



BOARD OF TRUSTEES: Robert Garcia, Matthew Gordon, Dr. Fermín Jaramillo, Dayna Karsch, and April McAllaster

BOARD OF TRUSTEES

MINUTES

Thursday, November 14, 2024, 6:30 p.m.

1. **Call to Order**

President McAllaster called the meeting to order at 6:30 p.m. All members were present except Member Garcia. President McAllaster announced that all open sessions of the board meeting are audio-recorded and may capture the sounds of those participating in the meeting. President McAllaster asked those participating in the meeting to join in the Pledge of Allegiance.

2. **Public Comment on Agenda Items**

Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

A. Comments on agenda items:

- Ms. Alvarez commented regarding Board Policy 9012 Board Member Electronic Communications.

3. **Review / Adopt Agenda and Minutes**

A. The Board of Trustees adopted the agenda as presented on a motion by Member Gordon, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.

B. The Board of Trustees adopted the minutes of the regular meeting held on October 24, 2024, as presented on a motion by Member Karsch, seconded by Member Jaramillo, and carried by a unanimous vote with all members present voting yes.

4. **Educational**

A. Dr. Kelly Wilbert, Principal of Falcon Ridge Elementary School, and Student Success Coach, Jeanette Larrondo delivered a presentation titled "Building Collective Efficacy: Together We Learn, Together We Lead." They highlighted the school's efforts to foster a culture of collaboration, emphasizing clear learning intentions, leadership roles for students, staff, and parents, and goals for collective growth. As an example of student leadership in action, Student Body President, Aubree Valenzuela, shared her initiative to raise funds for a Florida school affected by a hurricane. With support from the Fontana Police Department and the broader community, the campaign successfully achieved its goals, showcasing the impact of student-led efforts.

5. **Business and Legal**

A. After discussion, the Board of Trustees took action to approve Resolution 2425-25 of the Board of Trustees of the Etiwanda School District authorizing the cancellation of special tax liens in certain Community Facilities District of the Etiwanda School District, on a motion by Member Jaramillo, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.

B. After discussion, the Board of Trustees took action to approve Resolution 2425-26 of the Board of Trustees of the Etiwanda School District regarding accounting of development fees for the 2023-24 fiscal year in the following fund or account: Capital Facilities Fund (fund 25), on a motion by Member Jaramillo, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.

C. Laura Rowland, Assistant Superintendent of Personnel Services, presented information on the Memorandum of Understanding between the Etiwanda School District and Etiwanda Teachers Association regarding One-Time Incentive for Early Notification of Retirement/Resignation.

- Board members inquired whether the 6% figure represents a percentage of the salaries received and confirmed that this calculation has been reviewed by the business department.

After discussion, the Board of Trustees took action to approve the Memorandum of Understanding between the Etiwanda School District and ETA regarding the One-Time Incentive for Early Notification of Retirement/Resignation on a motion by Member Karsch, seconded by Member Gordon, and carried by a unanimous vote with all members present voting yes.

5. Business and Legal (continued)

- D. After discussion, the Board of Trustees took action to approve Resolution No. 2425-27 regarding One-Time Early Tell Incentive for Full-Time, Non-Contracted, 8-hour Classified Employees on a motion by Member Jaramillo, seconded by Member Gordon, and carried by a unanimous vote with all members present voting yes.
- E. After discussion, the Board to Trustees took action to approve Resolution No. 2425-28 regarding One-Time Early Tell Incentive for Non-Contracted Management and Non-Represented Certificated Employees, on a motion by Member Karsch, seconded by Member Jaramillo, and carried by a unanimous vote with all members present voting yes.

6. Superintendent

- A. Superintendent Sprague requested the postponement of Item A: Recognition of Board Member Robert Garcia’s dedicated service to the Etiwanda School District, due to Member Garcia's absence at that time.
- B. After discussion, the Board of Trustees took action to change the regular board meeting date of December 12 to Friday, December 13, 2024, at 6:30 p.m., on a motion by Member Gordon, seconded by Member Jaramillo, and carried by a unanimous vote with all members present voting yes.
- C. After discussion, the Board of Trustees approved the designation and notification of the annual organizational meeting of the Board of Trustees of the Etiwanda School District for December 13, 2024, on a motion by Member Gordon, seconded by Member Jaramillo, and carried by a unanimous vote with all members present voting yes.
- D. Superintendent Sprague shared highlights from recent events, including photos from the Veterans Day celebrations at West Heritage and Caryn Elementary Schools, the Etiwanda School District Honor Band, and Terra Vista’s inaugural Ruby Bridges Walk to School event. She highlighted site visits, focusing on clean restrooms, and reminded the Board of the upcoming E3 Fun Run fundraiser, the Etiwanda Operations Center Open House, social media updates, and upcoming events.

7. Consent Calendar

During discussion, Board members reviewed and discussed Board Policy 9012, focusing on its provisions regarding electronic communications and ensuring compliance with legal requirements. Following the discussion, the Board of Trustees approved the Consent Calendar as presented on a motion by Member Jaramillo, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.

- A. Approval of the personnel report which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave, out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment and/or any other action affecting employment status.
- B. The Governing Board, acting as the legislative body for Community Facilities District (CFD) numbers 4, 5, 6, 7, 8, 9, 10, Rancho Etiwanda, Silver Ridge, Coyote Canyon, Henderson Creek, Victoria Gardens & Day Creek Square, ratifies the CFD expenditures for the period October 1 - 31, 2024, per the CFD Payment Log.
- C. Ratification of the Accounts Payable Warrant Register Reports. These are various routine warrants that have been requested to pay for purchase orders and various expenditures. The Board is requested to ratify batches dated October 1 - 31, 2024.
- D. Ratification of the Budget Financial Reports for the period October 1 - 31, 2024.
- E. Approval of the declaration that miscellaneous items of district property are less than \$2,500 in value per item, are obsolete and unusable, and will be sold as surplus property, donated to eligible nonprofit organizations or disposed.
- F. Acknowledgement by the Governing Board of the Etiwanda School District of the receipt of letters of fingerprint certification from outside contractors verifying clearance of their employees.
- G. Approval of the following donations:

Donated by:	Donation of:	Donated to:
Kroger Co.	Cash	Caryn ES
RC Quakes	Cash	Caryn ES
America’s Charities	Cash	Day Creek IS
Day Creek Intermediate School PTSO	Cash	Day Creek IS
D.W. Long Elementary PTO	Cash	D.W. Long ES
Mr. Douglas Mack	Cash	Alternative Study Center-Home School

7. **Consent Calendar (continued)**

Kroger Co.	Cash	Summit IS
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H. Approval/Ratification for Contracted Services between Etiwanda School District and the following outside Contractors:

	Consultant/ Contractor/Presenter	Contract Number	Type of Service	Location of Service
1	Epic Special Education Staffing	CR111424A-01	Special education staffing	Etiwanda School District
2	San Bernardino County Superintendent of Schools	MS111424A-01	Consulting services MOU agreement 24/25-0824 Children and Youth Behavioral Health Initiative (CYBHI)	Etiwanda School District
3	Waste Management Enviroserv	RC111424A-01	Removal of hazardous waste, batteries, fluorescent lamps	Etiwanda School District
4	Art Specialties	TV111424R-01	School graphics	Terra Vista ES
5	Guaranteed Janitorial Services, Inc.	TV111424R-02	Janitorial services	Terra Vista ES
6	Art Specialties	WIN111424R-01	School graphics	Windrows ES
7	Communication A to Z Specially Designed Transportation	RC111424A-02	Transportation services	Etiwanda School District
8	PowerSchool	JS111424R-01	Consulting services	Personnel Department
9	SCH Architects, Inc.	ML111424A-01	Architectural and engineering services	West Heritage ES

I. Approval of Amendments/Change Orders/Extension:

	Vendor / Project	Amendment/Change Order Number/Extension	Original Contract Date or Dollar Amount	New Contract Date or Dollar Amount
1	Hillyard, Inc. Bid#22/23-041	NR111424A-01 Final Extension	11/18/2022	11/18/2024 – 11/17/2025

J. Approval of revisions and/or deletions to the following Board Policies (BP), Administrative Regulations (AR) and/or Exhibits (EX):

BP 3350	<i>Employee Travel Expenses</i>
BP 4216	<i>Probationary/Permanent Status</i>
BP 4461	<i>Personal Illness/Injury Leave for Short-Term/Substitute Personnel</i>
BP 4511	<i>Recruitment and Selection</i>
AR 4512.5	<i>Criminal Record Check</i>
EX 4512.5	<i>Criminal Record Check</i>
BP 4519.1	<i>Civil and Legal Rights</i>
BP 4540	<i>Bargaining Units</i>
BP 4557	<i>Employee Safety</i>
AR 4557	<i>Employee Safety</i>
BP 9012	<i>Board Member Electronic Communications</i>

8. Public Comment on Non-Agenda Items

Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

- Comments on non-agenda items:
 - Ms. Alvarez commented on parental rights, investigations conducted by law enforcement, and concerns related to a student matter.

9. Board / Staff Comments or Suggested Items for Discussion at Upcoming Meetings

None offered.

10. Closed Session

The Board of Trustees adjourned to Closed Session at 7:35 p.m. to discuss items 10. A. - E.

- A. Conference with labor negotiator (Government Code 54957.6) for the 2024-2025 school year.
District Negotiator: Laura Rowland, Assistant Superintendent of Personnel Services
Bargaining Unit: Etiwanda Teachers Association
- B. Public Employee Discipline/Dismissal/Release/Non-reelect. (Government Code 54957)
- C. Student Discipline: (EC 48914) Consider administrative panel recommendations regarding pupil expulsion/admission/readmission. Education Code sections 35146 and 48912 require closed sessions in these cases in order to prevent the disclosure of confidential student record information.
Pupil Case Number: 2024-25-02
- D. Student Discipline: (EC 48914) Consider stipulated agreement regarding pupil expulsion/admission /readmission. Education Code sections 35146 and 48912 require closed sessions in these cases in order to prevent the disclosure of confidential student record information.
Pupil Case Number: 2024-25-03
- E. Public Employee Performance Evaluation: Superintendent
(Government Code 54957)

11. Reconvene to Open Session

The Board of Trustees reconvened to open session at 9:30 p.m.

- Member Gordon noted that Member Garcia arrived during Closed Session at 9:00 p.m.
- A. No action taken.
- B. No action taken.
- C. In open session, the Board of Trustees accepted the recommendation for expulsion for Pupil Case Number 2024-25-02 and adopt the findings of fact on a motion by Member Gordon, seconded by Member Jaramillo, with Member Garcia abstaining. The motion carried with a 4-0 vote.
- D. In open session, the Board of Trustees accepted the recommendation for the stipulated expulsion for Pupil Case Number 2024-25-03 and adopt the findings as fact on a motion by Member Gordon, seconded by Member Karsch, with Member Garcia abstaining. The motion carried with a 4-0 vote.
- E. No action taken.

At the request of President McAllaster, Superintendent Sprague recognized Member Robert Garcia for his eight years of dedicated service to the Etiwanda School District and congratulated him on his election as Assemblymember-elect. Superintendent Sprague also presented proclamations and certificates of appreciation from the Etiwanda School District, the City of Rancho Cucamonga, and the City of Fontana in honor of his exceptional contributions to the district and the community.

12. Adjournment

The meeting was adjourned at 9:37 p.m. on a motion by Member Gordon, seconded by Member Garcia, and carried by a unanimous vote, with all members present voting yes.

Board approved date: 12/13/24