exchanges. The results will be shared with principals, staff and advisory groups, and the LCAP will be posted on the district website.

6. Consent Calendar

The Board of Trustees approved the Consent Calendar as presented, on a motion by Member Long, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.

- A. Approval of the personnel report which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave, out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment, and/or any other action affecting employment status.
- B. The Governing Board, acting as the legislative body for Community Facilities District (CFD) numbers 4, 5, 6, 7, 8, 9, 10, Rancho Etiwanda, Silver Ridge, Coyote Canyon, Henderson Creek, Victoria Gardens & Day Creek Square, ratifies the CFD expenditures for the period September 1 - 30, 2022, per the CFD Payment Log.
- C. Ratification of the Accounts Payable Warrant Register Reports for batches dated September 1 - 30, 2022.
- D. Ratification of the Budget Financial Reports for the period September 1 - 30, 2022.
- E. Approval of the declaration that miscellaneous items of district property are less than \$2,500 in value per item, are obsolete and unusable, and will be sold as surplus property, donated to eligible nonprofit organizations or disposed.
- F. Acknowledgement by the Governing Board of the Etiwanda School District of the receipt of letters of fingerprint certification from outside contractors verifying clearance of their employees.
- G. Ratification of the addition of Associate Clinical Counselors and Director/Manager of Fiscal Services to mileage and cell phone stipend.
- H. Approval of the following donations:

Donated by:	Donation of:	Donated to:
Sean Keele	Non-Cash	Day Creek IS
Shuqing Sun and Tanwei Hong	Cash	Heritage IS
The Kroger Co.	Cash	Summit IS

- I. Approval/Ratification for Contracted Services between Etiwanda School District and the following outside Contractors:

	Consultant/ Contractor/Presenter	Contract Number	Type of Service	Location of Service
1	Guaranteed Janitorial Service, Inc.	CC102722R-01	Janitorial services on non-student days 22/23	Child Care
2	Johnny's Animaland	DWL102722R-01	Build a stuffed animal	DW Long ES
3	Chick-Fil-A	DWL102722R-02	Food items for trunk or treat	DW Long ES
4	Royale Management Group LLC	DWL102722R-03	Big Air BMX assembly	DW Long ES
5	Guaranteed Janitorial Service, Inc.	DWL102722R-04	Janitorial services	DW Long ES
6	San Bernardino County Superintendent of Schools	EH102722R-01	Professional Development	East Heritage ES

6. Consent Calendar (continued)

7	Royale Management Group LLC	EIS102722R-01	Big Air BMX assembly	Etiwanda IS
8	San Bernardino County Superintendent of Schools	JJ102722R-01 Agreement No. 22/23-0641	Professional Development	Etiwanda School District
9	Ponzuric Learning Solutions	JM102722R-01	Trainings for school psychologists	Etiwanda School District
10	Imagination Machine	GOL102722R-01	Assemblies	Golden ES
11	Quality Teleservices, Inc.	NR102722R-01	Replace MPR screen	Day Creek IS
12	Quality Teleservices, Inc.	NR102722R-02	Install projector screens and projector in gym	Heritage IS
13	Owen Electric, Inc.	NR102722A-03	Install power for projectors	Heritage IS
14	RMA Group	ML102722R-01	Geohazards & Phase I environmental assessment reports	Proposed East Banyan Site
15	Armstrong & Brooks Consulting Engineers	ML102722R-06	Civil engineering services	Proposed East Banyan Site
16	Ruhnau Clarke Architects	ML102722A-07	Architectural/engineering services	Etiwanda IS
17	Lawnscape Systems, Inc.	RC102722A-01	Herbicide applications	Etiwanda School District
18	Guaranteed Janitorial Service, Inc.	RC102722R-02	Janitorial services	Etiwanda School District
19	Tyler Durman, Inc.	SIS102722R-01	Assemblies	Summit IS
20	Creative Mathematics	TV102722R-01	Family math nights	Terra Vista ES
21	Royale Management Group LLC	WH102722R-01	Big Air BMX assembly	West Heritage ES
22	Purple Easel	WIN102722R-01	Directed painting lessons	Windrows ES
23	Scoops	WIN102722R-02	Ice cream at family night	Windrows ES
24	Imagination Machine	WIN102722R-03	Assemblies	Windrows ES
25	Textli Artisan Bakery	WIN102722R-04	Bakery goods at family night	Windrows ES
26	Don Chuys Tacos & Catering	WIN102722R-05	Tacos at family night	Windrows ES
27	Jacquelynn Marable	WIN102722R-06	Bakery goods at family night	Windrows ES
28	Susy's Face Painting	WIN102722R-07	Face painting at family night	Windrows ES
29	Bow & Quill Music LLC	HIS102722R-01	Music for 20 year ceremony	Heritage IS
30	Western Exterminator	RC102722A-05	Exterior mosquito fogging 22/23	Etiwanda School District

J. Approval/Ratification of Proposal and Field Contract Services under \$60,000 between Etiwanda School District and the following Contractors:

	Consultant/ Contractor	Contract Number	Type of Service	Location of Service
1	Dugmore & Duncan of California, Inc.	ML102722R-02	Door closers	Lightfoot ES
2	Time and Alarm Systems	ML102722R-03	Install cameras	Lightfoot ES

6. Consent Calendar (continued)

3	Brown Friendly Island Concrete	SA102722R-01	Locate septic tanks, pour new concrete rings	Summit IS
4	Fence Craft of Upland, Inc.	SA102722A-02	Install handrail	Terra Vista ES
5	Fence Craft of Upland, Inc.	SA102722A-03	Replace chain link fence	Etiwanda IS
6	Southern California Landscape, Inc.	RC102722A-04	Excavate/install drip tubing & sod	Terra Vista ES

K. Approval of Amendments/Change Orders/Extension:

	Vendor / Project	Amendment/ Change Order Number/ Extension	Original Contract Date Or Dollar Amount	New Contract Date or Dollar Amount
1	Spec Construction Co., Inc./ Grapeland ES HVAC Replacement Project	ML102722A-04 CCO #1.1	\$1,861,500.00	\$1,835,950.59
2	Rancho Pacific Electric/ Grapeland ES HVAC Replacement Project	ML102722A-05 CCO #1.19	\$196,900.00	\$179,251.25
3	Rancho Pacific Electric/ CP Lightfoot ES New Admin & Library Project	ML102722A-08 CCO #2.19	\$1,376,400.00	\$1,482,169.04
4	Montgomery Hardware/ CP Lightfoot ES New Admin & Library Project	ML102722A-09 CCO #1.21	\$161,227.00	\$176,631.17
5	JPI Development Group/ CP Lightfoot ES New Admin & Library Project	ML102722A-10 CCO #1.18	\$553,000.00	\$606,396.92
6	Franklin Mechanical Systems, Inc./ CP Lightfoot ES New Admin & Library Project	ML102722A-11 CCO #1.17	\$308,700.00	\$299,715.61
7	RVH Constructors/ CP Lightfoot ES New Admin & Library Project	ML102722A-12 CCO #1.16	\$455,000.00	\$479,375.83
8	E&R Glass Contractors/ CP Lightfoot ES New Admin & Library Project	ML102722A-13 CCO #1.11	\$125,000.00	\$120,000.00
9	United Contractors/ CP Lightfoot ES New Admin & Library Project	ML102722A-14 CCO #1.9	\$435,000.00	\$449,250.00
10	David M. Bertino Manufacturing/ CP Lightfoot ES New Admin & Library Project	ML102722A-15 CCO #1.8	\$209,510.00	\$206,035.00
11	Infinity Structures/ CP Lightfoot ES New Admin & Library Project	ML102722A-16 CCO # 1.6	\$761,620.00	\$770,577.26
12	Frog Street Press	JJ102722R-02 Amendment #1	\$2,750.00	\$3,250.00
13	Guaranteed Janitorial Service	RC102722A-03 Amendment #1	Night Cleaning	Additional costs for added services
14	City of Fontana with All City Management Services	RC102722A-06 Amendment #1	7/1/21-6/30/22	7/1/22-6/30/23

6. **CONSENT CALENDAR (continued)**

L. Approval of the classification of various records as Class 3 (disposable) and approval to dispose of these records which have been retained for the legal period of time per 5 CCR§ 16023 through 5 CCR§16028 (Title 5, California Code of Regulations, Division 1, Chapter 16, Subchapter 2, Article 2, Sections 16023 – 16028.

Record Title	Class	Required Retention	Recommended Retention	Dates Covered	Destroy After Date
Vendor invoices & payments, accounts payable /receivable, reconciliations	3	3 years	4 years	2017-2018	10-27-2022
Purchase Orders	3	3 years	4 years	2017-2018	10-27-2022
Cash deposits/ collections reports	3	3 years	4 years	2017-2018	10-27-2022
Bank reconciliations & canceled checks	3	3 years	4 years	2017-2018	10-27-2022
Credit charges, transactions, field trips	2	3 years	4 years	2017-2018	10-27-2022
Budget transfers & journal entries	3	3 years	4 years	2017-2018	10-27-2022
Contracts	2	5 years	5 years	2016-2017	10-27-2022

M. Approval of revisions and/or deletions to the following Board Policies (BP), Administrative Regulations (AR) and/or Exhibits (EX):

BP 6143	<i>Courses of Study</i>	Updated to reflect current legislation regarding student participation in coursework.
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N. Approval of submission of the Quarterly Uniform Complaint Report Summary to the County Office of Education for the period July 1 – September 30, 2022, pursuant to complaints filed as outlined in District Board Policy 1312.31 (Williams Settlement).

O. Approval of the service agreement between the Etiwanda School District and ProCare Therapy from October 28, 2022 to May 25, 2023.

P. Approval of the service agreement between the Etiwanda School District and SWING Education, Inc., from October 28, 2022 to June 30, 2023.

7. **Business and Legal**

A. President Taylor opened Public Hearing No. 1 pertaining to the collective bargaining agreement with the Etiwanda Teachers Association.

➤ Michelle Carney, ETA President thanked the Board and Cabinet for their support. After hearing no further public comment, public hearing was closed. Assistant Superintendent of Personnel Services, Laura Rowland, shared the proposed agreement with the Etiwanda Teachers Association for the 2022/2023 school year for Unit Members in the employment with the district on the date of board ratification.

The Board of Trustees then took action to approve the tentative agreement with the Etiwanda Teachers Association for the 2022/2023 school year for Unit Members in the employment with the district on the date of board ratification, on a motion by Member Cadman, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.

Article IX – Unit Member Work Hours & Responsibilities	<ul style="list-style-type: none"> ○ Elementary, Intermediate and Special Education preparation time will not be utilized by site and district administration during the week of parent conferences unless required for emergency purposes.
Article XVI – Employee Benefits	<ul style="list-style-type: none"> ○ 2023-2024 increase total benefit package from \$16,910 to \$17,950.
Article XVII - Salaries	<ul style="list-style-type: none"> ○ 10% salary increase for the 2022-23 school year. ○ Increase professional development rate from \$160 per day and \$80 per half day to \$175 per day and \$87.50 per half day.

B. After discussion, the Board of Trustees took action to approve the budget adjustments relating to proposed collective bargaining unit agreement and AB1200 disclosure of settlement for 2022-23 as presented, on a motion by Member Garcia, seconded by Member Long, and carried by a unanimous vote with all members present voting yes.

7. **Business and Legal (continued)**

- C. After discussion, the Board of Trustees took action to approve a 10% salary increase for the 2022-2023 school year, retroactive to July 1, 2022, and an increase in the 2023-2024 fringe benefit allocation for eligible employees to \$17,950, for eligible unrepresented employees, non-contract certificated and classified management, classified employees, non-represented certificated employees, administrators, directors, principals, assistant principals, coordinators, and specialists, who are in the employment of the district at the time of board approval as presented, on a motion by Member Long, seconded by Member Cadman, and carried by a unanimous vote with all members present voting yes.
- D. After discussion, the Board of Trustees took action to approve a 10% salary increase for the 2022-2023 school year for temporary short-term and substitute classified employees (excluding Office Assistants and Tutors) effective November 14, 2022, as presented, on a motion by Member Garcia, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.
- E. After discussion, the Board of Trustees took action to approve the adoption of the certificated, classified, short-term certificated, and short-term classified, salary schedules effective July 1, 2022, as presented, on a motion by Member Karsch, seconded by Member Cadman, and carried by a unanimous vote with all members present voting yes.
- F. Doug Claflin, Assistant Superintendent of Business Services, presented the Transportation Plan for the Etiwanda School District.
- Member Taylor asked if buses would be used twice in a day. Mr. Claflin answered there is not enough time to be able to use buses twice.
 - Member Taylor asked if the AQMD requires electric buses? Mr. Claflin shared that the State of California does not require electric buses,
 - Member Taylor asked if they have grants for electric buses? Mr. Claflin answered not that we are qualify for at this time.
 - Member Taylor asked if the 60% reimbursement is only for one year's budget or re-evaluated each year? Mr. Claflin stated that is what we are seeing, so far, but the intent is to continue.
 - Member Garcia asked what is the life span of conventional gas buses? Mr. Visser shared that gas conventional buses have at least 15 to 20 years of operation.

After discussion, the Board of Trustees approved the transportation plan for the Etiwanda School District to modify the walking distance from each school from 2.5 miles to 2.0 miles commencing on January 9, 2023, and provide the opportunity for families to utilize Etiwanda School District busing services for students residing 2.0 miles or greater from their school as determined by street mapping software following established streets from their identified enrollment residence to the nearest entrance of the school with transportation fees based on income eligibility, as presented, on a motion by Member Cadman, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.

8. **Superintendent's Presentation**

- A. After discussion, the Board of Trustees took action to approve rescheduling the following board meeting dates: February 23, 2023 to March 2, 2022; March 9, 2023 to March 15, 2023; June 22, 2023 to June 15, 2023; and cancellation of May 25, 2023, on a motion by Member Karsch, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.
- B. Superintendent Sprague invited Board Members to attend the 8th grade band concert on November 2nd, at Summit Intermediate, the E3 Fun Run on November 5th, and the November 8th, event honoring, Terra Vista's silver award for Positive Behavioral Interventions and Support. In her update, she recognized James "Jim" Williamson, former Heritage Intermediate School Teacher, and shared upcoming events.

9. **Public Comment on Non-Agenda Items**

Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

- A. Comments on non-agenda items.
- Lori Krasch commented regarding substitute teacher pay.

9. **Public Comment on Non-Agenda Items (continued)**

- Jon Barkley commented regarding cause and effect.
- Janal Barkley commented regarding school logos.
- Candice Ford commented regarding crossing lights.
- Sam Sager commented regarding the health and welfare of our children.

10. **Board / Staff Comments or Suggested Items for Discussion at Upcoming Meetings**

None offered.

11. **Closed Session**

The Board of Trustees adjourned to Closed Session at 8:26 p.m.

- A. Conference with labor negotiator (Government Code 54957.6) for the 2022-2023 school year.
District Negotiator: Laura Rowland, Assistant Superintendent of Personnel Services
Bargaining Unit: Etiwanda Teachers Association
- B. Public Employee Discipline/Dismissal/Release/Non-reelect. (Government Code 54957)
- C. Public Employee Performance Evaluation: Superintendent
(Government Code 54957)

12. **Reconvene to Open Session**

The Board of Trustees reconvened into Open Session at 9:01 p.m.

- A. No action to report from Closed Session.

13. **Adjournment**

The meeting was adjourned at 9:02 p.m. in memory of Heritage Intermediate Teacher, James "Jim" Williamson, on a motion by Member Long, seconded by Member Cadman, and carried by unanimous vote with all members present voting yes.



Respectfully Submitted



Adopted