



BOARD OF TRUSTEES: Robert Garcia, Matthew Gordon, Dr. Fermín Jaramillo, Dayna Karsch, and April McAllaster

BOARD OF TRUSTEES

MINUTES

Wednesday, December 13, 2023, 6:30 p.m.

Members Present at Roll Call:	Mr. Garcia, Mr. Gordon, Dr. Jaramillo, Ms. Karsch, and Ms. McAllaster
Others Present:	Ms. Sprague, Ms. Rowland, Mr. Claflin, and Ms. Tavalazzi

1. Call to Order

President Karsch called the meeting to order at 6:30 p.m. All members were present. President Karsch announced that all open sessions of the board meeting are audio-recorded and may capture the sounds of those participating in the meeting. President Karsch asked those participating in the meeting to join in the Pledge of Allegiance.

2. Public Comment on Agenda Items

Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

A. Comments on agenda items: None offered.

3. Review / Adopt Agenda and Minutes

A. The Board of Trustees adopted the agenda as presented, on a motion by Member Jaramillo, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.

B. The Board of Trustees adopted the minutes of the regular meeting held November 15, 2023, as presented on a motion by Member Garcia, seconded by Member McAllaster, and carried by a unanimous vote with all members present voting yes.

C. Annual election of officers was held for the Board of Trustees.

1. President Karsch opened the nomination for President. Member McAllaster was elected President on a motion by Member Garcia, seconded by Member Jaramillo, and carried by a unanimous vote with all members present voting yes.

2. President McAllaster opened the nomination for Clerk. Member Gordon was elected Clerk on a motion by Member Jaramillo, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.

3. President McAllaster opened the nomination for President Pro Tempore. Member Garcia was elected President Pro Tempore on a motion by Member Jaramillo, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.

4. President McAllaster opened the nomination for County Representative. Member Jaramillo was elected County Representative on a motion by Member Gordon, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.

5. The Board of Trustees took action to appoint Superintendent Sprague as the Secretary to the Board on a motion by Member Karsch, seconded by Member Gordon, and carried by a unanimous vote with all members present voting yes.

4. Business and Legal

A. The Board of Trustees took action to adopt the annual report for the 2022-23 fiscal year ending June 20, 2023, as presented by Bill Rauch of Eide Bailey LLP, who noted the District's audit was in compliance and earned an unmodified rating with no findings. A motion to adopt the report was made by Member Gordon, seconded by Member Karsch, and carried by a unanimous vote with members present voting yes.

B. The Board of Trustees took action to approve the First Interim Financial Report through October 31, 2023, as presented by Michael Mancuso, Director of Fiscal Services, and permits authorization by the Board President and Superintendent to sign the positive certification for the First Interim District Certification for the Fiscal Year 2023-24 with related budget transfers, as presented, on a motion by Member Karsch, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.

C. Doug Claflin, Assistant Superintendent of Business Services, presented information related to 2024/2025 Etiwanda School District student/school attendance boundaries beginning May 24, 2024. President McAllaster opened Public Hearing related to the 2024/2025 Etiwanda School District student/school

4. Business and Legal (continued)

attendance boundaries beginning May 24, 2024. After hearing no public comments, President McAllaster closed the public hearing.

- Board Members inquired about the parent input regarding the boundary proposals and the impact on middle schools.

The Board of Trustees then took action to approve the 2024/2025 Etiwanda School District student/school attendance boundaries beginning May 24, 2024, and adopted Resolution 2324-23 approving attendance boundary changes and adopting a Notice of Exemption, as presented, on a motion by Member Gordon, seconded by Member Jaramillo, and carried by a unanimous vote with all members present voting yes.

5. Consent Calendar

The Board of Trustees approved the Consent Calendar as presented on a motion by Member Garcia, seconded by Member Karsch, and carried by a unanimous vote with all members present voting yes.

- A. Approval of the personnel report, which includes appointment, employment, contract renewal, assignment, committee on assignment, transfer, promotion, demotion, resignation, retirement, leave, out-of-class pay, termination, non-reelect, suspension, release of service, release of administrative assignment, and any other action affecting employment status.
- B. The Governing Board, acting as the legislative body for Community Facilities District (CFD) numbers 4, 5, 6, 7, 8, 9, 10, Rancho Etiwanda, Silver Ridge, Coyote Canyon, Henderson Creek, Victoria Gardens & Day Creek Square, ratifies the CFD expenditures for the period November 1 - 30, 2023, per the CFD Payment Log.
- C. Ratification of the Accounts Payable Warrant Register Reports. These are various routine warrants that have been requested to pay for purchase orders and various expenditures. The Board is requested to ratify batches dated November 1 - 30, 2023.
- D. Ratification of the Budget Financial Reports for the period November 1 - 30, 2023.
- E. Approval of the declaration that miscellaneous items of district property are less than \$2,500 in value per item, are obsolete and unusable, and will be sold as surplus property, donated to eligible nonprofit organizations, or disposed.
- F. Acknowledgement by the Governing Board of the Etiwanda School District of the receipt of letters of fingerprint certification from outside contractors verifying clearance of their employees.
- G. Approval of the following donations:

Donated by:	Donation of:	Donated to:
Grapeland Elementary PTA	Cash	Grapeland ES
Cyber Grants, LLC	Cash	Etiwanda IS
Sempre Energy Foundation	Cash	Day Creek IS

- H. Approval/Ratification for Contracted Services between Etiwanda School District and the following outside Contractors:

	Consultant/ Contractor/Presenter	Contract Number	Type of Service	Location of Service
1	Guaranteed Janitorial Services, Inc.	CC121323R-01	Cleaning on non-student days and holidays	Child Care
2	Fireplace, Inc.	CC121323R-02	Template for newsletters	Child Care
3	Baugh Painting	EIS121323R-01	Refinish toilet partitions in women's staff restrooms	Etiwanda IS
4	Street Beat	EIS121323R-02	Assembly	Etiwanda IS
5	BMX Freestyle Team, LLC	GRP121323R-01	BMX bicycle safety assembly	Grapeland ES
6	Ponzuric Learning Solutions	JM121323R-01	Professional Development	Etiwanda School District
7	Impact Cx	ML121323R-01	Commissioning services for campus modernization project	Summit IS

5. Consent Calendar (continued)

8	Impact Cx	ML121323A-02	Commissioning services for campus modernization project	Etiwanda IS
9	California School Funding Coalition	NR121323R-03	Legislative services	Etiwanda School District
10	Jamey Clark, Inc.	RC121323R-01	Annual safety inspections for playground equipment	All elementary sites
11	Communication A to Z Specially Designed Transportation	RC121323A-02	Transportation services	Etiwanda School District
12	PartnerSHIP Fulfillment	SIS121323R-01	Signage	Summit IS
13	City of Fontana – Mary Vagle Nature Center	WH121323R-01	Field trip	West Heritage ES
14	Art Specialties, Inc.	FR121323R-01	School graphics	Falcon Ridge ES
15	In-N-Out Burger	SIS121323R-02	8th-grade picnic	Summit IS
16	University of Redlands	JS121323A-01	Educational fieldwork	Etiwanda School District
17	University of Redlands	JS121323A-02	Internship program	Etiwanda School District
18	West Coast University, Inc.	JS121323A-03	Field experience	Etiwanda School District
19	Azusa Pacific University	JS121323A-04	Field experience	Etiwanda School District

I. Approval/Ratification of Proposal and Field Contract services under \$60,000 between Etiwanda School District and the following Contractors:

	Consultant/ Contractor	Contract Number	Type of Service	Location of Service
1	McLeod Technologies, Inc.	ML121323R-03	Projector adjustment and WAP installation in gym	Day Creek IS
2	US Landscape, Inc.	SA121323A-01	Enhance existing south planter bed	Caryn ES
3	US Landscape, Inc.	SA121323A-02	Enhance existing south planter bed	Heritage IS
4	US Landscape, Inc.	SA121323R-03	Removal of tree roots convert irrigation in planter beds	Terra Vista ES
5	US Landscape, Inc.	SA121323A-04	Enhance existing planters	Terra Vista ES
6	Southern California Landscape, Inc.	ML121323R-04	Jute netting installation	Grapeland ES

J. Consideration to accept the following agreements/contracts between Etiwanda School District and the following contractors using piggyback bid documentation, bid extension, State of California Multiple Award Schedule (CMAS) and/or NASPO Master Agreement:

	Vendor	Contract Number	Piggyback BID	Location of Service
1	CDW Government LLC	NR121323A-01	Irvine Unified School District Bid No. 19/20-01 IT Technology Equipment and Peripherals. Amendment 8 to Agreement extension to 12/31/2024	Etiwanda School District

5. Consent Calendar (continued)

2	Hillyard, Inc.	NR121323A-02	ESD Bid No. 22_23-041 Janitorial and Paper Supplies extension to 11/17/2024	Etiwanda School District
3	McLeod Technologies, Inc.	NR121323A-04	CMAS number 3-22-12-1016, 12/7/22 – 7/26/27, Information Technology Goods and Services	Etiwanda School District
4	P&R Paper Supply Co.	TC121323A-01	Palm Springs Unified School District RFP No. NS-23-01 Paper/Non-Food Products extension to June 30, 2024	Etiwanda School District

- K. Approval of Short-Term Classified Salary Schedule effective January 1, 2024. California minimum wage increase.
- L. Approval of County Form No. 1 designating new President and Clerk as individuals delegated to certify or attest governing board action.
- M. Approval of County Form No. 1 deleting previous President and Clerk as individuals delegated to certify or attest governing board action.
- N. Approval of the 2024 Summer Camp and 2024-25 school year child care rates.
- O. Approval of the amended job descriptions:
- Adaptive PE Teacher
 - Administrative Secretary I
 - Assistant Principal, Elementary School
 - Assistant Principal, Middle School
 - Behavior Specialist
 - Clerical Support Substitute
 - Early Childhood Special Education Teacher
 - Education Specialist
 - Elementary School Teacher
 - Instructional Aide
 - Middle School Teacher
 - Principal, Elementary School
 - Principal, Middle School
 - School Residency & Attendance Assistant
 - Substitute Teacher

6. Superintendent

- A. After discussion, the Board of Trustees took action to approve a board workshop on Education Finance in California on January 29, 2024, at 6:30 p.m., on a motion by Member Karsch, seconded by Member Garcia, and carried by a unanimous vote with all members present voting yes.
- B. Superintendent Sprague shared an overview of recent developments and information, including band concerts at intermediate schools, Mighty MOMS (Mothers of Marvelous Students) volunteers at Falcon Ridge, site visits observations, WeTip anonymous crime reporting system updates, social media updates, and upcoming events.

7. Public Comment on Non-Agenda Items

Pursuant to Board Policy 9324, Board Minutes and Recordings: "The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address."

- A. Comments on non-agenda items: None offered

8. Board / Staff Comments or Suggested Items for Discussion at Upcoming Meetings

- Member Jaramillo attended the Heritage Intermediate band concert, the district staff Mingle and Jingle event, and the Windrows Choir Concert. He expressed his gratitude to former President Karsh for her leadership and guidance during the transition.
- Member Karsch attended the Etiwanda Intermediate Band Concert and enjoyed seeing the growth of the band students over the years from 6th to 8th grade.
- Member Garcia inquired about the California School Boards Association (CSBA) Annual Education Conference (AEC) Board trip.
 - Member McAllaster found the CSBA AEC finance sessions well attended and valuable.
 - Member Jaramillo enjoyed the legal session at CSBA AEC.
 - Member Karsch looks forward to outcomes from recent court decisions discussed during the CSBA AEC conference.

9. Closed Session

The Board of Trustees adjourned to Closed Session at 7:41 p.m. to discuss items A.- D.

- A. Conference with labor negotiator (Government Code 54957.6) for the 2023-2024 school year.
District Negotiator: Laura Rowland, Assistant Superintendent of Personnel Services
Bargaining Unit: Etiwanda Teachers Association
- B. Liability Claim (Government Code 54956.95)
Claimant: 2324-02 A. A.
- C. Liability Claim (Government Code 54956.95)
Claimant: 2324-03 E. G.
- D. Liability Claim (Government Code 54956.95)
Claimant: 2324-04 D. X. for minor H. H.

10. Reconvene to Open Session

The Board of Trustees reconvened to Open Session at 8:55 p.m.

- A. In Closed Session, the Board of Trustees took action to accept the claim filed by A. A. against the Etiwanda School District on a motion by Member Gordon, seconded by Member Garcia, and carried by unanimous vote with all members present voting yes.
- B. In Closed Session, the Board of Trustees took action to reject the claim filed by E. G. against the Etiwanda School District on a motion by Member Karsch, seconded by Member Gordon, and carried by unanimous vote with all members present voting yes.
- C. In Closed Session, the Board of Trustees took action to reject the claim filed by D. X. on behalf of minor child H.H. against the Etiwanda School District on a motion by Member Gordon, seconded by Member Jaramillo, and carried by a unanimous vote with all members present voting yes.

11. Adjournment

The meeting was adjourned at 8:57 p.m. on a motion by Member Karsch, seconded by Member Jaramillo, and carried by unanimous vote with all members present voting yes.


Respectfully Submitted
Adopted